

Checklist for Updating Chapter Rules in 2024

Editorial and conforming changes to align chapter rules with Constitution from the 2022 International Convention

State Organization Name

_____ Change the name Eta State using this exact wording. After this initial name change in your rules, you may use the abbreviation NC DKG.

The name of this state organization shall be **The North Carolina State Organization of The Delta Kappa Gamma Society International (formerly known as Eta State), abbreviated as NC DKG.**

Membership

___ Active members shall be women who are **or have been** employed as a professional educator at the time of her election. Collegiate members may be undergraduate or graduate students. Bachelor student member shall be enrolled in an institution offering coursework leading to a career in education and enrolled within the last two years of her bachelor's degree. Graduate/masters/doctoral student members shall have graduate/masters/doctoral standing in an institution offering coursework in education. When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member.

___ An individual becomes a member of the Society when she pays her dues. At the time she joins the Society, a member becomes a member of the International Society, NC DKG, and a chapter (insert chapter name).

___ Chapter method for selecting candidates for membership must be stated in the chapter rules. Membership is by invitation.

___ The word initiation becomes **induction** wherever it appears in this document.

___ Chapter minutes must include the names of members terminated, including the reason and date of termination.

___ The membership year is July 1 - June 30.

___ Chapters will decide if and when to have an induction ceremony.

___ Reserve membership shall be granted only to a member who is unable to participate fully in the activities of the chapter because of medical disability, geographic location, and/or no technological connection/skill.

Dues and Fees

___ Annual dues and fees must be paid to the chapter treasurer by June 30 for the following fiscal year.

___ Non-payment of dues and fees will result in termination of membership.

___ New members who join between January 1 and March 31 shall pay one half dues and the scholarship fee for the current year. New members joining between April 1 and June 30 shall pay full dues for the ensuing year. Chapter dues may be pro-rated. Reinstated members shall pay full annual dues whenever reinstated.

___ Immediately upon collection, International dues are to be sent to International Headquarters and state dues are to be sent to the state treasurer. Rules shall state the amount of chapter dues for collegiate members. The dues amount for all membership types must be stated in Chapter Rules. Collegiate Membership International dues are \$20, State dues are \$5. Chapters decide on collegiate dues for the chapter.

___ There is no induction fee collected for new or reinstated members.

Treasurer's Duties

___ Chapter Treasurers will maintain an accurate and current membership roster.

Chapter Meetings

- ___ Chapter meetings may be face-to-face, through electronic communications, or a combination of the two as long as
- members may hear and actively participate in the meeting.
- ___ Matters needing immediate action may be voted upon by mail or electronically. A majority vote of chapter members is
- required for this action.
- ___ Ratification of mail voting must be made at the next face-to-face meeting.
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- ___ No proxy voting.
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International Committee Reports

- ___ Reports requested from state organizations and chapters shall be submitted in the format specified by Society Headquarters.

*** **Chapter Membership Vote at next chapter Business Meeting** *Requires a vote of the chapter membership.*

- ___ Include statement of **automatic update**. “_____ Chapter rules shall be amended automatically by the
- _____ (insert the group responsible for making these changes in your chapter: chapter rules committee, executive committee, etc.) to comply with the *Constitution, International Standing Rules*, and the *NC State Organization Bylaws and Standing Rules*. Notice of automatic updates shall be published in the Fall Chapter Newsletter (or in other chapter publication).”