Summerfield Homeowners Association

Summerfield HOMEOWNERS ASSOCIATION
P.O. BOX 28143 • SAN DIEGO, CA 92198

Summerfield HOA
July 21, 2025
Special Board Meeting Minutes

BOARD MEMBERS PRESENT:
Dan Carr, President; Denise Shields, VP & Architectural Committee Chair; Michael Spring, Treasurer; Donny Phonea, Special Projects; Maria Stein, Secretary

BOARD MEMBERS ABSENT:
NONE

GUESTS PRESENT:
Anna Finnerty, Jay Stein and Cindy Henry

Location: 16855 W. Bernardo Drive, Suite 230 San Diego, CA 92127

Meeting called to order by Michael at 6:07 PM. Approved

OPEN FORUM:

- Acknowledgement of President's Resignation
  - o Record receipt of Dan's written confirmation
  - o Confirm effective resignation date.
- Discussion of Officer Roles and Nominations
- Nominate and discuss candidates for President
  - o Discuss role transfer (if changing).
- Board Vote on Officer Appointments
  - o Vote on President
  - o Vote on any new role changes (if applicable).
- Transition / Handoff Planning
  - o Review critical handoff items (see checklist)
  - o Assign responsibilities and timelines.
- Communication Plan
  - o Decide on homeowner notification about new officers

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Next meetings:	Tuesday	August 19, 2025 at 6:00pm
	Tuesday	September 9, 2025 at 6:00pm

Motion to adjourn meeting at 6:16 PM. Approved