



Achieve Program Launch Calendar of Events

December 2025

| Event or Grantee Deliverable | Date & Links |
|---|--|
| Achieve Award Notifications Sent | December 4, 2025 |
| Achieve Kick-Off Meeting | December 18, 2025, at 2:00 |
| Program Launch Funding Draft Agreement Sent | December 11, 2025 |
| Grantee Deliverable- Send Program Launch Agreement Adjustment Requests to Program Manager | December 18, 2025 |
| Grantee Deliverable- Send Award Acceptance to COSI | December 22, 2025 |

January 2026

| Event or Grantee Deliverable | Date & Links |
|---|--------------------|
| 1:1 TA Support for Conditional Acceptance, adjustments to Program Budget (PB) & Statement of Work (SOW) | January 5-30, 2026 |
| Video Training Session Released | January 13, 2026 |
| Video Training Session Released | January 27, 2026 |
| Grantee Deliverable- Finalized Award Period Budget & Statement of Work | January 29, 2026 |

February 2026

| Event or Grantee Deliverable | Date & Links |
|--|--|
| 1:1 TA Support | February 2-27, 2026 |
| January Video Training Session- Q&A | February 3, 2026, at 9:00 |
| Achieve Draft Agreement Sent | February 5, 2026 |
| Video Training Session Released | February 10, 2026 |
| Grantee Deliverable- Risk Assessment | February 13, 2026 |
| Grantee Deliverable- Program Launch Agreement Signed | February 16, 2026 |
| Grantee Deliverable- Send Achieve Agreement Adjustment Requests to Program Manager | February 19, 2025 |
| Video Training Session Released | February 24, 2026 |
| Regional Meeting (In-Person)- Trinidad State College | February 10-11, 2026 (Registration) |

March 2026

| Event or Grantee Deliverable | Date & Links |
|--|---|
| 1:1 TA Support | March 2-31, 2026 |
| February Video Training Session- Q&A | March 2, 2026, at 11:00 |
| Regional Meeting (In-Person)- Front Range Community College- Larimer | March 3-4, 2026 (Registration) |
| Video Training Session Released | March 10, 2026 |

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|---|--------------------------------|
| Grantee Deliverable- Achieve Agreement Signed | March 19, 2026 |
| Video Training Session Released | March 24, 2026 |
| March Video Training Session- Q&A | March 31, 2026 |

April 2026

| Event or Grantee Deliverable | Date & Links |
|---|---|
| 1:1 TA Support | April 1-30, 2026 |
| Video Training Session Released | April 7, 2026 |
| Regional Meeting (In-Person)- Red Rocks Community College | April 8-9, 2026 (Registration) |
| April Video Training Session- Q&A | April 16, 2026, at 10:00 |

May 2026

| Event or Grantee Deliverable | Date & Links |
|--|---------------------------------------|
| 1:1 TA Support | May 1-29, 2026 |
| Video Training Session Released | May 5, 2026 |
| May Video Training Session- Q&A | May 12, 2026, at 1:00 |
| Grantee Deliverable- Finalized Fiscal Year 2027 Grant Term Period Budget & Statement of Work | May 15, 2026 |

June 2026

| Event or Grantee Deliverable | Date & Links |
|---|--|
| Symposium- Front Range Community College- Westminster | June 3, 2026 |
| Program Launch Reporting Support Session | June 16, 2026, at 2:00 |

Event and Session Descriptions

Video Training Sessions focus on critical program components such as scholar eligibility, data reporting, and service delivery expectations. These sessions are foundational to successful implementation. While they will be reinforced during regional convenings, recordings will also be available for reference.

Grantee Risk Assessment provides a structured opportunity to evaluate potential challenges that may impact program success. This process focuses on key areas such as organizational capacity, compliance with program requirements, and financial stewardship. The assessment is designed to identify risks early and ensure proactive support strategies are in place.

Grantees will complete a standardized risk assessment tool and participate in a follow-up discussion with COSI staff. These conversations are collaborative and solution-oriented, aimed

at strengthening implementation and mitigating barriers. Findings from the assessment will inform tailored technical assistance and ongoing monitoring.

Regional Meetings provide in-depth, in-person opportunities to explore the Achieve program model, align on expectations, and engage in collaborative planning with COSI staff and fellow grantees. Grantees are required to attend one session.

1:1 Technical Assistance (TA) sessions tailored to your organization. These individualized meetings are designed to address specific questions, provide targeted guidance, and support your team through the program design and implementation process.

Program Launch Reporting Support Session: These informal sessions are offered the month prior to the Achieve Program Launch report deadline to provide grantees with an opportunity to ask questions and receive guidance on the reporting process. These sessions are optional and designed to be conversational—no formal presentation will be given.

This support is specifically for grantees who will have **expended all Achieve Program Launch funds by June 30, 2026** and wish to submit their reporting.

Annual Symposium brings together all grantees for a full-network gathering focused on program design, professional development, and connection. This event is distinct from regional convenings and serves as a cornerstone for shared learning and collaboration.

For updated dates, times and event links, please monitor the [COSI Google Calendar](#)

Grantee Deliverables

- December 18- Corrections or Requested Adjustments on Program Launch Agreement
- December 22- Send Award Acceptance to COSI
- January 29- Finalized Award Period Budget (PB) & Statement of Work (SOW) Due
- February 13- Risk Assessment Completed
- February 16- Program Launch Agreement Signed
- February 19- Corrections or Requested Adjustments on Achieve Agreement
- March 19- Achieve Agreement Signed
- May 15- Grant Term Program Budget (PB) & Statement of Work (SOW) Due

Grantee TA Responsibilities

- January 1-31- Attend 1:1 TA Support Meeting with COSI Program Manager
- January 13-30- Review January Monthly Training Videos
- February 3- Attend Q&A Session for January Monthly Trainings
- February 1-27- Attend 1:1 TA Support Meeting with COSI Program Manager
- February 10-27- Review March Monthly Training Videos
- March 1-31- Attend 1:1 TA Support Meeting with COSI Program Manager
- March 2- Attend Q&A Session for March Monthly Trainings
- March 10-30- Review March Monthly Training Videos
- March 31- Attend Q&A Session for March Monthly Trainings
- April 1-30- Attend 1:1 TA Support Meeting with COSI Program Manager
- April 7-15- Review March Monthly Training Videos
- April 16- Attend Q&A Session for March Monthly Trainings
- May 1-29- Attend 1:1 TA Support Meeting with COSI Program Manager
- May 5-11- Review March Monthly Training Videos
- May 12- Attend Q&A Session for March Monthly Trainings
- June 1-30- Attend 1:1 TA Support Meeting with COSI Program Manager

In-Person Regional Meetings- Grantees Must Attend One

[Registration](#)

- February 10-11- Trinidad State College
- March 3-4- Front Range Community College- Larimer

April 8-9- Red Rocks Community College