EDUCATION TO CAREER NETWORK OF NORTH SAN DIEGO COUNTY
LEADERSHIP COUNCIL MEETING
October 16, 2026
Palomar College
1140 W Mission, San Marcos, CA, 92069
9:30 AM - 1:06 PM

Agenda Item	Person Responsible	Summary
Welcome 1. Review and approval of the 10-16-26 Agenda	O'Shea-West	**Attendees:** Barajas (Escondido), Candy (Ramona), Guzman (Poway), Kende (Escondido), Maschke (Palomar), O'Shea-West (Vista), Porter (ETCN), Escamilla (ETCN), Hayes (ETCN), Magallon (ETCN), Rhoads (ETCN), Stowell (ETCN), Smith (ETCN) and Zamora (ETCN) **1. Motion:** To approve the agenda sequence. Moved by Candy, duly seconded by Barajas and approved by all.
Public Comment		No public comment.
Communications 1. Review and approval: 9-28-26 ETCN LC Quarterly Goals Review Meeting Minutes 2. Adult Ed Communications 3. 2026-27 ETCN Calendar Review a. Adult Ed Conferences 4. Designated Rep Reminders: PAS 5. Slide deck for updates 6. Consideration: Education Insider (national magazine) awards Education to Career	LC	**Communications** 1. **Motion**: To approve the 9-28-26 ETCN LC Quarterly Goals Review Meeting Minutes. Moved by Candy, duly seconded by Barajas and approved by all. 2. Adult Ed Communications a. CAEP Summit (10/28-30) registration is still open and recruiting for more registries. i. Tech system hours for program reporting assistance ii. Confirm attendance with Kathleen. b. AE Dual Enrollment Survey: Utre completed it for the consortium 3. Calendar review: a. 10-26-26 LC Agenda Review meeting time change: 8:00-8:30AM b. Upcoming events i. Education & Career Showcase 11-12-2026 ii. Business & Community Forum 1-22-2027 4. Designated Representative Reminder: PAS 5. Slide deck for updates: Robin will send out the link to the slide deck 5 days prior to the meeting, for each person to complete. One slide deck per month. No longer using the Google Update form at this time.

Network as the “Top Adult Education Programs Provider 2027.” 7. CalWORKs (2025-2026 funding) - Application for 2026-2027		6. Consideration: Education Insider (national magazine) awards Education to Career Network as the “Top Adult Education Programs Provider 2027.” a. FAQ and Testimonials b. Motion: To accept the”Top Adult Education Programs Provider 2027” nomination from the Education Insider Magazine. Moved by Barajas, duly seconded by Candy and approved by all. (Maschke abstains from vote) 7. CalWorks funding Application 2026-2027 a. Different numbers are being reported, no guidelines for reporting. b. Liz will start a spreadsheet with the categories for reporting. LC review and update by 10-20-26.
Fiscal Agent Report 1. Planned vs. Actuals 10-16-26 2. WIOA Payment Points by Year 3. School funding review (expenditures and carryover) 4. Education Insider award	Escamilla	**Fiscal Agent Report** 1. Planned vs. Actuals 10-16-26 a. Expenses: Path to Palomar, Connect Hub, ASAP & salaries. ASAP payment was delayed due to the company name change. b. **Motion:** To purchase ETCN administrative assistant a new laptop. Moved by Maschke, duly seconded by Candy and approved by all. 2. WIOA Payment Points by Year a. Ute will send Ana at student info for the ASE student reported at Palomar. b. Payment points are based on FY 24/25 data. 3. School Funding Review a. Carryover is under 20% for Q1. Will not distribute the carryover $29,125 at this time. 4. Kathleen will send Ana information for $1000 fee for the Education Insider award. Contact person: Emmie Smith
Member District Roundtable 1. Escondido 2. Palomar 3. Poway 4. Ramona 5. San Marcos 6. Vista **Operation’s Team Updates** 1. Curriculum, Planning and Marketing 2. Data & Accountability 3. Disability Coordinator 4. Partnership Coordinator	Barajas Maschke Guzman Candy Phillips O’Shea-West Hayes Stowell Magallon Zamora	**Member District Roundtable** 1. Link to responses 2. Palomar 3. Ramona: Palomar visiting site. ESL is going well. Marketing videos from Matt. 4. VAS: Preparing for the winter session. Waiting to post workability II coordinator position. ESL classes in the community, looking to hire instructors. HISET classes at VAS. **Operation’s Team Updates** 1. Link to responses 2. Technology Integration: Curriculum Purchase & Integration Tracker a. LC members update Matt with what classes are coming up. **Operational & Discussion Items** 1. Adult Ed Dual Enrollment Training: Priority Path to Palomar Presentation a. Palomar College Start College With Us Now (marketing video)

5. Technology Integration **Operational & Discussion Items** 1. Adult Ed Dual Enrollment Training (20 min) 2. AI Roadmap Input a. How we include labor partners b. Compensation for committee members 3. Path to Palomar Recap 4. Education & Career Showcase Update 5. Social Media update 6. Planning for the Business and Community Forum **Regional & Professional Updates** 1. Strong Workforce 2. Super Region 3. ACSA Adult Ed Council 4. CCAE 5. CAEAA 6. ACCE/CCCAOE 7. CASAS	Rhoads Maschke Rhoads Maschke Barajas/Zamora Hayes Porter/Zamora Maschke Barajas Barajas Barajas/Hayes Hayes Maschke Stowell	b. Benefits of the program: SB554 Creating Dual Enrollment Pathways for Adult Learners c. Currently 9 students, looking to increase numbers 2. AI Roadmap a. Committee representation suggested from each site: LC member, counselor, teacher or classified staff b. Committee meeting goals: workflow integrating AI and training c. Meet once monthly (8-9 people). Quarterly task to complete. Matt will send participant names to LC for approval. Update at 11-2-26 ETVCN LC meeting. 3. Path to Palomar Recap a. Survey: lower results than in previous years 44 out of 82. Survey given at the sites after the event in the future to increase results. b. Requests for programs not featured. Palomar offers private tours. c. Event at the Escondido campus in April. 4. Education & Career Showcase update: Partners are confirmed. Posters are ready. Slides are updated. Run-through scheduled for 11-3-26. 5. Social Media Update a. Met with LC members to discuss social media goals. b. Visit each site to capture content. Each site shares content that can be repurposed. c. Social media handle/# discussed. James will update at the 11-2-26 meeting. 6. Planning Business and Community Forum: LC members confirm who will be attending a. Planning Meetings: i. 11-16-26 @ 2:00PM (overview of event, feedback from last year, and discuss any adjustments, review timeline, invite list and assignments) ii. 12-14-26 @ 3:00PM if needed iii. 1-11-27 @ 3:00PM (review RSVP's, assign last minute followup, review facilitator note for tabletop discussions) iv. 1-20-27 @ 3:00PM (dry run) **Regional & Professional Updates** 1. Strong Workforce Consortium currently reviewing K-12 applications for funding of projects that create, improve, and expand CTE courses, course sequences, programs of study =, pathways of study and pathways for students transitioning from secondary education to postsecondary education to living-wage employment. 2. Super Region: Data Repository discussed. Centers of Excellence presentation. Program finder updated 3 times a year. 3. The next meeting is in December. 4. CCAE conference registration link. Working on AARP grant. 5. CAEAA conference registration link.

		6. The CCCAOE conference ended. CTE programs in Adult ED. The Community College Role in H.R.1 Work and Community Engagement Requirements to Advance Student Economic Mobility. Workshop for Expanding Education & Training Opportunities for the Fastest Growing Sector in CA's population- Older Workers. 7. Meeting next week.
LC Data Discussion with Tan 1. Data Dialogue Debrief a. Next steps 2. Data Definitions Chart Review/Discussion (Completers) 3. Updates from CASAS Communications/Meeting	LC/Stowell	**LC Data Discussion with Tan** 1. Data Dialogue Debrief/Next Steps a. Melissa, Kathleen & Tan planning meeting for Quarterly meeting data dialogue b. Refocus how we look at data (pipeline trends) c. Smaller groups for the data dialogue/then share with the larger group 2. Completer Definition - Discussion/Agreement/Next Steps tabled for 11-2-26 ETCN LC meeting (discussed with the whole group) 3. Monthly updates from CASAS at LC meetings
Wrap up & Next Steps 1. Action Items 2. Agenda items for upcoming meeting 11-2-26	O'Shea-West & Smith	**Wrap up & Next Steps** 1. Action Items a. Liz: Send list of CalWORKs reporting categories to LC members (review by Tuesday 10-20-26) Tan report numbers 2. Agenda Items for the Next Meeting 11-2-26 a. Data Definitions Chart Review/Discussions (Completers)
Adjournment	1:06 PM	**Motion:** To adjourn. Moved by Candy, duly seconded Barajas by and approved by all.