

Procedure for Bringing your Dependents to the U.S.

For a sequence of actions for bringing dependents to the U.S., here's a streamlined breakdown:

- 1. Submit Documents:** Send [Dependent Form](#), Dependent Fee screenshot, Marriage Certificate (for spouses), Birth Certificate (for children), and Passports for all dependents to andrewh@intalage.com
 - **Reminder:** So I can easily verify and account for all your documents please send as clear, scanned, individual PDF files, sent in one email. I won't accept links to google drive documents other methods of submission.
 - **Note:** Dr. Reid has conducted meetings with all principals and district representatives to discuss your performance and status as an educator. To safeguard your dependents in the event that your school district chooses not to renew your employment, Intalage will not issue DS-2019s for dependents unless EV are in good standing with their respective schools.
- 2. Verification and DS-2019 Issuance:** After validating your documents and good standing with your school district, we will issue you DS-2019s for your dependents. Please allow us **2-4 weeks** given the current high volume of requests.
- 3. J-2 Visa Application:** Once you receive your dependent DS-2019s, they are free to apply for a J-2 Visa at the US Embassy/Consulate in your home country.
- 4. J-2 Visa Receipt and Ticket Purchase:** Once your dependent receives their J-2 Visa, you can confidently purchase their plane ticket to come to the U.S.
- 5. Complete the [Add-Delete Insurance Form](#):** Complete this form **AFTER** buying their plane tickets (and know their arrival date to the U.S.) to guarantee your dependents' correct insurance start date, preventing unnecessary early premium payments.

Warm regards,

Your Intalage Team