

MCOE FACILITIES MASTER PLAN
COMMITTEE MEETING
SPECIAL MEETING
JANUARY 18, 2024
MINUTES

- I. Call to Order: Mary Claypool called the meeting to order at 3:16 PM.

COMMITTEE MEMBERS PRESENT:

Mary Claypool	Trustee Area #6
Annette Yee Steck	Trustee Area #1
Heather Owen	Trustee Area #3
Dr. Deneen Guss, Secretary to the Board	
Dr. Colleen Stanley, Chief Business Official	
Brett W. McFadden, Deputy Superintendent	

- II. Steinbeck Building Update

- a. This item was rescheduled from the committee's January 17, 2024 meeting. Dr. Guss, Dr. Stanley, and Mr. McFadden provided the committee with an update on the purchase availability of the Steinbeck Building. The three provided the committee members with a description of possible purchase options, project costs, building modernization needs, parking challenges, building layout, and possible benefits and disadvantages to purchasing the building outright or entering into a Joint Power Association partnership with the Steinbeck Center. Discussion on this item coincided with discussion regarding item III below.

- III. Future Modernization Plans

- a. The committee also discussed the need to modernize MCOE's existing West Campus facilities. This discussion included the possibility of building a conference center on the West Campus site in addition to modernizing and expanding current office and program space on the West Campus. The committee analyzed a range of seven (7) options that included purchasing the Steinbeck Center or developing West Campus to include a conference center and new program/office spaces. The committee analyzed projected costs of each option and discussed various "pros and cons" associated with each option. This included a review of renderings, conceptual designs, and project costs of a modernized West Campus provided by MCOE's facility master plan architect, PBK. A spreadsheet outlining the options considered and the architect's conceptual renderings and cost estimates was reviewed. All options would require MCOE to develop long term financing and construction strategies.
- b. After considerable discussion among committee members, the Board Member Yee motioned, with Board Member Owen seconding that: *"The Facilities Master Plan Committee recommends that MCOE staff conduct further analysis of Option 4 - a 500 capacity Conference Center and new program offices on the MCOE West Campus with no further consideration of the other six (6) options."* The motion passed 3-0.
- c. The committee intends to share this motion and recommendation with the full MCOE Board of Trustees at a future board meeting.

- IV. The meeting was adjourned at 4:35 PM.