

LPP Meeting - AGM

Date & Time	7th September 2026 18.30-20.00
Location	Loretto RC Primary School Online (Google Meet)
Attendees	Justin Bird (Chair) Jana Ruminas (Secretary) Paule Tchamdjou (2025/26 P6 Rep, Vice Chair) Sarah Jackson (2025/26 P3 Rep) Nadine Mackie (2025/26 P1 Rep) Councillor Andy Forrest Fr Basil Sarah Murray (Treasurer) - Online Gail Sajid (New Member) Verity McLachlan (New Member) Laura Klinkenberg (New Member) Nonye Anasonye (New Member) Charlee Godsell (New Member) - Online 5 other parents/ carers joined online
Apologies	Lorna McCallum (Headteacher) Karen Flunkert (2025/26 P5 Rep) Kerry Nolan (2025/26 P4 Rep)

Agenda

1. Review of minutes from previous AGM (September 2025)
2. Chairperson Report
3. Treasurer Report
4. Appointment of committee members
5. Approval of constitution
6. AOB

Meeting Minutes

1. Review of minutes from previous AGM (September 2025)

Justin welcomed everyone to the meeting, we have quorum so new members can be voted in. 6 members of the parent forum, generally have to have a child in the school.

Justin introduced Fr Basil and Cllr Forrest.

Next LPP meeting is on 21st September.

No issues raised with the last AGM minutes.

2. Treasurer Report

Full report in *Appendix 1*. Sarah presented the treasurer's report.

Balance £6,250.17, biggest fundraisers were the marathon and Christmas Fair.

Various church teas & coffees were used for specific purposes and went straight in.

The only money that's still to come in is for the marathon.

Book bags and P7 hoodies have been paid for now.

There have been some issues with the bank but it's now working, can do online banking and Sarah has access to do all transactions.

Card reader still under consideration, hopefully this can be in place before the Christmas Fair.

3. Chairperson Report

Full report in *Appendix 2*.

In general 2025/26 quite a positive year for the LPP.

Working together within the council and other parents has been the best so far that Justin has seen.

Justin would like to thank everyone for the work, help and support in the last year.

School has been facing a difficult point, potentially losing automatic transitions to St David's High School.

LPP has been active in representing the school, during the first consultation, the council went ahead with everything apart from Loretto situation. It was understood by LPP that the council would put into writing the automatic right for Loretto pupils. Unfortunately, that wasn't the case during the second consultation.

Great turnout at the public consultation meeting, altogether over 400 responses, we believe mostly from Loretto parents and families. More than during the first consultation (which would affect the whole of Midlothian).

We requested amendments to the consultation, the report was to be published at the end of August, but it's now been moved to September. Now this is to be discussed in Midlothian Council in November.

David Virgo left Tories and joined SNP, we now must put as much pressure as we can on SNP – we need to mobilise all parents and family members.

Successful year financially.

New scheme around PVG caused confusion across the country. Many parent councils are still unsure what is required. There's now more consensus around which roles require PVG.

Process has started for PVG process, data protection registration has come through, we can now start applying for PVG following this meeting (to ensure correct people are PVG-ed).

Some mandatory training required for those PVG-ed, around data protection. Justin to provide. 2-3 weeks for PVG application for LPP, then we can apply for 6 people.

We had to sort our own email, which is lorettoparentcouncil@gmail.com with possibility for secure storage for PVG applications etc.

We would like to thank Ms McCallum for facilitating some events like Halloween and Christmas Fair, we had run this during school and some children helped so we could still run these events without LPP PVGs being in place. We are looking to do something similar this year.

We should be able to have PVGs in place before Halloween Disco, so we can look at running that the same way as last year. PVG must be specific to the body running the event.

£1230 raised for Christmas Fair, best outcome for Christmas fundraising for all the years Justin has been here.

We would like to support the marathon again – library, sports equipment – Sarah Jackson asked if we can get something out to the parents, such as a newsletter with some photos and key points what was spent on, example – trim trail is currently out of operation.

Paule confirmed that the children are aware of what is happening because they see the new books and new equipment.

Things like loose play are easier to contribute to – trim trail is difficult because it doesn't belong to the council and it can't be repaired, so would need to be replaced, then insured and maintained. Justin confirmed we might need to speak to the council regarding permanent changes in the playground etc.

LPP always provides new bookbags for new pupils, P7 hoodies, Halloween disco, Christmas party food, Easter eggs.

Church teas – really successful since we have re-started. Different fundraising goal and class each month. Nursery parents can do church teas one month to raise money for their end of year trip, P7 party, school costumes.

Food preparation training course that can be done online – we already have some, ensure people are familiar with the equipment in the kitchen.

Fr Basil confirmed that the church is happy to pay for the food preparation courses. Church is always happy to have the school run teas and coffees. Best to have multiple people with the certificate.

Justin confirmed that teas and coffees are good cashflow for the LPP and it provides benefit to the community.

We need to be conscious about the catchment area, ensure we continue to work with the church community, and continue the good work we have started over the last few years. More funds we raise, more help we can give to the children.

Separate fundraising meetings/ groups for additional events, LPP is always happy to support more events. We don't have too many at the moment, potentially parent/ adult family night.

Currently can't use school premises on Friday late afternoon or weekends, but we can use the church hall.

Current events discussed, there's room for new ideas.

4. Appointment of committee members

Chair – **Justin Bird** (nominated by Sarah Jackson and Verity)

Vice Chair 1 – **Paule Tchamdjou** (nominated by Justin and Sarah Jackson)

Vice Chair 2 – **Verity McLachlan** (nominated by Justin and Sarah Jackson)

Treasurer - **Sarah Murray** (nominated by Justin and Sarah Jackson)

Clerk – **Jana Ruminas** (nominated by Justin and Gail)

Church Representative - **Paule Tchamdjou** (appointed by Fr Basil)

P7 class rep - **Paule Tchamdjou** and **Gail Sajid** (nominated by Justin and Nadine)

P6 class rep – **Karen Flunkert** and **Nonye Anasonye** (nominated by Justin and Sarah J)

P5 class rep - **Kerry Rourke** and **Charlee Godsell** (nominated by Justin and Sarah J)

P4 class rep – **Sarah Jackson** (nominated by Justin and Verity)

P3 class rep – **Deborah Robertson** (nominated after the meeting)

P2 class rep – **Nadine Mackie** (nominated by Justin and Sarah J)

P1/2 class rep – **Gail Sajid** (nominated by Justin and Sarah J)

P1 class rep – **Verity McLachlan** and **Laura Klinkenberg** (nominated by Justin and Sarah J)

Nursery class rep – to be determined

Justin will send out an email with the roles that have been filled, or whatever roles haven't been filled.

5. Approval of constitution

No changes to the constitution.

6. AOB

Fr Basil would like to discuss the hall. During roof works, further things have been discovered. Chimney around £10k, issue with electricity wiring.

Fr B would like to insulate the stage, do the lighting and improve the sound system (as Fr B noticed during last few school performances), disabled access lift for the stage, the council benefits by the school benefiting; also redoing the floor, re-painting.

We should do this work, should events like school kids drama come along, we have better facilities.

Running costs for the hall are quite high.

Some other social events have been run before, for example wine tasting nights, other parent events. Church doesn't charge for the school to use the hall, but they do for the LPP to use the hall.

Paule asked if there is a cap on the amount of money that can be raised.

Justin explained that there is no cap, but the money from the marathon, just over £2,100 will go directly to the school for playground equipment.

Verity asked about commercial sponsorship or donations.

Justin explained about Christmas Fair donations for the raffle but we should check with the Headteacher for any exclusions on sponsorship.

Paule asked about the P7 camp and the costs.

The church can contribute for parents that are struggling, they should contact the headteacher who can contact the church

Cllr Forrest asked how many kids go to the P7 camp, about 27 kids - £330 per child for P7 camp – get the total and ask area partnership for a donation, also extra fundraising can be done

P7 kids would like to fundraise for the camp, kids should be supported, it would be kids and parents, LPP can support but this is not run by the LPP.

Cllr Forrest confirmed that ELC and MLC are still in discussions around the financial contribution towards the Loretto pupils going to St David's. Justin explained the background for the consultation.

Fr Basil – the church will not stop there, the record is not accurate record of the meeting, the consultation proposal is not what was discussed.

Verity asked what type of institution LPP is and Justin explained about Connect and insurance, and the council involvement.

Next LPP Meeting 21st September 2026 @ 6.30pm

Appendix 1: Treasurer's Report

Treasurers report Sept 2026

In: 4655.15
Out: 2001.60

Balance at the start of the year: 3567.11
Balance at the end of the year: 6250.17

Difference: +2653.06

	Out	In	Balance
			3597.11
Aug '25	4.25 service	27.53 easy fundraising	3620.39
Sep '25	4.25 service		
	4.25 service		3611.89
Oct '25			
Nov '25	4.25 service	22.5 easy fundraising	3630.14
Dec '25	4.25 service	1230 christmas fayre	4851.64
	4.25 service		
Jan '26		98.56 balloon race	4950.2
Feb '26	13.89 service	287.95 - teas	5289.34
		65.08 easy fundraising	
Mar '26	4.25 service		4345.12
	6.82 service		
	933.15 Book bags and hoodies 2025		
Apr '26		294.92 - teas	4640.04
May '26	4.75 service	65 - compensation from BOS	
	63.60 school costumes	38.32 easy fundraising	
	140 school costumes		4535.01
June '26	4.25 service	258.50 - teas	
	6.88 service	1684.05 - marathon	
		500 - church for marathon	6966.43
July '26	327.36 hoodies '26		
	467.40 bookbags '26		6171.67
Aug'26	4.25 service	82.75 easy fundraising	6250.17
	2001.6	4655.16	

Some of the church teas & coffees were used to pay for individual events that were specifically fundraised for

22nd Feb teas – lodged in LPP acc
15th March teas – lodged in LPP acc
22nd March teas – paid for Easter eggs
26th April – paid for nursery trip
31st May – paid for P7 party
21st June – lodged in LPP acc

Appendix 2: Chair Report



LORETTO PARENT PARTNERSHIP

Annual Report 2025-26

A year of strong advocacy, renewed financial confidence and continued investment in the experiences of every pupil.

416

CONSULTATION RESPONSES

The LPP coordinated with St David's Parent Council and parish contacts, sharing clear arguments across the wider parent community.

£2,650+

ADDED TO RESERVES

The strongest financial position since COVID was achieved despite limits on events arising from updated PVG requirements.

Whole-school

PUPIL SUPPORT

Funding enhanced celebrations, performances, school transitions, trips and the P7 leavers' experience throughout the year.

Highlights and achievements

Protecting faith-based schooling progression. Midlothian Council unanimously rejected its initial St David's RC High School catchment proposals in September 2025. However in order to cement formal recognition of the catchment status of our school the LPP has worked with partner groups during the renewed consultation launched in April 2026, supporting a coordinated and well-informed parent response which was again opposed to the proposed changes. This issue will need to be a continued main focus of the LPP in the upcoming year.

Building financial resilience. The bank balance increased by more than £2,650 while the Partnership effectively met two years of our main annual costs of supplying P1 book bag and P7 hoodie costs. This leaves the LPP well placed to increase its impact in the coming year.

Enriching school life. Support reached pupils across the school through:

- Halloween discos with food, drink and entertainment
- P1 book bags and P7 leavers' hoodies
- School musical costumes and set materials
- Christmas parties, panto treats and Easter eggs
- Helping the Nursery class raise funds for their trip transport and helped the P7 class raise funds for their P7 leavers' party which was held in June 2026.
- Raising funds to help the school purchase additional sports and outdoor activity equipment via marathon sponsorship fundraising
- Helping communicate school events and activities to parents via class group communications

Priorities for 2026-27

1 Maintain the campaign

Keep pressure on Midlothian Council and sustain coordinated engagement ahead of the anticipated decision.

2 Grow fundraising

Use PVG-compliant volunteers from October and a full year of Church Teas to expand activity. Obtaining a card payment machine to help make it easier for receiving payments.

3 Deepen participation

Build on recent improvements in parent involvement and widen practical volunteer support.

4 Invest for impact

Agree the main priorities for providing funds raised during fundraising activities.

THANK YOU

To every parent, volunteer, member of staff, parish representative and supporter whose time and generosity made the year possible.