

COLLEGE APPLICATION DIRECTIONS

If you are applying to multiple [schools that use the Common Application](#), then applying through the Common App makes sense and could save you some time. If your school isn't on the Common App, you will **apply directly through the school on their website**.

1. Access the school's application from their website. Google is your friend and will help you find the applications!
2. **YOU will need to send your transcript through [Parchment](#)**. You do NOT need to complete your Parchment profile (so don't worry if you see that your profile is not complete!). You can access a step-by-step guide [here](#).
3. Recommendation Letters - before you ask teachers for recommendation letters, make sure your school requires them! You can view this information on the school's website (some schools, such as Michigan State, will not even accept recommendation letters!). If you have a school that does accept them and you would like to send them, do the following:
 - a. Talk to your teacher(s) in person and ask if they are willing to write a letter on your behalf.
 - b. If your teacher says "Yes," provide them with a brag sheet or list of your accomplishments or topics you would like them to know about.
 - c. The school's website should have a place for you to enter your teacher's email address. Your teacher will directly upload their letter.

Please be aware of each school's deadlines, especially if you might qualify for scholarships - the deadlines are typically end of November - February.

Questions? Schedule an appointment with your counselor! We're happy to sit down with you and help along the way 😊

Things to note:

- We do not include your SAT score on your transcript since it is optional at most schools and many students choose to not use it. If you do choose to send your

score and a college requests it from the College Board, you will order that through your [College Board account](#).

- We do not rank students! If you would like to provide your class rank, your counselor can provide that information to you. **Senior class size: 357**
- Cumulative GPA - You can view your cumulative GPA by logging into your PowerSchool account Your current GPA is your cumulative GPA.
- If you qualify for free or reduced lunch through JPS Food Service, you do not need to pay any application fees! The free/reduced lunch application can be found [here](#).