

- (1) Go to FAME website - <http://famealexandria.com/>
- (2) Go to bottom of the page and click on the *site administration* link

The screenshot shows the homepage of the First A.M.E. Church of Alexandria (F.A.M.E.) website. The header features the church's name in a stylized font, followed by the tagline "A Beacon of Light on the Richmond Highway Route 1 Corridor". Below this is a navigation bar with links: Home, Staff, Ministries, Photos, Calendar, Schedule Pickup, Resource Center, Member Area, and Donate. A row of social media icons (Facebook, Twitter, Google+, YouTube, Instagram, and a location pin) is positioned above the navigation bar. The main content area is titled "Site Administration Login" and contains two forms. The first form is for logging in, with fields for "Login" and "Password", and a "login" button. The second form is for users who forgot their login or password, with a field for "User Account Email Address" and a "submit" button. The footer includes the text "site administration", the website's URL "mychurchwebsite.net", and a "site map" link.

**First A.M.E. Church of Alexandria (F.A.M.E.)**  
A Beacon of Light on the Richmond Highway Route 1 Corridor

Home Staff Ministries Photos Calendar Schedule Pickup Resource Center Member Area Donate

*Site Administration Login*

Site Administration Login

Login

Password

login

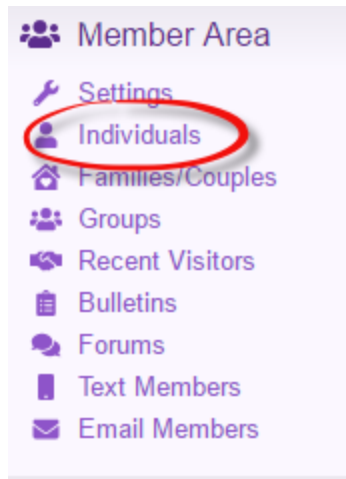
Did you forget your login or password?

User Account Email Address

submit

site administration mychurchwebsite.net site map









- (3) Enter your UserId – Jleavette and password. if forgot enter your password enter your email address to have password send to your email address - [jasminewilliams23@yahoo.com](mailto:jasminewilliams23@yahoo.com)
- (4) Go to the Members Panel on side and select Individuals



(5) Scroll to the bottom to select the member who birthdate is to be remove.

Save Member Information

### Manage Individuals

Edit / Delete	Name	Date Added
  <input type="checkbox"/>	,	04-22-2018
  <input type="checkbox"/>	Ahmed, Aj	01-16-2015
  <input type="checkbox"/>	Anderson, Santana	08-05-2018
  <input type="checkbox"/>	Anthony-brown Calister	01-16-2015

(6) Click on the scissor to edit individual