



**Public Schools of Robeson County  
Post Office Drawer 2909  
Lumberton, North Carolina 28359  
(910) 671-6000  
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## **2025-2026 TITLE I**

### **ALLOWABLE EXPENDITURE GUIDELINES**

The purpose of Title I is to ensure that all children have a fair, equal and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement standards and state academic assessments. Federal law directs that Title I funds are to be used for the purpose of student achievement, professional development and to build parent capacity to better support their child's educational attainment.

All expenditures should be supplemental in nature and directly related to increasing the academic achievement of economically disadvantaged students in Title I schools. Note: an allowable expenditure is not always reasonable or necessary as often seen in the **Chart of Accounts**. PSUs should consider whether an expense is necessary to implement its Title I program.

In general, Title I funds are to be used to enhance the regular school program and should be consistent with the School Improvement Plan (NCStar). When determining if expenditures are appropriate, ask the following questions:

- How is this expenditure helping improve student's academic achievement in mathematics and reading?
- How is this expenditure providing supplemental support to students most at risk of failing?
- Does the expenditure support student instruction, professional development or parent and family engagement related to the high-need, core student achievement areas identified in the **annual** school improvement plan (NCStar) and comprehensive needs assessment (CNA)?
- How does this expenditure increase the participation of parents in educating their child or assist parents to support student achievement? Public Schools of Robeson County recognizes the importance of regular, consistent two-way communication with parents.

Public Schools of Robeson County follows expenditure guidelines for federal programs as set forth in OMB Circular A-87. The district adheres to a standard that all expenditures charged to federal grants must be reasonable, ordinary and necessary in order for a cost to be reimbursed. Some expenses not reimbursable with federal funding may be supported with other local or school resources. In all instances, whether or not a specific expenditure is allowable under a grant, district policies must be followed. The attached chart provides a **partial** listing of expenditure purposes for which schools have requested guidance in the past under Title I guidelines. If you are unsure if a proposed expenditure meets guidelines, please contact the Title I Office at 671-6000 extension 3511 or extension 3305.

The following table is a list of allowable and unallowable Title I expenditures.

Type of Expense	Allowable	Unallowable
Appliances (microwaves, refrigerators, etc.)		X
Alcoholic beverages		X
Athletic equipment		X
Building maintenance, repairs, and supplies		X
Copier Contract		X
Curriculum licenses for Title I schools (only for current year)	X	
Employee, students, parents, etc. awards		X
Employee benefits, pension plans, unemployment insurance, health insurance, severance pay, and life	X	
Field trips for educational purposes		X
Field trips for recreational purposes		X
Full meals for parental involvement activities and meetings		X
Regarding trainings, refreshments or food are not allowed		X
Parent and family engagement activities in which refreshments are necessary to encourage participation and meet program objectives (Snacks) \$4.50 per person	X	
Refreshments or meals at an awards banquet or event		X
Professional development - food and beverage reimbursement		X
Type of Expense	Allowable	Unallowable
Fundraisers		X
Furniture		X

Gifts, gift certificates, congratulatory cards, etc.		X
Gratuities, delivery charges, and tips		X
Homeless student supplies	X	
Instructional materials	X	
Lobbying		X
Professional Development Opportunities (Local and State) <b>(No one and done workshops)</b>	X	
Mailings (information on testing dates, Title I Parental activities)	X	
Office equipment (printers, copiers, fax machines, etc.)		X
Non-promotional pamphlets or brochures (for informing parents of assessments, school achievement, important dates, etc.)	X	
Parent award events, banquets (of any type), etc.		X
Parent and family engagement workshops (monitoring student performance, skills training, child advocacy, etc.)	X	
Professional and consultant services	X	
Professional development for Title I instructional staff (course fees/costs) <b>(No one and done workshops)</b>		X
Promotional items or merchandise (t-shirts, ball caps, clothing with school logos, etc.) <b>(No personalization)</b>		X
Salaries and stipends for Title I instructional staff	X	
Salaries for district administrative staff or school staff serving non-Title I schools		X
Salaries for administrative staff that serve Title I and non-Title I students (must be allocable)	X	
School uniforms		X
Software licenses for Title I schools (curriculum, assessment-related, etc.) <b>(for current year only)</b>	X	
Student awards, gifts, or incentives		X
Gifts or items that appear to be gifts		X
Door Prizes, gift cards, cash prizes, food for incentives		X
Souvenirs and memorabilia or promotional items		X
Substitute teachers for core academic subjects in Title I schools	X	
Projectors	X	
Computers (for Teachers --only if computer is no longer working or additional teachers added to the staff)	X	

Computers (for Students --only if computer is no longer working, lost or damaged)	X	
Software (Approved by District Office)	X	
Televisions, home theater systems, PA systems, and any related accessories		X
Tutoring at Title I schools (including before, during and after school)	X	
Yearbooks, school calendars, and school merchandise		X
Bulletin Board Paper, Classroom Borders and <b>Bulletin Board Sets</b>		X
Laminator Machines, Laminator Paper, Print shop Laminating, Fax, Poster Maker		X
Band-aids, cotton balls, Q-tips, Stress Balls (figits), Birthday banners/bracelets, gloves, umbrellas, hand sanitizer, PE equipment, rugs, clocks, <b>computer monitor wipes, keyboard air duster</b>		X
Translation Devices	X	

**Federal Programs Responsibilities and Assigned Bookkeepers**

<b>Funding Source/Activity</b>	<b>Person Responsibility</b>
Title I - PRC 050 <ul style="list-style-type: none"> <li>● Deep Branch (320)</li> <li>● East Robeson (322)</li> <li>● Fairmont Middle (326)</li> <li>● Fairgrove Elementary (328)</li> <li>● Fairmont High (325)</li> <li>● Long Branch (340)</li> <li>● Lumberton Jr. (341)</li> <li>● Oxendine (356)</li> <li>● Orrum (352)</li> <li>● Parkton (360)</li> <li>● Prospect (384)</li> <li>● Rex- Rennert (392)</li> <li>● Rosenwald (394)</li> <li>● St. Pauls High (401)</li> <li>● St. Pauls Middle (403)</li> <li>● Townsend (410)</li> <li>● Union Chapel (412)</li> <li>● South Robeson (421)</li> </ul>	Linda Sherrer

<p>Title I - PRC 050</p> <ul style="list-style-type: none"> <li>● Carroll Middle (330)</li> <li>● Littlefield (336)</li> <li>● Lumberton Sr. (342)</li> <li>● Magnolia (344)</li> <li>● Pembroke Elementary (364)</li> <li>● Pembroke Middle (368)</li> <li>● Peterson (374)</li> <li>● Piney Grove (376)</li> <li>● Early College (385)</li> <li>● Red Springs High (391)</li> <li>● Red Springs Middle (393)</li> <li>● Rowland Norment (398)</li> <li>● St. Pauls Elementary (400)</li> <li>● Tanglewood (407)</li> <li>● Union Elementary (416)</li> <li>● WH Knuckles (417)</li> <li>● Purnell Swett (420)</li> <li>● Southside Ashpole (408)</li> </ul>	<p>Cassie Hunt</p>
<ul style="list-style-type: none"> <li>● Title I-050 District Office (GG/Linda/Cassie)</li> <li>● Title IV-PRC 108 (GG/Linda)</li> <li>● Title I PreK-PRC 050 (Cassie)</li> <li>● Migrant Education- PRC 051(Diana/GG)</li> <li>● PRC 195 (GG)</li> <li>● Title III-PRC 104 and PRC 111(Diana/GG)</li> <li>● CSI-PRC 105 (GG/Melissa)</li> <li>● Mckinney 026 (Linda/GG)</li> <li>● N&amp;D 050 (Linda/GG)</li> <li>● Safer Schools 145 (GG)</li> <li>● Health Services (Linda)</li> </ul>	
<ul style="list-style-type: none"> <li>● Title II-PRC 103</li> </ul>	<p>Gerita Bullard</p>