



BOSTON DEBATE LEAGUE

VOLUNTEER JUDGE GUIDE TO VIRTUAL TOURNAMENTS

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KEY RESOURCES

If you need help

- DURING A DEBATE: Stay in your debate room, text the **BDL Help Line (617) 863-BDL1 (2351)**
- BEFORE OR AFTER DEBATES: Go to the Help Desk, Ballot Table, or Judge Lounge in Yaarly

Judge Resources

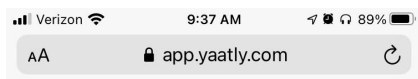
- [Virtual Volunteering FAQs](#)
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GETTING SET UP

A. Make sure you're using the correct browser

If you are on a computer or chromebook, you should use Google Chrome. On an iPad or iPhone, please use Safari. If you are using a phone or tablet from another manufacturer, please check both of these apps (Chrome and Safari), unfortunately browser settings change based on the device, so please check both.

Use Safari for iPhones/iPads



Hello!

You can join this event without creating an account on Yaatly.

To join, enter your name below so that people at the event know who you are.

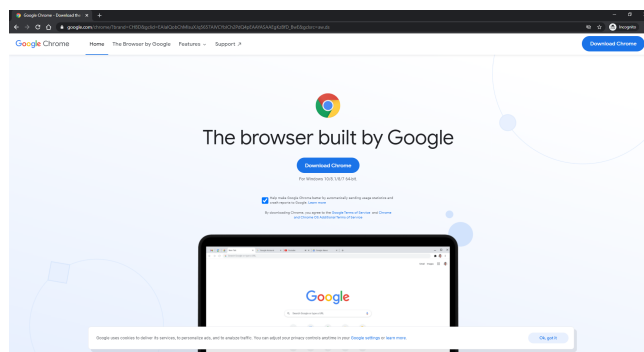
Please enter your full name

Enter event



Google Chrome on computers & Chromebooks:

<https://www.google.com/chrome/>



B. Finish setting up your Tabroom account (if you are a new user)

You will receive an email from Tabroom.com when we have created your account.

C. Set up your browser and station

We recommend having one browser window set up with tabs for the following platforms:

- The email account that you provided in the Volunteer Information Form (for receiving notifications about new judging assignments)
- Tabroom.com (for viewing and completing your ballots)
- Yaatly (for accessing and viewing your rounds)

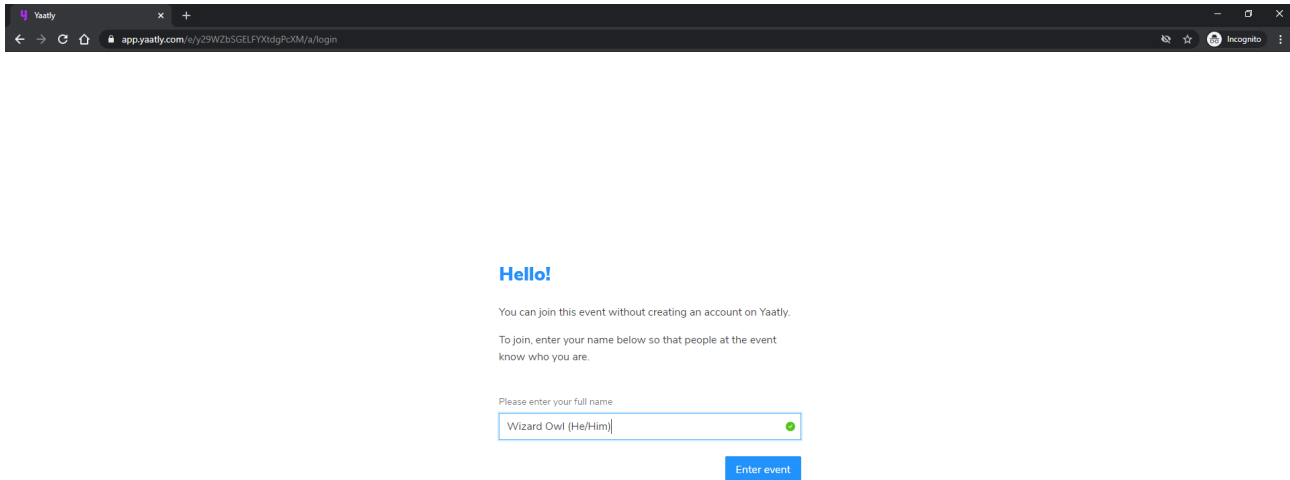
If you are taking notes on paper, please have paper (we recommend standard printer paper or legal paper, if you have access to it) and writing utensils handy. If you are taking notes on a separate screen, you'll want to have whatever platform you're using open and ready.

LOGGING IN

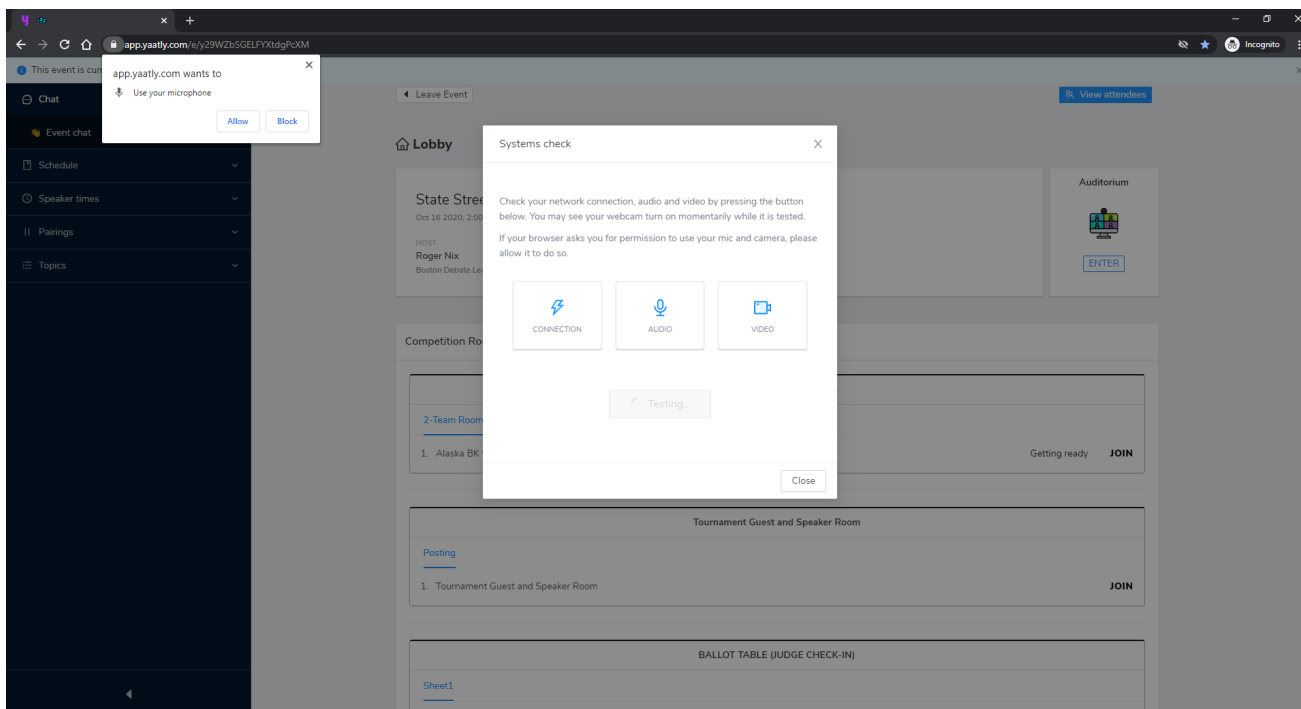
1. Log in to Yaatly

There will be a new link for each tournament, so please use the link provided in the final confirmation email you received about judging at the current tournament.

The link will take you to this page. Please enter your name and pronouns:

A screenshot of a web browser window showing the Yaatly login page. The browser's address bar displays the URL 'app.yaatly.com/eyJ2SWZ2bGSELPYXtdyP0XM/a/login'. The page content includes a blue 'Hello!' heading, a message stating 'You can join this event without creating an account on Yaatly.', and instructions to enter a name and pronouns. A text input field contains the text 'Wizard Owl (He/Him)' and is followed by a green checkmark icon. Below the input field is a blue button labeled 'Enter event'.

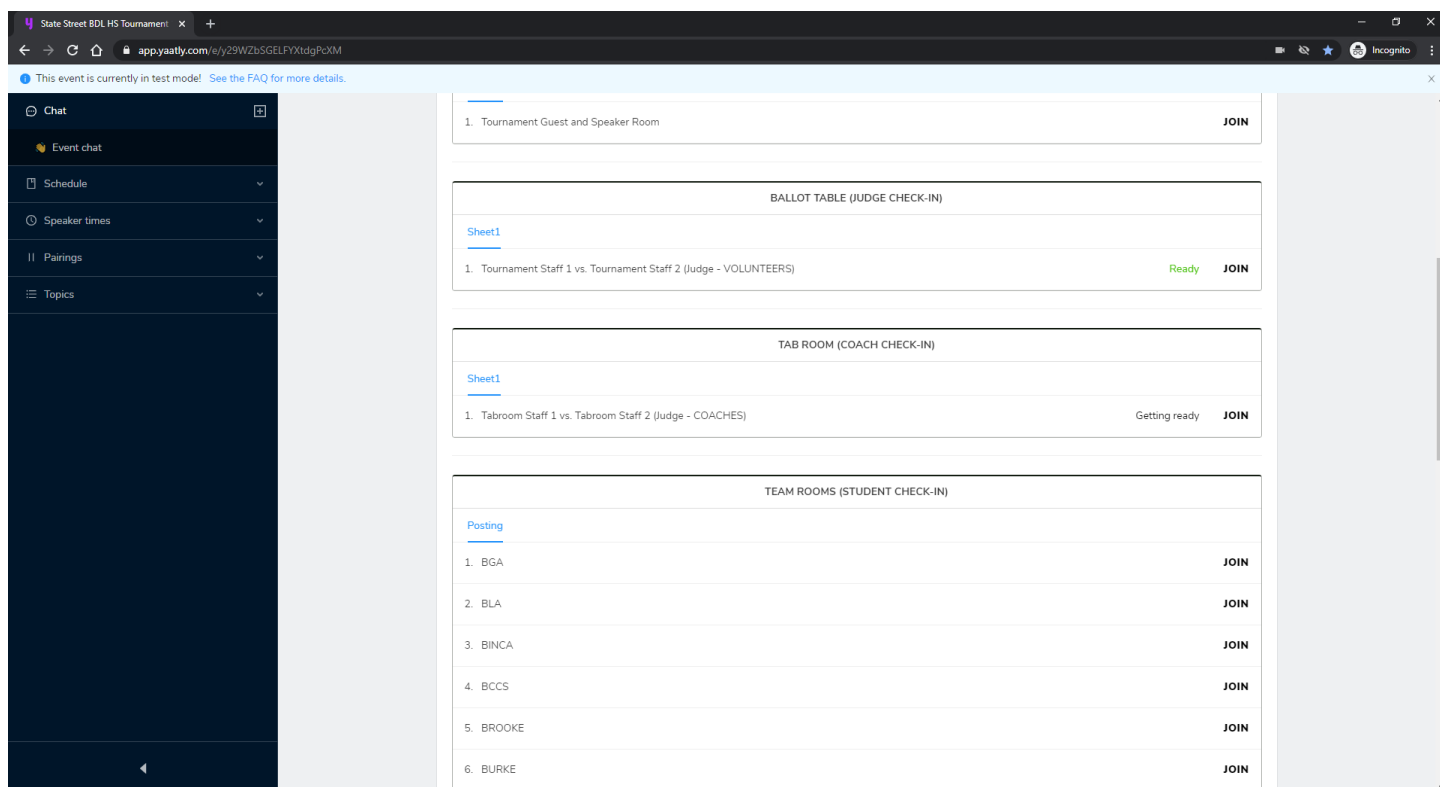
Yaatly will ask you to test your device, you should do this each time you visit Yaatly, just to make sure everything is working correctly. Make sure to “allow” Yaatly to access your microphone and camera.



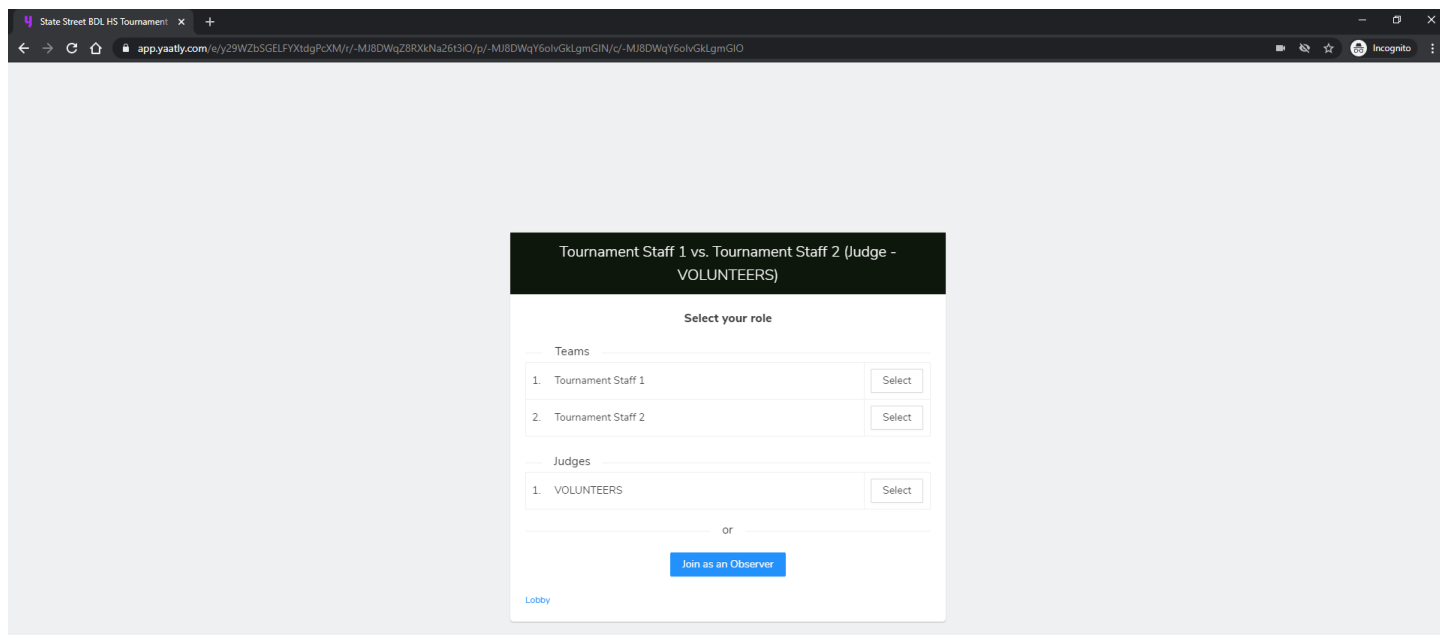
2. Check in at the **BALLOT TABLE**

Now that you're in Yaatly, please check in with our tournament staff between **1:00 and 2:15 for Friday tournaments or 9:00 and 10:15 for Saturday tournaments**. For your first tournament of the season, we'll verify that all your paperwork is complete and check your ID to verify your eCORI. (Please have your ID ready!) This quick interaction also allows us to confirm that your camera and microphone are working properly. After your first tournament, you will still need to check-in at Ballot Table, but only to confirm you are present (we won't check your ID or CORI after your first tournament).

Here's what the Ballot Table looks like in the Lobby:



Join the Ballot Table as a VOLUNTEER.



Inside the Ballot Table, you will see a tournament staff member who will check you in. When told to do so, click on the Prep Room button to be brought into a private room with this person for an ID check.

State Street BDL HS Tournam... x +

app.yaatty.com/e/y29WZbSGELFYXtdgPcXM/r/-MJ8DWqZ8RXkNa26t3iO/p/-MJ8DWqY6olvGkLgmGIN/c/-MJ8DWqY6olvGkLgmGIO

Tournament Staff 1 Prep room Tournament Staff 2 Prep room Tournament Staff 1 vs. Tournament Staff 2 (Jud...

Chat Members Topics

Room chat

Your message...

Benjamin Oct 14
I got on with Chrome!

Matt Schnall Oct 13
Tabroom probably doesn't matter much, but I think Yaatty says it works much better with Chrome

Kristina Skrehot Oct 13
Is it better to use Chrome for Yaatty and Tabroom?

Kristina Skrehot Oct 13
It worked!

Alexandra Papagno Oct 9
hi

Room status: READY v

Judges Adjudicator room

Belle (she/her)

Wizard Owl (He/Him)

🗨️ 🎤 📺 ⋮

Inside of the ID check room it will be just you and a BDL staff member.

app.yaatty.com/e/y29WZbSGELFYXtdgPcXM/r/jitsi/-MJ8DWqZ8RXkNa26t3iP/p/-MJ8DWqY6olvGkLgmGIN/c/-MJ8DWqY6olvGkLgmGIO

Click your browser's back button to return to the previous room

jitsi.org

Tournament Staff 1

Chat Topics

Room chat

Your message...

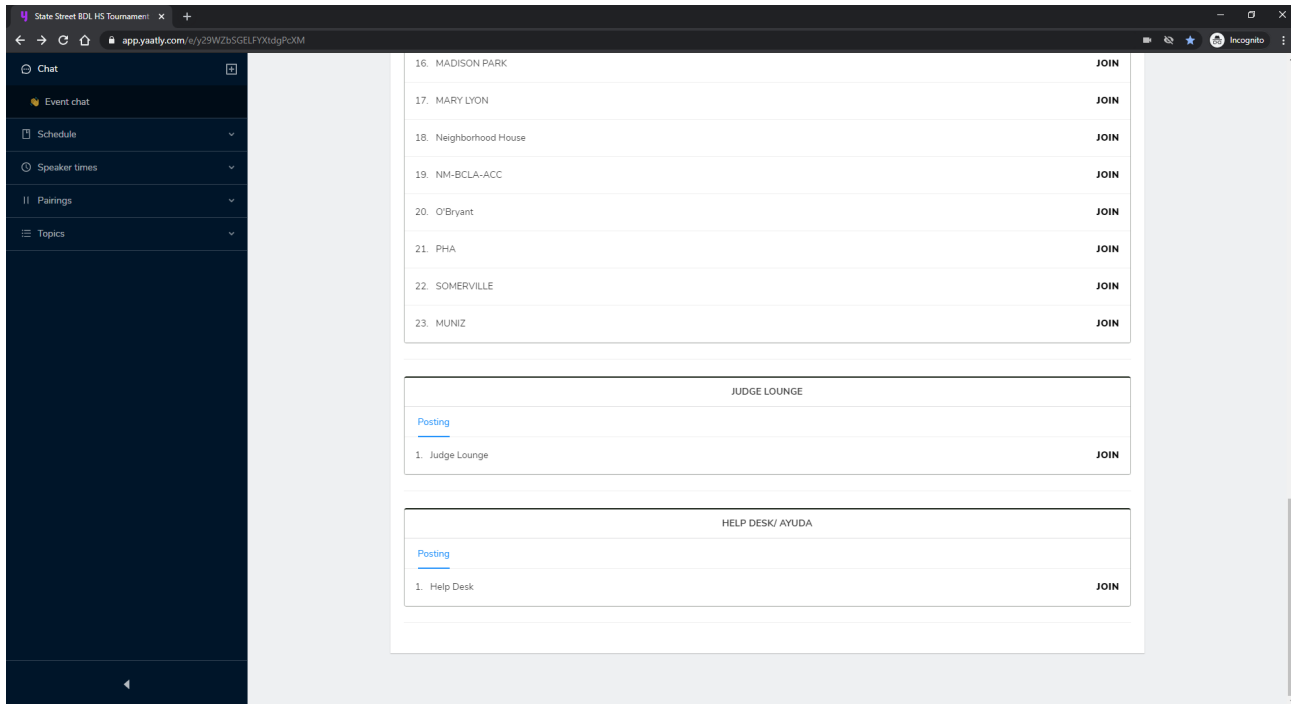
🗨️ 🎤 📺 ⋮

3. Join the Judge Meeting in the JUDGE LOUNGE

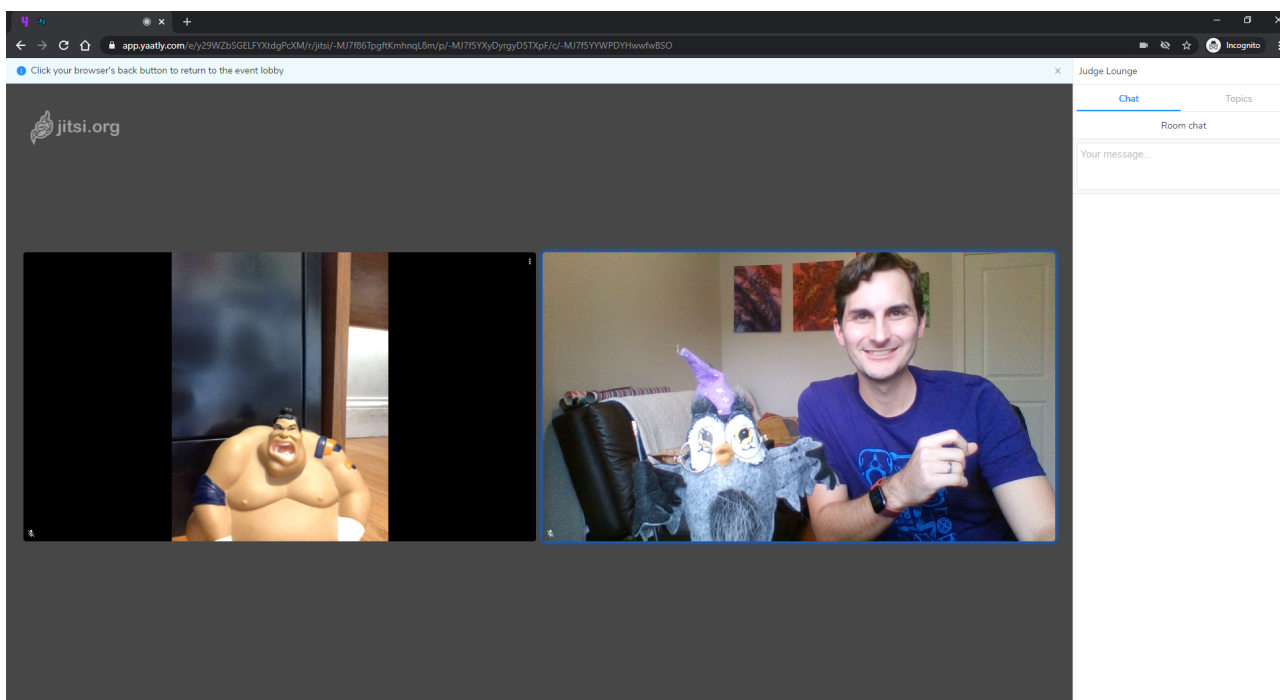
If you've checked in early, you are welcome to join the Judge Lounge in Yaatly to connect with other volunteers and ask any questions you might have about the tournament, judging, or anything else. If your schedule doesn't allow for this, you may also step away from the tournament until the judge meeting.

Please be in the Judge Lounge at 2:30 for Friday tournaments or 10:30 for Saturday tournaments for the judge meeting. All judges are asked to attend the judge meeting.

Judge Lounge can be found in the Lobby:



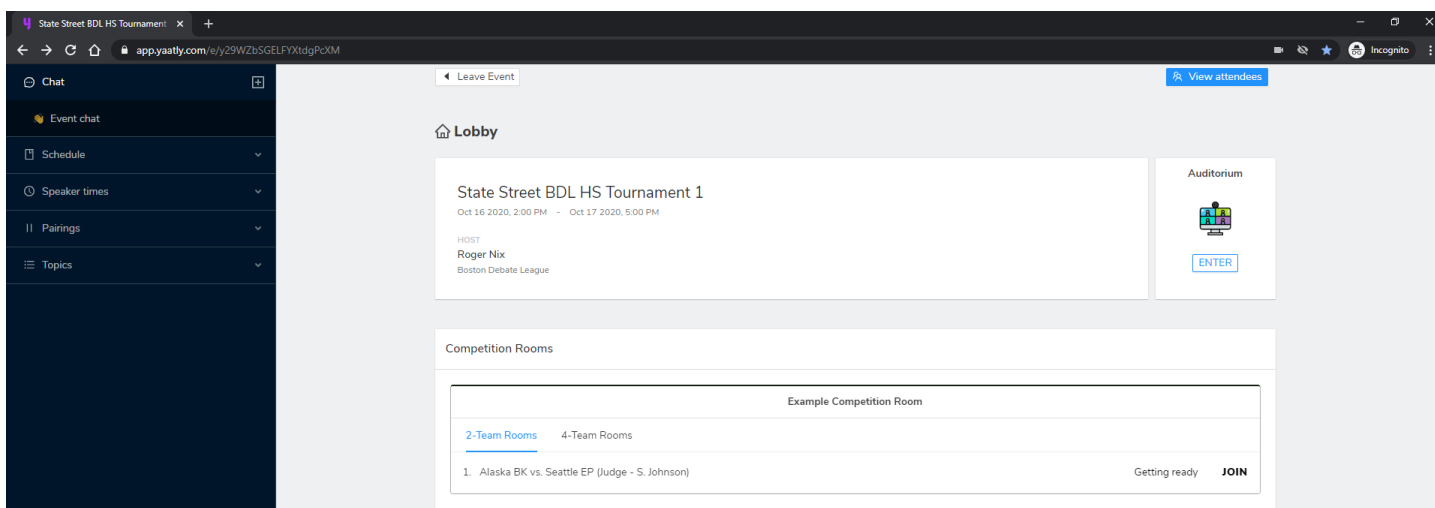
Inside the judge lounge you will see other judges and BDL staff.



4. Join the Opening Ceremony in the AUDITORIUM (optional)

After the judge meeting, all volunteers are welcome to attend the opening ceremony, which also starts at **2:30 on Fridays and 10:30 on Saturdays**. The opening ceremony is a moment for us to welcome participants. Students and coaches will be there, and Saturday mornings will have guest speakers, games, and prizes for the students - it's a fun place to be!

Here is an image of the Auditorium on the right side. Note that this will take you to a Zoom room - you should still keep Yaatty open in your browser while in the Zoom room.



Inside the auditorium:

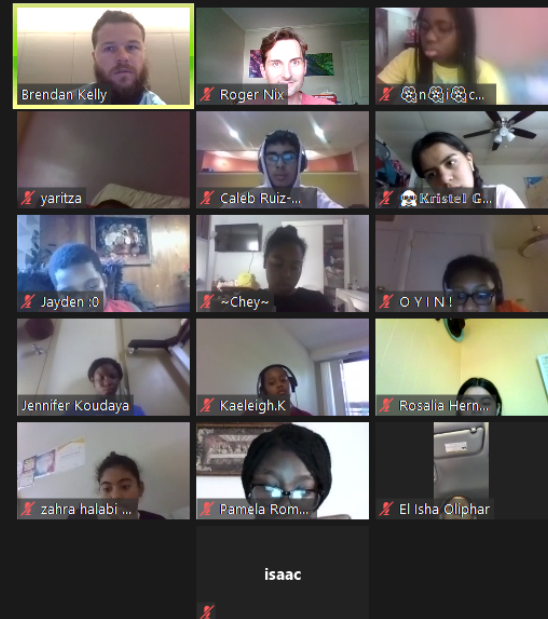
Justice in Policing Case Novice - FINAL

Resolved: The United States federal government should enact substantial criminal justice reform in the United States in one or more of the following: forensic science, policing, sentencing.

Own words: The United States federal government should make a law to improve the criminal justice system through forensic science, policing, and sentencing.

Brendan Kelly
Comment or add others with @
Comment Cancel

Brendan Kelly
4:25 PM today
The entire justice system (police, to courts, to jails).

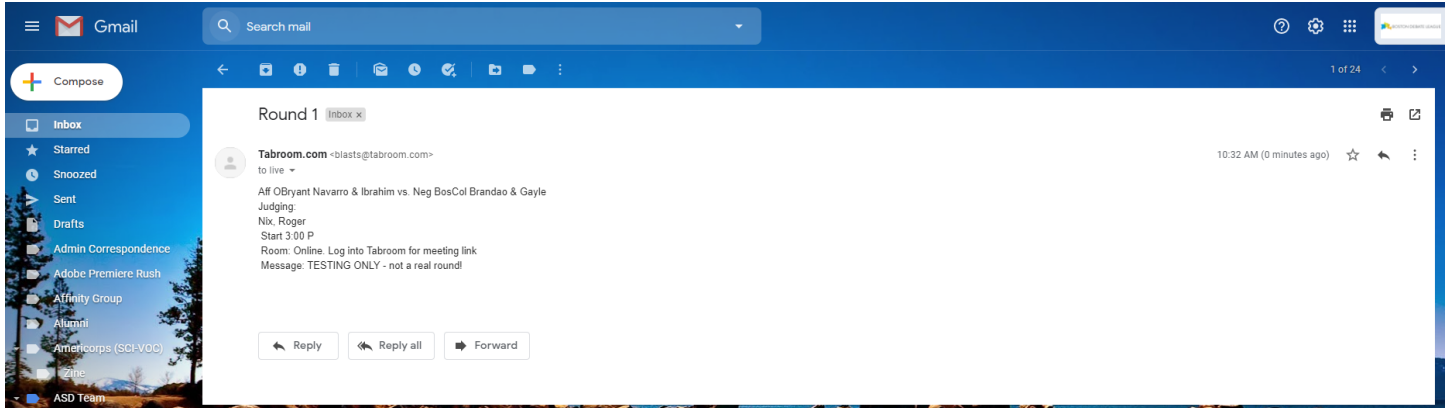


BEFORE THE DEBATE

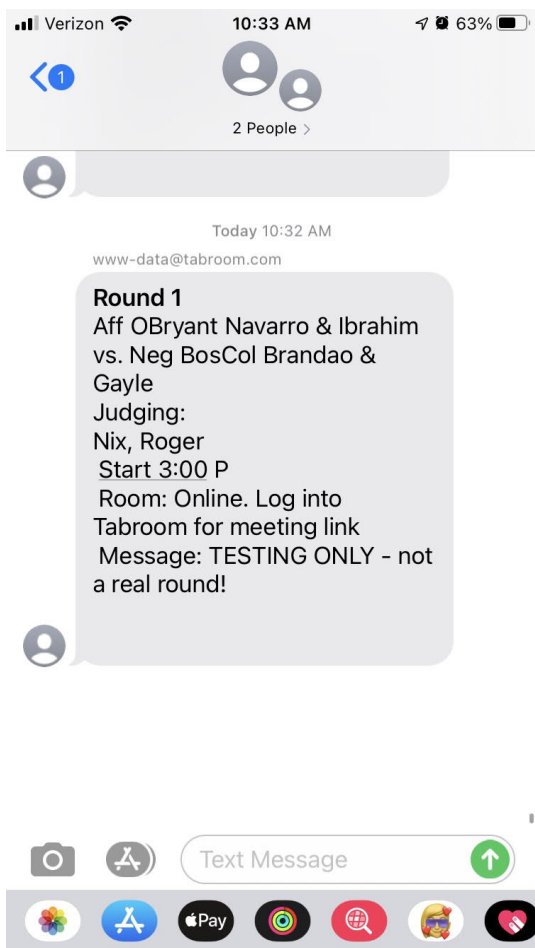
5. Check your assignment

You should receive your first judging assignment and ballot by email 15-30 minutes before your first debate round is scheduled to begin. You can also check for your last name in the room listings on Yaatly. We will make an announcement in the Judge Lounge and a tournament-wide announcements in Yaatly when pairings are released. If you have updated your Tabroom profile (added your phone number and wireless carrier info), you can also receive these alerts via text message.

The email will look like this:



If you have added your phone number in tabroom, you will get a text:



6. Go to your DEBATE ROOM

Once you receive your assignment, please do your best to be in your assigned debate room 15 minutes before the debate is scheduled to begin. Your debaters should arrive around the scheduled start time: please welcome them and facilitate introductions before starting the round. It is important to stay in your debate room even if debaters are slow to arrive: if debaters come to an empty room, they may believe they are in the wrong place and leave. If you are concerned about anything or your debaters haven't arrived within 10 minutes of the scheduled start time, please **stay in your room** and text/email the Help Line (more on this in the resources at the end of this document).

To join your debate room, find your name in the lobby and click join. (If you can't find your name, come back to the Judge Lounge and ask for help.)

State Street BDL HS Tournament 1
Oct 16 2020, 2:00 PM - Oct 17 2020, 5:00 PM
HOST
Roger Nix
Boston Debate League

Auditorium
ENTER

Competition Rooms

JV Round 1

Schematic-JV-Round1 (2)

1. JQUS Liu & Li vs. BYE (Judge - BYE)	Getting ready	JOIN
2. BGA Barrios & Philips vs. Somer Cabre-Jockovich & Maldonado (Judge - Nix)	Getting ready	JOIN
3. OBryant Navarro & Ibrahim vs. BosCol Brandao & Gayle (Judge - Felipe)	Getting ready	JOIN
4. OBryant Jolibois & Riona vs. BGA Alvarez & Dibattista (Judge - Smith)	Getting ready	JOIN
5. Muniz Mercado & Mercedes vs. Hender Chery & Davis (Judge - Jones)	Getting ready	JOIN
6. Hender Xyra Mercer vs. OBryant Devon Johnson (Judge - Alvaro)	Getting ready	JOIN
7. Somer Amoako & Recinos vs. BosCol Luke Bortolotto (Judge - Philips)	Getting ready	JOIN

Join as the “Judge”, you will see your name.

BGA Barrios & Philips vs. Somer Cabre-Jockovich & Maldonado
(Judge - Nix)

Select your role

Teams

1. BGA Barrios & Philips	Select
2. Somer Cabre-Jockovich & Maldonado	Select

Judges

1. Nix	Select
--------	--------

or

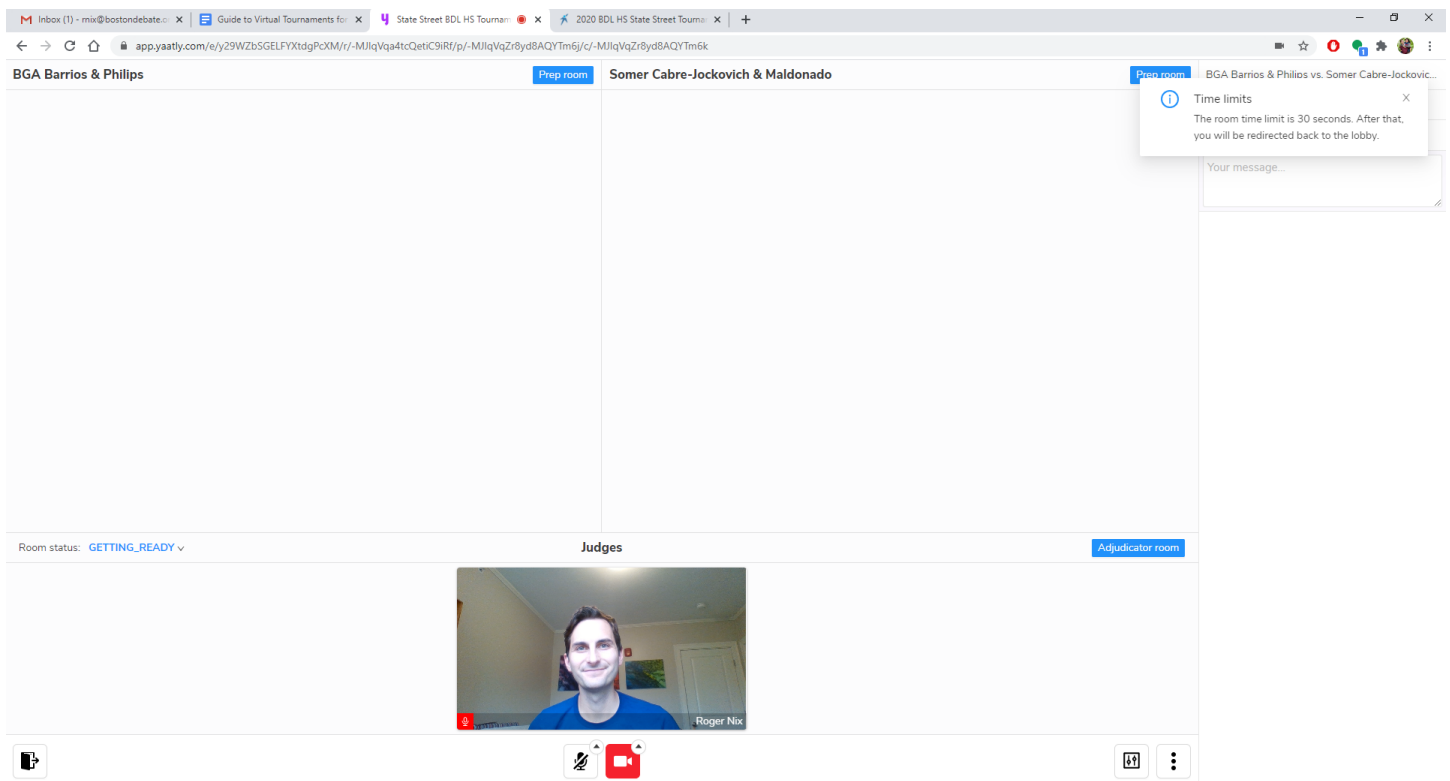
Join as an Observer

Lobby

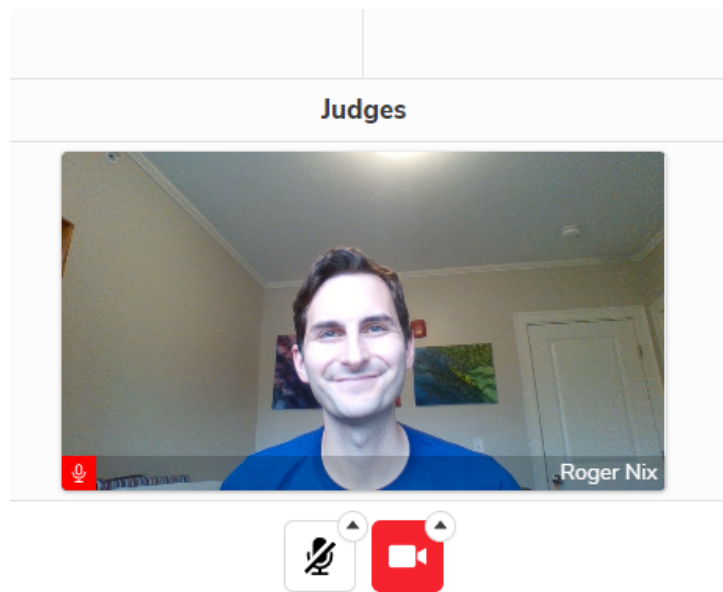
7. Do a microphone & camera check for each debater

Ask the debaters to turn on their Microphone & Camera and tell you their NAME and SCHOOL. By default, both of these things will be OFF when they enter the room. This introduction will confirm that their Microphone & Camera are working and that they are in the correct room (and on the correct side in that room). Note that BDL debaters are encouraged but not required to have their cameras on when they speak.

Make sure debaters are in the right place in the room: does their name match what is in the Yaatly window?



How to turn on Mic & Camera - press the buttons below the Judge's picture:

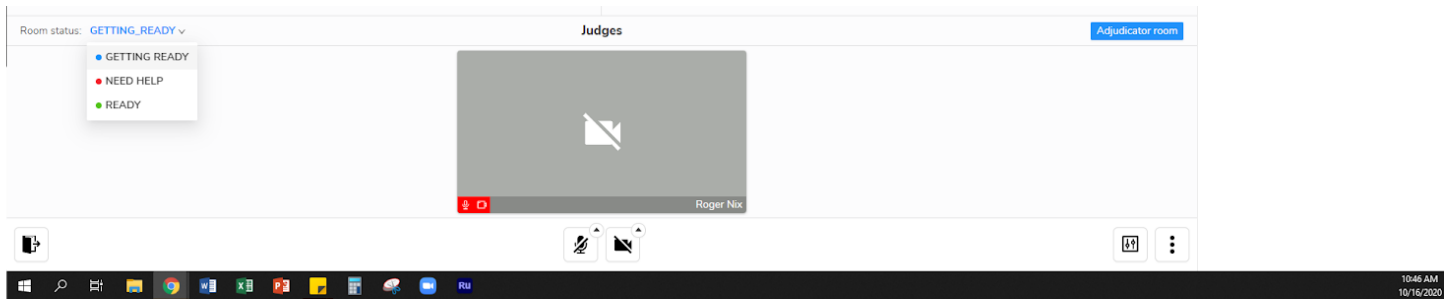


8. Start your debate round in Yaatly & Tabroom

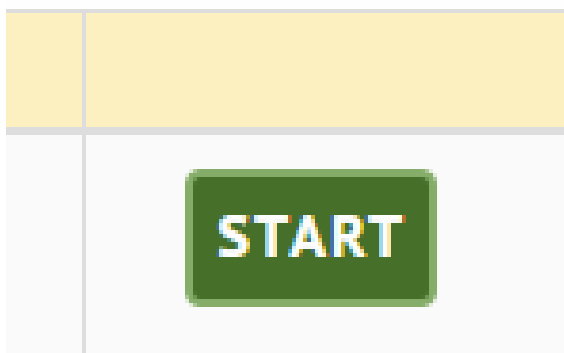
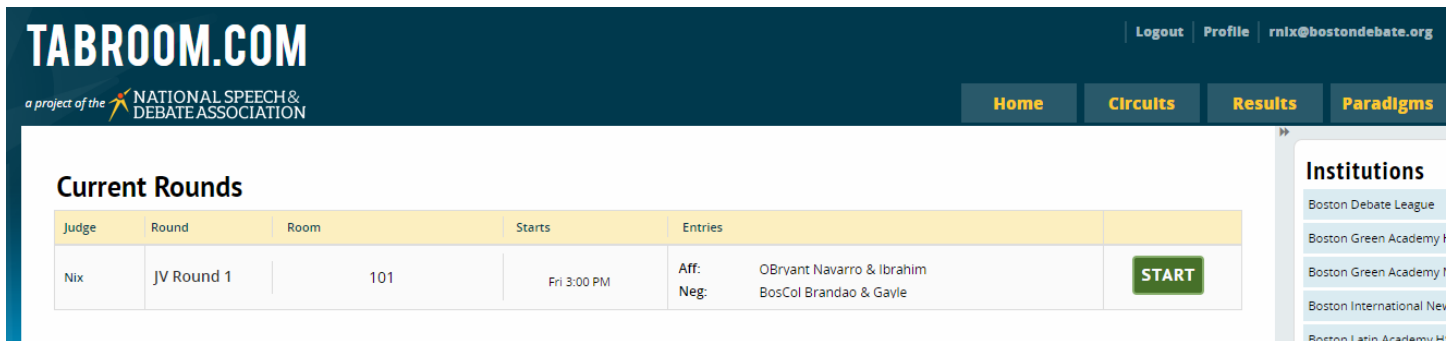
Is everyone ready? Debate!

Before you begin, change the status of your debate room from “Getting Ready” to “Ready” and click “Start” in Tabroom. You will need to be on both sites at the same time, so please plan to have multiple tabs or windows open for this, and be prepared to switch back and forth.

Use the dropdown menu in Yaatly to the left of the Judge Bar to change the room status.



Clicking start round in tabroom (click email address, you'll see your ballot, click Start Round). You will know this worked because you will now be able to see your online ballot in Tabroom.

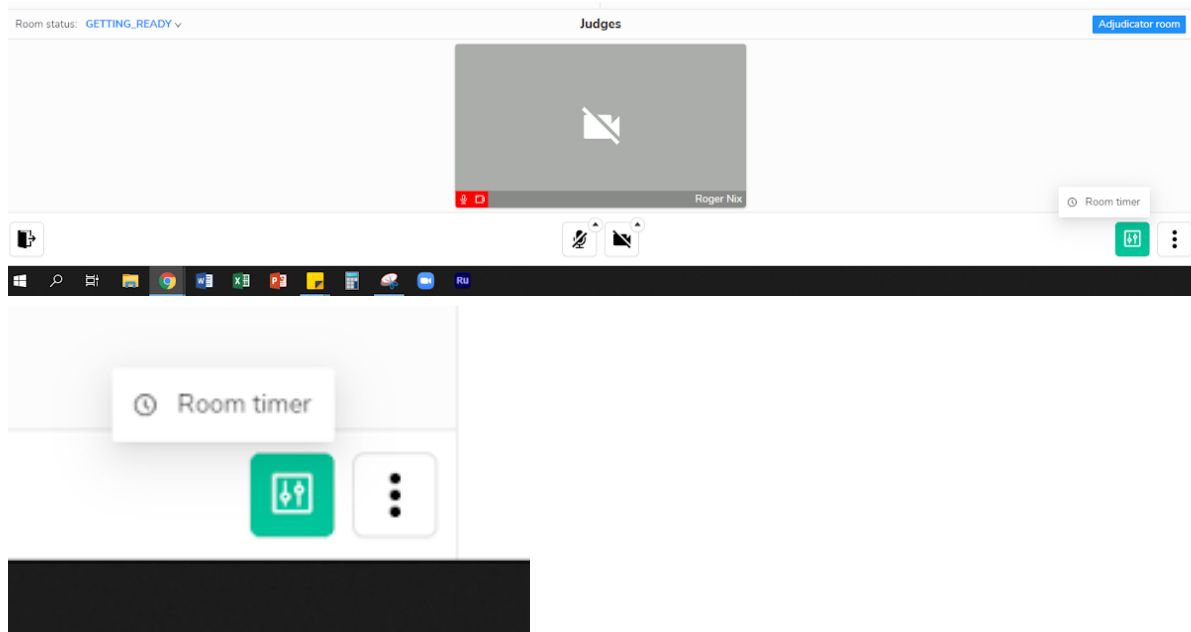


DURING THE DEBATE

9. Keep track of time during the debate

We recommend using the timer in Yaatly so that all participants in the room can see the time remaining for each speech. Tabroom also has a timer, which we recommend for keeping track of remaining PREP TIME for each team.

Click this button to activate the Yaatly Timer:



Tabroom timers can be found on the right side once you've pressed the Start button in Tabroom.

TABROOM.COM

[Logout](#)
[Profile](#)
[rnlx@bostondebate.org](#)

SEARCH TOURNAMENT

?

[Home](#)
[Circuits](#)
[Results](#)
[Paradigms](#)
[Help](#)
[About](#)

Room: 101

Roger Nix

JV Round 1

Resolution: Justice in Policing Case: <https://drive.google.com/file/d/1K7cnpwL9n9ENci6hvsj5Sw9LL5Ax40H/view?usp=sharing>

- If you have any other questions about your round, please text a query to 617.863.BDL1 (617.863.2351). We will respond as quickly as possible.
- Half points are permitted, but quarters and tenths are not. Please rank students in order, 1 being best, 4 being worst. Ranks must agree with points. You may tie points but not ranks.
- Please return ballot within 15 minutes after round ends.

Points: Range: 24-30 . Ties are OK. Steps of 0.5.

Side	Entry Code	Sch Code	School	Name	First Name	Speaker	Rank	Points
Aff	OBryant Navarro & Ibrahim	OBryant	John D. O'Bryant School Of Mathematics And Science	Navarro & Ibrahim	Leo Omar	Omar Ibrahim:		
						Leo Navarro:		
Neg	BosCol Brandao & Gayle	BosCol	Boston Collegiate Charter School	Brandao & Gayle	Armany Summer	Armany Brandao:		
						Summer Gayle:		

Winner

Choose Winning Entry

Side: ☐ Aff ☐ Neg

Low-Point Win? ☐

Submit Ballot

This round

Start: 3:00 PM

Round: Round 1
Room: 101

Full Pairing/Schematic

Timers

If you refresh or leave, timers reset

08:00

▶ ⏮ ⏭

BosCol Brandao & Gayle Prep

08:00

▶ ⏮ ⏭

OBryant Navarro & Ibrahim Prep

08:00

▶ ⏮ ⏭

Point Scale

24-30 Points Total (in 0.5 point increments)

Score debaters on

12-15 Points for Storytelling

12-15 Points for Presentation Skills

(then total the two values to get the Speaker's score)

Debaters may have tied speaker points, but ranks cannot be tied.

If you need to pause the timer during the debate, simply press the “pause” button next to the timer. To restart, select the timer option again in the bottom right corner of the screen. A window will pop up asking you to enter the amount of time again.

You should only need to pause the timer if a debater is having connection issues that need to be resolved. If a debater has connection issues that last for more than about a minute, change your room’s status to “Need Help” so that a tournament staff member can assist. If a debater is confused or struggling with what to say, you may encourage them to keep trying, but the timer should continue to run. You do not need to pause the timer to ask the debater to speak more loudly or slow down. For any other issues, please wait until the debater has finished their speech to address the issue.

10. Taking notes during the debate

We recommend writing notes on a physical piece of paper so that you can see Yaatly and your notes at the same time. (If you'd like to learn more about best practices for taking notes in policy debate, see our [Guide to Flowing](#). If you are not flowing, we recommend taking notes of the key arguments presented by each side, as well as feedback for each team.)

Your ballot will have a tab for comments for each team. Your comments for each team will only be seen by that team's debaters and their coaches. (The Reason for Decision can be seen by both teams.) It's generally a good idea to fill these out while debaters are taking prep time. Your comments for each team are meant to be similar to what you share in verbal feedback, but more expansive: for example, you might include suggestions for growth beyond the next round or two, or feedback that would give away your decision if shared during verbal feedback.

Winner

Choose Winning Entry ▾

Side: ☐ Aff ☐ Neg

Low-Point Win? ☐

Submit Ballot

Feedback

Reason for Decision | BosCol Brandao & Gayle | OBryant Navarro & Ibrahim

These comments go only to BosCol Brandao & Gayle - BosCol - Boston Collegiate Charter School - Brandao & Gayle - Armany - Summer & coaches

Save Feedback:

B *I*

Formats ▾

08:00

OBryant Navarro & Ibrahim Prep

08:00

Speech Times

1AC - 8 minutes
CX - 3 minutes
1NC - 8 minutes
CX - 3 minutes
2AC - 8 minutes
CX - 3 minutes
2NC - 8 minutes
CX - 3 minutes
1NR - 5 Minutes
1AR - 5 minutes
2NR - 5 Minutes
2AR - 5 minutes
PREP - 8 minutes per team

Other ballots

Join the National Speech & Debate Association

About

Help

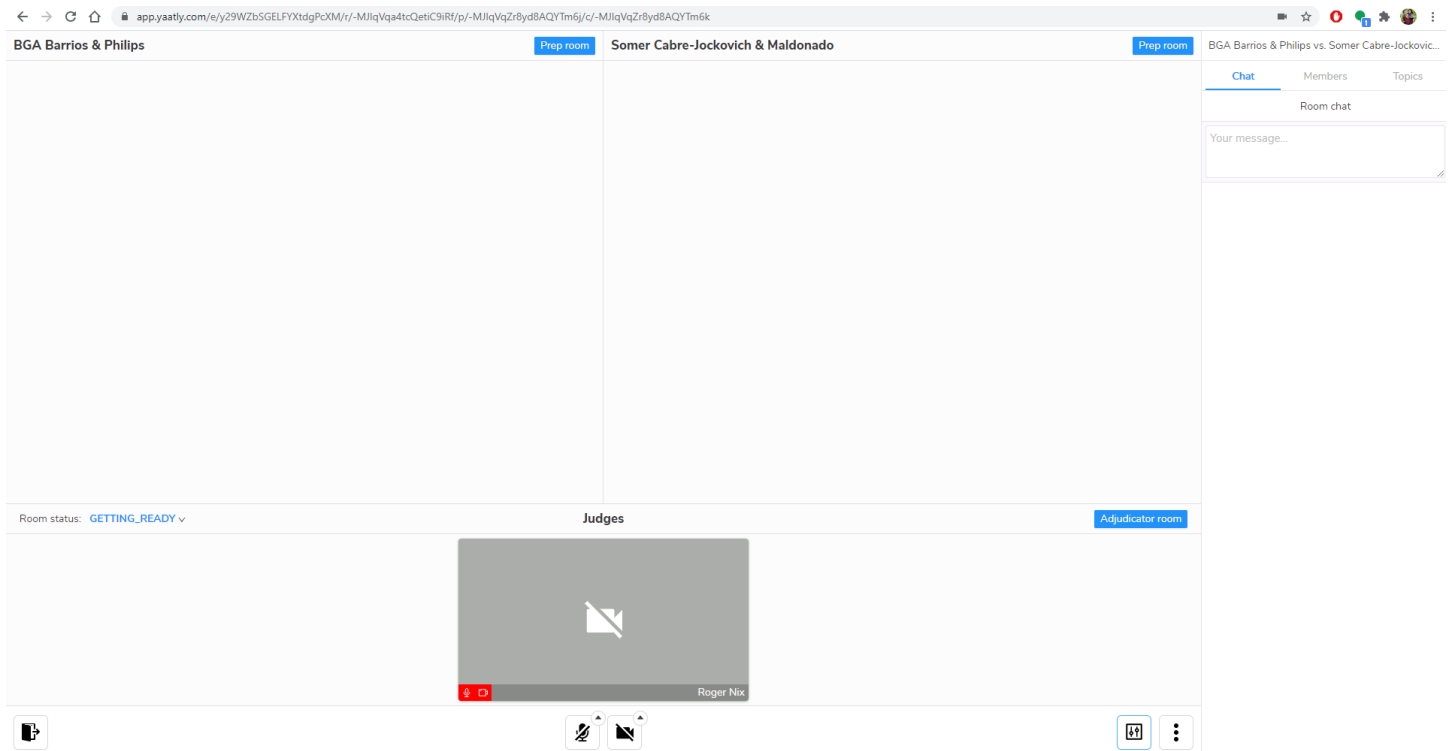
Contact

11. Prep Time & Using Yaatly Prep Rooms

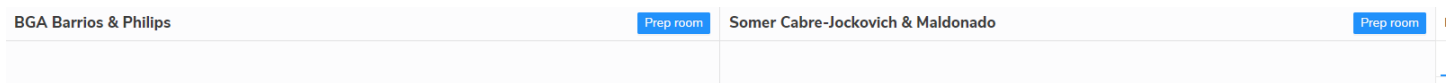
After the First Affirmative Speech (1AC), debaters may take Prep Time. You should ask debaters if they want to take any prep time after each speech is completed (for example, when the Affirmative finishes the 1AC, there will be a cross examination. When that cross examination ends, ask the Negative if they want to take any Prep Time before their first speech, the 1NC). Debaters will be able to access “PREP ROOMS” in Yaatly. **Debaters should only be in Prep Rooms during Prep Time - they should not be in these at any other time!** If debaters on the same team need to communicate with each other, they can do so through text or a shared Google Doc.

Judges will be able to see a button for both teams’ Prep Rooms, and should plan to enter them when a team’s requested Prep Time runs out to remind them to return to the debate room and continue the round.

Judges will see a button to enter either team’s prep room when in the debate room:



The Prep Room button is located to the right of the debaters’ team names:



AFTER THE DEBATE

12. Submit numerical results on your ballot

When the debate is complete, do your best to submit the numerical results (winner, speaker points, and speaker rank) within 15 minutes of the end of the round to help keep the tournament running on time. **The ballot should be submitted as soon as you complete numerical results.** You can then edit and add more comments and a longer Reason for Decision after you have submitted the ballot. When you add additional comments, make sure to submit your ballot again so those additional comments are saved.

This ballot has the winner chosen and the speaker points and ranks entered:

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[rnlx@bostondebate.org](#)

[Home](#)
[Circuits](#)
[Results](#)
[Paradigms](#)
[Help](#)
[About](#)

Room: 101

Roger Nix

JV Round 1

Resolution: Justice in Policing Case: <https://drive.google.com/file/d/1K7cnpwL9n9ENci6hvzsj5Sw9LL5Ax40H/view?usp=sharing>

- If you have any other questions about your round, please text a query to 617.863.BDL1 (617.863.2351). We will respond as quickly as possible.
- Half points are permitted, but quarters and tenths are not. Please rank students in order, 1 being best, 4 being worst. Ranks must agree with points. You may tie points but not ranks.
- Please return ballot within 15 minutes after round ends.

Points: Range: 24-30 . Ties are OK. Steps of 0.5.

Side	Entry Code	Sch Code	School	Name	First Name	Speaker Points	Rank
Aff	OBryant Navarro & Ibrahim	OBryant	John D. O'Bryant School Of Mathematics And Science	Navarro & Ibrahim	Leo Omar	Omar Ibrahim: 27 4 Leo Navarro: 28 2	
Neg	BosCol Brandao & Gayle	BosCol	Boston Collegiate Charter School	Brandao & Gayle	Armany Summer	Armany Brandao: 27.5 3 Summer Gayle: 29 1	

Winner

BosCol Brandao & Gayle

Side:
☐ Aff
☒ Neg
Low-Point Win?
☐

Submit Ballot

This round
Start: 3:00 PM

Round: Round 1
Room: 101
Full Pairing/Schematic

Timers
If you refresh or leave, timers reset

08:00

BosCol Brandao & Gayle Prep

08:00

OBryant Navarro & Ibrahim Prep

08:00

Point Scale
24-30 Points Total (in 0.5 point increments)
Score debaters on
12-15 Points for Storytelling
12-15 Points for Presentation Skills
(then total the two values to get the Speaker's score)
Debaters may have tied speaker points, but ranks cannot be tied.

See this version, zoomed in:

Side	Entry Code	Sch Code	School	Name	First Name	Speaker Points	Rank
Aff	OBryant Navarro & Ibrahim	OBryant	John D. O'Bryant School Of Mathematics And Science	Navarro & Ibrahim	Leo Omar	Omar Ibrahim: 27 4	
						Leo Navarro: 28 2	
Neg	BosCol Brandao & Gayle	BosCol	Boston Collegiate Charter School	Brandao & Gayle	Armany Summer	Armany Brandao: 27.5 3	
						Summer Gayle: 29 1	

Winner

BosCol Brandao & Gayle

Side: ☐ Aff ☒ Neg
Low-Point Win? ☐

Submit Ballot

13. Give verbal feedback & dismiss debaters

After submitting your numerical results (winner, speaker points, ranks), give debaters at least one piece of positive and one piece of constructive feedback each. You can then tell them to return to their Team Rooms or the Auditorium, and you can continue filling out your ballot.

Here you can see Judge Detective Pikachu giving feedback while Mario and Luna listen. To leave the room, press the Back Button on your browser or the Exit Button in the bottom left corner of the debate room.

This event is currently in test mode! [See the FAQ for more details.](#)

Tillman

Melissa Niles

Luna

HISD UIL-HUDL

Judges

Turn OFF camera

Prep room

Chat

Members

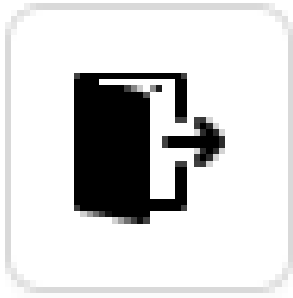
Room chat

Your message...

Turn OFF camera

Turn OFF camera

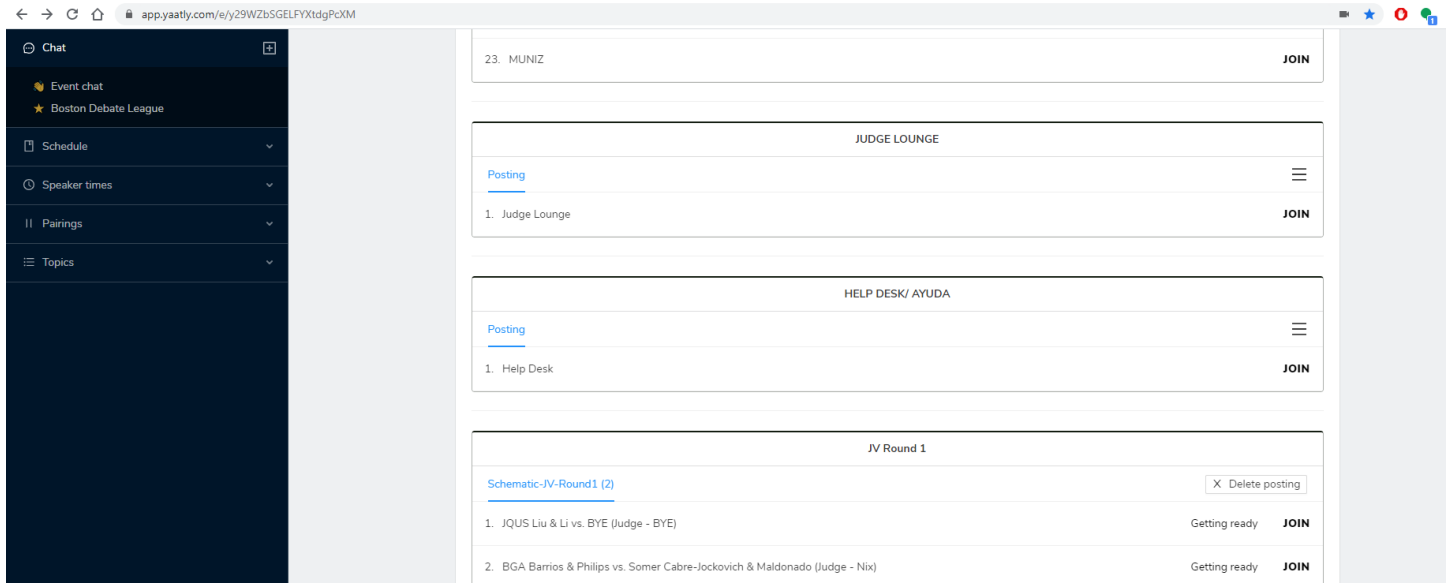
Zoomed in:



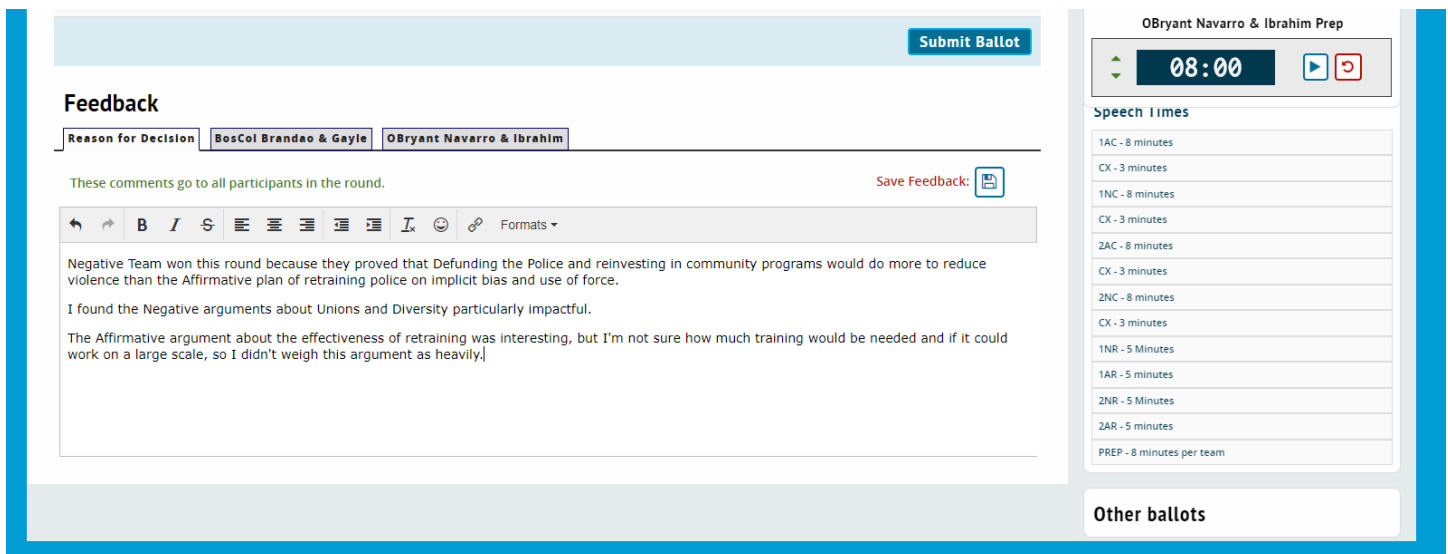
14. Finishing your comments and RFD

After you have dismissed debaters, you should return to the Judge Lounge to complete your ballot. This will give you more time to write out a full Reason For Decision and complete your written comments for debaters. Tournament Staff will be in the Judge Lounge to help you with your ballot if you need it.

Here you can see the Judge Lounge from the Lobby:



You can enter more comments in the Reason for Decision and Comments sections for both teams in your online ballot, even after it has already been submitted. Just make sure to submit it again (“Save Feedback”) to save your additional comments.



15. Wait for your next round in the Judge Lounge or log off

You can wait for upcoming rounds in the Judge Lounge. Even if you turn your microphone and camera off to take a break, ***please remain in the Judge Lounge and within earshot between rounds so that we can reach you if we have any questions about your ballot.*** There are lots of reasons that we may have questions about your ballot: sometimes judges' RFDs or Comments don't save, or we may notice that in your RFD you wrote that a certain team won the debate, but you actually voted for the other team at the top of the ballot. These issues are relatively rare, but we check every ballot because every ballot is sent to debaters and coaches after the tournament and having accurate feedback is important for debaters.

You will receive an alert via email/text when the next round is ready to start. ***If this is your last round of the day, please wait for a tournament staff member to confirm that your ballot has been received and reviewed before logging off.***

Thank you for judging!
We cannot do this without you.