



RIVERSIDE ACADEMY

EAST: 7124 MILLER RD,
DEARBORN, MI 48126
WEST: 6409 SCHAEFER RD,
DEARBORN, MI 48126
313-624-3600
<http://RIVERSIDEWEST.GEEACADEMIES.NET>

MEETING MINUTES

PROPOSED MEETING MINUTES

Meeting Date: Sep 9, 2025 5:30 PM Location: 6409 Schaefer Road

- Call to Order:** Member Dakroub called the meeting to order at 5:32 pm
- Roll Call of Board Members:**

Members:	Present
Dr. Hassan Dakroub - <i>President</i>	Yes
Jeneen Ali - <i>Vice President</i>	Yes
Hamza Chalhoub - <i>Treasurer</i>	Yes
Samira Bazzi- <i>Secretary (appoint if absent)</i>	No
Fahmi Fraige - <i>Member</i>	No

Also in attendance: Mack Stillwagon, Omar Saed, Kevin Whelan

- Recite Academic Mission Statement:**
"To promote lifelong learning by nurturing academic excellence, positive character, and an appreciation of cultures."
- Public Comment** (*To add agenda item only, no motion at this time*):
- Agenda Review and Amendments Requested:**
- Consent Calendar** (*The Consent Calendar comprises routine items reviewed in advance by the Board, with no anticipated discussion. To address a specific item, the chairperson must be requested to remove it from the Consent Calendar for further consideration.*)

This public meeting of the Board will address Academy business, allowing public participation during agenda items #4 (Adding Agenda Items) and #16 (Public Comments). To speak, please sign in with the Board Secretary before the meeting. Individual comments are limited to 3 minutes (30-minute total). The Board will not provide verbal responses but may follow up. Complaints or concerns must be submitted in writing to the Board President at least 5 days prior. For special needs accommodations, contact Global Educational Excellence (734-369-9500) 4 business days in advance. Meeting minutes will be available for public inspection 8 business days post-meeting and approved minutes 5 business days after approval, as per *Open Meetings Act, Public Act 267*.



- Member Dakroub motioned to approve the Sep 9, 2025 Regular Meeting Agenda. This motion was seconded by Member Chalhoub and carried without opposition (3-0).
- Member Dakroub motioned to approve the Aug 12, 2025 Regular Meeting Minutes. This motion was seconded by Member Ali and carried without opposition (3-0).

7. Old Business: None

8. New Business:

- a. Member Dakroub motioned to approve the Student Family Handbook. This motion was seconded by Member Ali and carried without opposition (3-0).
- b. Member Dakroub motioned to approve the Emergency Operations Plan. This motion was seconded by Member Ali and carried without opposition (3-0).

9. Treasurer Report:

- a. Member Dakroub motioned to approve the ACH Check Registers. This motion was seconded by Member Ali and carried without opposition (3-0).
- b. Member Dakroub motioned to approve the June Monthly Financials. This motion was seconded by Member Ali and carried without opposition (3-0).
- c. Member Dakroub motioned to approve the July Monthly Financials. This motion was seconded by Member Ali and carried without opposition (3-0).
- d. Member Dakroub motioned to approve the August Monthly Financials. This motion was seconded by Member Ali and carried without opposition (3-0).

10. Authorizer Report: Unfortunately, no updates from Lansing regarding budget. Fire up for the future event at CMU. Academic Performance report for RA presentation <https://www.thecenterforcharters.org/view-all-upcoming-events/>



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11. Principal Report: Mr. Saed and Mr. Stillwagon presented the principal report.

12. GEE Report: Mr. Whelan presented the GEE Report to the board.

13. Correspondence: None

14. Board Roles & Responsibilities - Informational Only

15. Board Development:

16. Extended Public Comment: None

17. Comments from the Board: None

18. Requested Items from the Board: None

19. Reconfirmation of Next Board Meeting:

- **Date:** Oct 14, 2025 **Time:** 05:30 **Location:** 6409 Schaefer Road

20. Adjournment of the Meeting: With no further business presenting before the board Member Dakroub motioned to adjourn the meeting. This motion was seconded by Member Ali and carried without opposition (3-0). The meeting was adjourned at 6:14 pm.

Proposed Board Meeting Minutes respectfully submitted on September 15, 2025 by:
Huda Davillier

Approved by the Board of Directors during the October 14, 2025 regular board meeting by:

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Samira Bazzi, Board Secretary

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