

Approved Minutes
Caledonia Central Supervisory Union
TWINFIELD UNION SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
Tuesday, December 9, 2025

Call to Order by Erin Barry

Present: Erin Barry, Janna Osman, Kendra Padilla, Reta Bezak, Principal Stephanie Ainslie, Principal Rachel Hartman, Superintendent Matt Foster

Changes to Agenda:

- Civil Discourse moved to January
- Mission Statement will be tabled until Mike Moriarty can be present

Public Comment - none

Meeting Minutes:

- November 11, 2025

A **motion** to approve the minutes by Kendra Padilla and seconded by Janna Osman. Motion passed.

Superintendent Report – Matt Foster

Cell phone policy coming out from the VSBA – Twinfield's will stay as is but can be updated if needed.

School Climate Survey Results – Matt will put it out within the next week.

Principal's Report – Rachel and Stephanie were present

Literacy assessment – Stephanie shared the students that will be taking it this year.

Swiss numbers – wondering if these numbers are up or down. Swiss records number of referrals for behavior. Janna wondered what can be done about the minors – these are often things happening and being handled in the classroom. Minors are tracked to see if they are repeated.

December 11 – Community Cookie Swap & Dinner.

The school board would like to have a table there to start encouraging community members to turn out for the budget discussions.

Student Services Report –

The Board wondered if Bethany could come in and speak on Creative Curriculum, will plan on having her present possibly in May.

Student Representative Report – none

Twinfield Fall Assessment Data – Patti Sprague shared a presentation.

Twinfield's Academic Achievement Goal and Safe and Healthy School Goal.

Patti went over the Fall assessment data for literacy and math. Board discussion on measures being taken to increase the literacy comprehension levels. For math, the graphing showed the percentage of students that need urgent intervention, intervention, on level, and above level.

Patti also shared the PreK observations.

Patti shared Twinfield attendance rates – attendance is up this year.

Celebrations – Members shared celebrations that have taken place at school.

Rachel noted that the students and their engagement are a celebration.

Interventionists have been getting together at the SU from all the schools.

A toy drive is coming up.

Winter activities are coming up for students.

Honorable Mention – Patrick Healy highlighted Nichole Auerbach – Behavior Specialist
Erin read the interview that Patrick had with Nichole.

Behavior Specialist Position – would like to turn this into a licensed position. Will be for next year.

A **motion** to reclassify the Behavior Specialist to a licensed position by Kendra Padilla and seconded by Reta Bezak. Motion approved.

Policy Review:

A7 - Board Relations with School Personnel - This is an existing policy that is no longer required/recommended VSBA policy. The board can choose to maintain or retire the policy. This policy ensures that CCSU and its member districts maintain professional and appropriate relationships between the School Board and school personnel. It defines the superintendent's and principals' roles in managing staff interactions, and clarifies that board members should communicate with staff only within established administrative channels. (Discussion/Possible Adoption)

A20 Policy - Board Meetings, Agenda Preparation & Distribution (Recommended)
This is an update to an existing policy that outlines how school board meetings are conducted and how agendas are prepared and distributed in accordance with Vermont's Open Meeting law. (Discussion/Possible Adoption)

A21 Policy- Public Participation at Board Meetings (Recommended) - This is an update to an existing policy that encourages public participation in board meetings, to ensure transparency, informed decision-making, and community engagement. (Discussion/Possible Adoption)

A22 Policy - Notice of Non - Discrimination (Recommended) - This is an update to an existing policy that ensures that the district does not unlawfully discriminate in its programs, activities or employment based on factors such as race, color, religion, sex disability, age, gender identity or other protected characteristics. (Discussion/Possible Adoption)

A23 Policy - Community Engagement (Recommended) - This is a new policy that emphasizes the importance of strong community engagement and collaboration in Shaping the district's vision and goals. The board, with community input, will develop and monitor a strategic plan focused on academic progress, wellness, and continuous improvement. (Discussion/Possible Adoption)

A24 Policy -Board/Superintendent Relationship (Recommended) - This is a new policy that defines the roles of the school board and superintendent, emphasizing

collaboration, trust, and clear communication. The board governs through policy and holds the superintendent accountable for managing operations and achieving district goals. (Discussion/Possible Adoption)

A25 Policy - Role and Adoption of School Board Policies - (Recommended) This is an update to an existing policy that outlines the school board's responsibility to establish clear, consistent, and lawful policies that guide district operations and ensure efficient governance. (Discussion/Possible Adoption)

A26 Policy - Board Member Education - (Recommended) This is an update to an existing policy that encourages and supports ongoing education for school board members to help them stay informed about their roles, responsibilities, and educational issues. It requires participation in training, orientation, and professional development opportunities to improve leadership skills and ensure effective governance in compliance with state standards. (Discussion/Possible Adoption)

A **motion** to approve the above policies by Janna Osman and seconded by Kendra Padilla. Motion approved.

Thinking of Joining the School Board – If anyone is interested in joining the board, VSBA or any of the school board members are a good resource for information.

FY27 Preliminary Budget Discussion – Matt shared the FY27 budget figures to date. At this point, the budget is about a 9.48% increase at this point. This accounts for taking 3 positions that were previously grant funded and putting them back into the local budget. Will look at making those 3 positions grant funded again for this year. That will drop the increase down to 5.26%. At both figures, Twinfield is under the per pupil spending threshold.

January 13, 2026 - Meeting will be structured around the budget.

January 20, 2026 – Meeting will be around all other board business

Future Items for the 20th

Celebrations

Civil Discourse

SU vision/mission statements

Honorable Mention

A **motion** to adjourn by Janna Osman and seconded by Kendra Padilla. Motion passed.

Minutes respectfully submitted,
Nicky Cole