



**BY-LAWS OF THE CELINA ISD
SCHOOL HEALTH ADVISORY COUNCIL (SHAC)
Updated February 2020**

Article I- Name

The name of this organization shall be the Celina School Health Advisory Council (SHAC).

Article II- Purpose, Responsibilities and Projects

Section 1: The purpose of the Celina School Health Advisory Council is to serve as a liaison between the community and school district in ensuring that local community values are reflected in Celina ISD's health education programs.

Section 2: The School Health Advisory Council's responsibilities include:

- Ensuring that local community values are reflected in Celina ISD's health education instruction
- Fielding health education concerns from the community and bring them to a SHAC meeting for discussion
- Providing leadership for health education concerns
- Reporting to the Celina ISD Board of Trustees periodically, submitting recommendations to the Board as needed

Section 3: The School Health Advisory Council's duties include

recommending:

- Curriculum appropriate for specific grade levels designed to prevent obesity, cardiovascular disease, and Type II diabetes through coordination of:
 - a. Health education;
 - b. Physical education and physical activity
 - c. Nutritional services
 - d. Parental involvement; and
 - e. Instruction to prevent the use of tobacco;
- Appropriate grade levels and methods of instruction for human sexuality instruction; and
- Strategies for integrating the curriculum with the following elements in a coordinated school health program for the district:
 - a. School health services;
 - b. Counseling and guidance services;
 - c. A safe and healthy school environment; and
 - d. School employee wellness

Article III- Philosophy of Health Education

The Celina Health Education Program will provide guidance in the development of health and physical education programs which incorporate Coordinated School Health through the eight components of school health: Nutrition Services, Health Services, Health and Safe School Environment, Counseling and Mental Health Services, Staff Wellness Promotion, Parent and Community Involvement, Physical Education, and Health Education.

Article IV- Memberships

Section I: The Board of Trustees shall appoint five members to the local

school health advisory council. A majority of the members must be persons who are parents of students enrolled in the district who are not employed by the district. One or more persons from each of the following groups:

- a. Public school teachers;
- b. Public school administrators;
- c. District students;
- d. Health care professionals;
- e. Business community;
- f. Law enforcement;
- g. Senior citizens;
- h. The clergy; and
- i. Non-profit health organizations

Section 2: The term of service for members shall be two years. Members may serve multiple terms.

Article V- Officers

Section 1: The elected officers of the School Health Advisory Council shall be Chair or Co-Chair, Vice Chair, Secretary, Reporter, and Treasurer. Terms of office shall be from September to September.

Section 2: The primary duties of the officers shall be as follows, but not limited to those described:

Chair/Co-Chair:	to plan and preside at the meetings of the SHAC; to administer the business of the SHAC; and serve as spokesperson for the SHAC.
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Vice-Chair: to conduct meetings in the absence of the Chair / Co-Chair; and assist in the planning of the meetings.

Secretary: to maintain minutes of the meetings; and to present a report at SHAC meetings.

Reporter: shares information with community about SHAC activities.

Treasurer: keeps / gives financial report as needed

Administrative Liaison: to serve as a liaison between the School Health Advisory Council and the Celina ISD administrative staff. The administrative liaison is appointed by the Superintendent of Schools or designee.

Section 3: In case of vacancy in the Office of the Chair / Co-Chair, the Vice-Chair shall succeed to the Chair / Co-Chair.

Article VI- Nominations and Elections

Section 1: Nominations for Chair / Co-Chair, Vice-Chair, Secretary, Reporter, and Treasurer shall be made by the SHAC.

Section 2: Officers shall be elected by a majority of the votes cast.

Article VII- Meetings

Section 1: Yearly schedule for meetings will be established in September by

the Officers. Meetings will be held at least four times a year.

Section 2: Quorum. One-half of the members must be present for a vote to be taken. A majority of the members of the council who are present shall constitute a quorum.

Article VIII- Committees / Leadership Teams

The Chair / Co-Chair shall appoint such committees / leadership teams and their chairs as deemed necessary to conduct the business of SHAC.

Article IX- Rules of Order

Section 1: The SHAC shall conduct its meetings according to [Robert's Rules of Order](#) in all cases which it is consistent with the By-Laws of the Celina Student Health Advisory Council.

Section 2: The Celina School Health Advisory Council may be dissolved by a change in Texas Legislation.

Article X- Amendments

The By-Laws may be amended by a two-thirds vote in any regular meeting of the SHAC by a majority vote.

