

Park Hall Trustee Meeting Minutes for January 21st, 2014

7:30pm

Trustees: Dick Mills, Steve Edmonds, Gil Sanchez, Ann Scott, Denise Gorham
Dave Scott, Buttons, Dave Mercer and Rick Jahn

Meeting started with testimonials from Buttons, Dave Mercer and Rick Jahn
Ann Says the testimony was in her favor. (she will try and get letters from these people.)
[minutes incomplete]
Rick submitted a "Notes on Park Hall" document "attached".

I (Lyle Taking minutes) was not at the meeting and missed some items.
Agenda Item: Treasurer's Report (attached)

8:00 pm - Lyle Arrived

Gil requests that Ann do the manager's report with reference to the job description.
Ann agreed that could be helpful.

8:10 PM Ann, left

8:18 PM

Rental Process is not clear.

Discussion about redoing the forms and process for how renting the building works.
Discussed a bit about past events - esp that the Valley Women's Club used the hall and the manager was not there to let them in and the building was not warm.

Steve covered the event a bit. This was planned in July and was mentioned in meeting minutes at that time.

8:30

Discussion about concern of conflict of interest. table this until later in the meeting

8:35 pm

Agenda Item: Meeting minutes approved unanimously.

Lyle brought up that it would be good to have clarity about how to run the meetings and take minutes and the like.

Cathy has been sending out email.

Lyle to organize everyone's contact information and share that with all.

8:44 pm

Discussion about the letter from Dave Stevison.
Discussion not on the record because they are sensitive.

Status of construction - ADA project (bathroom)

Steve Edmonds has worked on understanding the project and the responsibility we have to finish the project.

Steve made the front door open easily.

The attached document clarifies the Improvements needed to fit ADA - and that %20 of the work project costs should be assigned to ADA improvements

Steve feels that we have already done a lot of the work and that the building inspector might sign off on what we have done. Steve will continue to manage the project.

Steve spoke to insurance companies about the possibility of handing off insurance for renters to help them. And there is an online form to get the insurance.

Lyle to add to website.

Talk about: Our

Mark H. Left at 9:15pm

Dick Mills and Gil to work with Ann to get her to improve her reporting on the job.