



Location: Burwell Elementary School Tech Room

Date: Wednesday, March 8, 2023

Time: 4:30 pm

TOPICS TO BE DISCUSSED:

- I. WELCOME
- II. ATTENDANCE
 - a. Present Attendees
 - b. Absentees
- III. AGENDA APPROVAL
 - a. Review Agenda
 - b. Vote to Approve Agenda
- IV. PREVIOUS MEETING MINUTES
 - a. Review Minutes
 - b. Vote to Approve Minutes
- V. FINANCE
 - a. Review Budget & Expenditures & Reimbursements

b. Vote for Approval of Budget

VI. OLD BUSINESS

a. Concessions -

- Track Concessions 4/14/23 set up- 9:00 Rebekah Maynard
 - 10:00-12:00-Rebekah Maynard, Kelsey Trausch, _____
 - 12:00-2:00- _____, _____, _____
 - 2:00-4:00-Rebekah Maynard, _____, _____
 - 4:00- clean up-Rebekah Maynard, _____, _____
- Track Concessions 4/18/23 set up- 12:00 Rebekah Maynard
 - 1:00-3:00-Rebekah Maynard, _____, _____
 - 3:00-clean up- Rebekah Maynard, _____, _____
- Track Concessions 4/28/23 set up 9:00 _____
 - 10:00-12:00 _____, _____, _____
 - 12:00-2:00 _____, _____, _____
 - 2:00-4:00 Rebekah Maynard (2:45), _____, _____
 - 4:00- clean up- Rebekah Maynard, _____, _____
- District Track Concession 5/10/23 set up- 9:00 Rebekah Maynard
 - 10:00-12:00 Rebekah Maynard, _____, _____
 - 12:00-2:00 _____, _____, _____
 - 2:00-4:00- Rebekah Maynard, _____, _____
 - 4:00- clean up- Rebekah Maynard _____, _____

We will need to have someone grilling throughout the day or for ease do Arby's Sandwiches. Rebekah will look into prices and amounts. Burwell Summer Ball will purchase any items we have left from concessions for the summer ball concessions.

VII. NEW BUSINESS (open to vote if motions made)

A. Staff Celebrations for March/April

- Birthdays
 - Carolyn Christen- March 5
 - Randi Jensen- March 9
 - Kerry Fink- March 16
 - Garrett Mann- March 12
 - Pam Helgoth- March 28
 - Debi Dawe- April 8
 - Renee Sikes- April 9
 - Nate Nelson- April 29

B. Thank you from Mrs. Christian, Thank you from HS

C. Read- A-Thon Review

- o Revenues-
 - o \$477.00- Books
 - \$2,805.00- Read-A-Thon Donations (as of Tuesday morning)
- o Pizza Party Cost
 - o Discussion and Vote:
 - o Resolutions:
- o Read-A-Thon Awards Assembly March 13th 2:30pm- Please try to attend if you can.
- o School Board Meeting Awards Presentation March 13th 6:30pm- Please try to attend as PAC will also be presenting to the board about our contributions this year. (See parent invite)
- o Changes for Next Year
 - o Change parent letter to not sound “pushy”, make sure they understand it is optional to send sponsor letters and optional to send money as the parent.
 - o Eliminate Class Minutes Reading Log
 - o Possibly not include Kindergarten
 - o Lower the minutes requirement_____
 - Only 57 kids made the goal

D. Box Tops and Best Choice Labels, soda tabs Update & more ideas- Sara Stevenson

- o Discussion and Vote:
- o Resolution:

E. My Family and Me Dance

- o Cookies- Donita (\$6/12) or other options/Cost, napkins
 - o Discussion and Vote:
 - o Resolution:
- o Drinks- Lemonade, Water- need two big jugs, cups
- o Photographer- Bev Brown, Troy Brodsky
- o Music- Dave Busch
- o Set Up-
- o Tear Down-

OTHER ITEMS

a. DISCUSS ANY OTHER ITEMS OF BUSINESS

- i. New member suggestions.

VIII. ADJOURNMENT

a. Presidents Adjourns Meeting

b. Next meeting Date_____