

2025-2026 K-12 School Counseling Plan FINAL

K-12 School Counseling Plan

Dover Area School District School Counseling Program

Revised 2025-2026



Table of Contents

- A. Counselor Related Items of the Plan 1-3
 - 1. School Counselors and Assignments
 - 2. Role of the School Counselor: ASCA
 - 3. Job Description linked to the Counselor Evaluation Process
- B. Program Delivery Related Items of the Plan 4-9
 - 4. School Counseling Department Mission Statement
 - 5. Program Calendar by Domain and Level
 - 6. Program Delivery by Tier and System Support:
 - 8. Annual Program Goals:
 - 9. Individualized Academic & Career Plan Process and Portfolio
 - 10. Stakeholder Engagement
 - 11. School Guidance Program Advisory Council:
- D. Career Pathway Awareness Items of the Plan 12-13
 - 12. Career and Postsecondary Resources Supporting the CEW Standard Strands and Career Pathways (or Clusters)
 - 13. Career and Technology Center Strategies:

A. Counselor Related Items of the Plan 1-3

1. School Counselors and Assignments

Counselor's Name	Building	Ratio
Shelly Flesch	Leib Elementary	1: 384
Bryan Buckley	Weigelstown Elementary	1:327
Jessica Knowles	Dover Elementary	1:365
Kaitlyn Mellott	North Salem Elementary	1:373
Alyssa Elliott	Dover Area Middle School	1:412
Kristin Weaver	Dover Area Middle School	1:411
Kristina Butler	High School	1: 323
Mark Miller	High School	1: 364
Tara Focht	High School	1:302

2. Role of the School Counselor: ASCA

Role	Level	Evidence of Role
Leader	Elementary Middle High School	1. Designs, manages, and implements a comprehensive and developmental program 2. Participates on school-based teams 3. Facilitates and coordinates parent meetings 4. Coordinates SAT, PSAT, ACT, AP exams, Keystone Exams and ASVAB 5. Delivers professional development related to counseling objectives 6. Dover Area School District counselors act as leaders by serving as members of the district MTSS team and the district crisis response teams.
Advocate	Elementary Middle High	1. Participates in school-based teams 2. Refers students and families to community programs 3. Ensures the academic, social/emotional, and career development of all students 4. Participates in IEP, 504, GIEP, Student Attendance Meetings, and FBA meetings 5. Dover School District school counselors act as advocates by working with community members to develop partnerships in supporting student career development.
Collaborator	Elementary Middle High	1. Works with individual teachers, students, parents, agencies, etc. 2. Actively participates in school-based teams 3. Meets with other counselors in and outside the district 4. Fosters relationships with local businesses, post-secondary institutions, and military branches
Systemic Change Agent	Elementary Middle High	1. Consults with the administration to bring about needed program changes 2. Develops intervention strategies through Positive Behavior Support Plans, Functional Behavior Assessments, 504, and Individualized Education Plans 3. Gathers data to support the need for change 4. Identifies realistic goals and creates action plans for students in collaboration with teachers and support team.

3. Job Description linked to the Counselor Evaluation Process

Examples or areas of responsibility listed in the counselor job description linked to the evaluation process. (See attached job description)

Counselor Level	<u>Domain 1</u> Planning and Preparation	<u>Domain 2</u> Environment	<u>Domain 3</u> Delivery	<u>Domain 4</u> Professional Responsibilities
Elementary	-Planning and prepping for class lessons k-5 -Participate in grade-level student concern/Data meetings -Department meetings -Organizes and facilitates Advisory Council -Utilizes school-based counseling agency -PBIS implementation -PSSA implementation	-PBIS reward system -Resource for staff and parents -Coordinates bullying prevention -Routines for check-in/check-out -Provides a comfortable and private setting for meeting with students. -Provide information to faculty regarding counseling topics. -Acknowledge student success using a variety of methods.	-Counseling Web pages -Implementation of organized and highly engaging lessons. -Lessons involve role-playing, goal setting, and learning style assessment. -Check-in/check-out -Guest speakers based on student needs. -JA volunteers -Use of Dessa and EdInsight to determine service delivery	-Advisory Council feedback from parents, teachers, community members, and students -Maintain confidentiality in all aspects. -Attend workshops and conferences -Attend local Counselor Network -Active leadership role in individual buildings. -Lead district inservices as needed. -Advocate for students
Middle	-Carry out the Middle School school counseling program for all students. -Participate in grade-level student concern meetings. -Help organize and facilitate the school counseling department's Advisory	-Implement the Middle School's counseling program for all students. -Plan and facilitate programs for all students that contribute to a positive school environment. -Plan and evaluate the Middle School's counseling program.	-Carry out the Middle School's counseling program to serve all students. -Assist students and consult with families concerning their student's academic progress, social/emotional development, and	-Attend quarterly School Counselor meetings held by the IU, networking with school counselors in the surrounding area. -Attend conferences when available and applicable. -ASCA/PSCA members. -Continual Professional

	Council meeting twice a year. -Plan and evaluate the Middle School's counseling program.	-Participate in team meetings providing input in efforts to best meet the needs of students.	career exploration. -Meet with individual students and small groups to assist in academic growth, social/emotional, development, and career exploration -Coordinate student interventions which include but are not limited to Student Assistance Referrals, Student Attendance Improvement Plans, PCBH Referrals, BHS administration, 504 evaluations, and managing existing 504 plans. -Participate in grade-level student concern meetings. -Participate in team meetings and consult with parents providing input in efforts to best meet the needs of the student.	Development provided by the district.
High School	-Maintain a program of guidance/counseling for all students. -Help organize and participate in Chapter 339 Counselor Advisory Committee meetings twice a year.	-Maintain a program of guidance/counseling for all students. -Provide individual counseling for students. -Serve as a resource person and consultant to school personnel who provides information, ideas, and recommended techniques, to meet individual student or classroom needs	-Assist faculty and other professionals with regard to guidance and counseling-related matters. Serve as a consultant to parents. -Facilitate, disseminate, and monitor individualized student interventions including, but not limited to: 1.) Participate in the Student Assistance Team process. 2.) Assist in the referral, tracking, and evaluation of students in need of	-Maintain student permanent records. -Facilitate, disseminate, and monitor individualized student interventions including, but not limited to 1.) Participate in the Student Assistance Team process. 2.) Assist in the referral, tracking, and evaluation of students in need of a section 504 service agreement. 3.) Participate as required in each student's Student Attendance Improvement Plan (SAIP), as required by the compulsory school attendance law. 4.) Participate in IEP conferences when

			a section 504 service agreement. 3.) Participate as required in each student's Student Attendance Improvement Plan (SAIP), as required by the compulsory school attendance law. 4.) Participate in IEP conferences when requested. 5.) Coordinate communication between and among school personnel. 6.) Participate in Child Study Team meetings. -Counsel students about postsecondary options.	requested. 5.) Coordinate communication between and among school personnel. 6. Participate in Child Study Team meetings.
--	--	--	---	---

B. Program Delivery Related Items of the Plan 4-9

4. School Counseling Department Mission Statement

District Mission Statement
Educating and empowering all learners to shape the 21 st century.
K-12 School Counseling Mission Statement
The mission of the Dover Area School District Counseling Program is to build upon the unique strengths of each student in the areas of Academic, Social-Emotional, and Career Development. In partnership with the school personnel, students, families, community, post-secondary institutions, and the workforce, our goal is to deliver a comprehensive developmentally appropriate school counseling program aligned with the state and national standards. The comprehensive program will address the needs of all students with equity and access for all.

5. Program Calendar by Domain and Level

See Below in Section 6.

6. Program Delivery by Tier and System Support:

Item Month/Domain/Item	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
August/September					
Academic:					

Elementary	Kinder. Intro Lessons			Back to School Night Kinder. Orientation Day	
Middle School	Meet the Counselor		Individual Student Schedules; Counseling as needed	Open House; Team Meetings	
High School	Real Life; Senior Project Lessons		Review of graduation requirements; Individual grade-level meetings	Open House	
Career:					
Elementary	Kinder. Intro lessons				
Middle School	Smart Futures; JA Day Meeting		Counseling as needed		
High School	Real Life; Senior Project Lessons		Individual Student meetings	Smart Future Roll out	
Social/Emotional:					
Elementary	Bully Prevention Lessons			Sanford Harmony Support Weekend Food Program	

Middle School	Behavioral Health Screener; Habitudes; Calming Cafe	Behavioral Health Debriefing	Counseling as needed	Habitudes Rollout; Weekend Food Program; Team Meetings	
High School	Behavioral Health Screeners	Debrief/ me for behavioral Health screener	Counseling as needed	Habitudes Rollout	
October	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
Elementary	Lessons		Parent/Teacher Conferences		
Middle School			Parent/Teacher Conferences; Counseling as needed	Team Meetings	
High School	PSAT admin For 11th grade		Individual grade-level meetings	Coordination Of SAT/PSAT	
Career:					
Elementary					
Middle School	YCST/Dover CTE Applications; Smart Futures; Biztown Interviews		Counseling as needed		

High School	College Fair/FAFSA Night ASVAB		ASVAB interpretation; Individual grade-level meetings	Career Day planning	
Social/Emotional:					
Elementary	Bully Prevention Month/Unity Day, Lessons			DESSA Building Coordination Weekend Food Program	
Middle School	Satchel Pulse; Calming Cafe	Behavioral Health Screener Follow up Counseling- Individual and Small Groups	Counseling as needed	Team Meetings; Weekend Food Program	
High School	Satchel Pulse, Behavioral Health Screener	Debrief/meeting For behavioral Health screener	Counseling as needed		
November	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/ Career Counseling	System Support	Non-Counsel or Related
Academic:					
Elementary	Lessons			Spirit of Giving	

Middle School	Parent/Teacher Conferences		Counseling as needed	Team Meetings	
High School			Individual grade-level meetings	Parent/Teacher Conferences	
Career:					
Elementary	SmartFutures				
Middle School	Biztown; Smart Futures; CST/Dover CTE Information, Assemblies, YES Day				
High School			Individual grade-level meetings	Career Day planning	
Social/Emotional:					
Elementary	Lessons		Parent/Teacher Conferences	Parent/Teacher Conferences Weekend Food Program	
Middle School	Calming Cafe	Small groups	Counseling as needed	Team Meetings; Weekend Food Program; Spirit of Giving Meeting	
High School			Counseling as needed		

December	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
Elementary	Lessons			Spirit of Giving	
Middle School			Counseling as needed	Team Meetings; Spirit of Giving	
High School	ACT Administration Keystone administration		Individual grade-level meetings	ACT coordination	Keystone coordination
Career:					
Elementary					
Middle School	Smart Futures Lesson; JA Day		YCST Field Trip		
High School		Alternative Ed Lessons plan & deliver	Individual grade-level meetings	Career Day planning	
Social/Emotional:					
Elementary	Lessons			Weekend Food Program	
Middle School	Calming Cafe	Small Groups	Counseling as needed	Weekend Food Program; Team Meetings	
High School			Counseling as needed		

January	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic Career Counseling	System Support	Non-Counselor Related
Academic:					
Elementary	Academic Lessons			DESSA Building Coordination	
Middle School		Possibility of retention meetings	Counseling as needed	Team Meetings	
High School	Keystone administration	Schedule Changes as needed	Individual grade-level meetings	Smart Future Check In	Keystone coordination
Career:					
Elementary	Lessons				
Middle School	Smart Futures		YCST recommendations		
High School		Alternative Ed Lessons plan & deliver	Individual grade-level meetings	Career Day planning	
Social/Emotional:					
Elementary	Lessons			DESSA Building Coordination Weekend Food Program	
Middle School	Calming Cafe	Small Groups	Counseling as needed	Team Meetings; Weekend Food Program	

High School			Counseling as needed		
February	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
Elementary	Career Week				
Middle School	High School Transition		Counseling as needed	Elementary Transition with Deans; Team Meetings	
High School	Course Selection lessons/Cours e selection night		Individual grade-level meetings	Scheduling Night	
Career:					
Elementary	Career Week, Smart Futures Lessons				
Middle School	Smart Futures				
High School		Alternative Ed Lessons plan & deliver	Individual grade-level meetings	Career Day planning	
Social/Emotional:					
Elementary	Lessons			Weekend Food Program	

Middle School	Calming Cafe	Small Groups	Counseling as needed	Team Meetings; Weekend Food Program	
High School			Counseling as needed		
March	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
Academic:					
Elementary	Lessons				
Middle School			High School Course Selection; Counseling as needed	Team Meetings	Meetings with Elementary about 5th gr. students; PSSA preparation
High School	Course Selection lessons, PSAT10 Administration		Individual grade-level Meetings; review Course selection materials		
Career:					
Elementary	Smart Futures Lessons Career Week				
Middle School	Smart Futures				
High School	ASVAB		ASVAB interpretation;	Career Day	

			Individual grade-level meetings	planning	
Social/Emotional:					
Elementary	Lessons			Weekend Food Program	
Middle School	Calming Cafe	Small Groups	Counseling as needed	Team Meetings; Weekend Food Program	
High School			Counseling as needed		
April	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
Academic:					
Elementary	Lessons			PSSA Testing	
Middle School			Counseling as needed	Team Meetings	Coordinate and Administer PSSA; Scheduling, Master Schedule, Academic Awards
High School			Individual grade-level Meetings; review Course selection Materials		Keystone coordination

Career:					
Elementary	Smart Futures Progress Monitoring			Smart Futures/ Progress Monitoring	
Middle School	Smart Futures				
High School		Alternative Ed Lessons plan & deliver	Individual grade-level meetings		
Social/Emotional:					
Elementary	Lessons			Weekend Food Program	
Middle School	Calming Cafe		Counseling as needed	Team Meetings; Weekend Food Program	
High School			Counseling as needed		
May	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counselor Related
Academic:					
Elementary	Lessons			Kinder. screenings, Placement Meetings, Transition Meetings	PSSA

				DESSA Building Coordination	
Middle School	Elementary Transition		Counseling as needed	Team Meetings	Keystone Coordinator; Scheduling; Coordinate and administer PSSA, Master Schedule
High School	Keystone Exams; AP exams,		Individual grade-level meetings		Awards Banquet Coordination; Keystone coordination
Career:					
Elementary			Portfolio Progress Monitoring		
Middle School	Smart Futures		Portfolio Progress Monitoring		
High School	Senior Project Evaluating	Alternative Ed Lessons plan & deliver	Individual grade-level meetings	Senior exit survey	
Social/Emotional:					
Elementary	Lessons			Weekend Food Program	

Middle School	Satchel Pulse		Counseling as needed	Weekend Food Program; Team Meetings	
High School	Community Service Completion		Counseling as needed		
June	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
High School				Academic Records review	
Middle School			Coordinate Summer follow up counseling; Counseling as needed	Academic Records Review	YCST Transfer Records, Scheduling
Career:					
High School				Transcript requests to colleges/post-secondary schools	
Social/Emotional:					
High School					

July	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
Middle School			Individual schedule changes		
High School			Individual schedule changes		
Career:					
High School					
Social/Emotional:					
High School					
August	Curriculum- (Tier 1)	Responsive- (Tier 2)	Individual Academic/Career Counseling	System Support	Non-Counsel or Related
Academic:					
Elementary	Kinder. Orientation				
Middle School			Individual Schedule Changes		
High School			Individual schedule changes		
Career:					

High School					
Social/Emotional:				Weekend Food Program	
Elementary	Kinder. Orientation				
High School					

Elementary

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
Academic:					
Monthly Lessons	x				
Student Concern Meetings	x	x	x	x	
Maintain Confidential Records				x	
SSI Paperwork					x
Parent Meetings		x	x		
Maintain Counseling webpage				x	
Check In/Check Out		x	x		
Check and Connect		x	x		
Parent Communication	x	x	x	x	
Gifted Screening/Referrals		x			
SAIP		x	x		
FBA		x			

Homebound Coordinator				x	x
Individual Counseling		x	x		
Small Group Counseling		x			
Weekly review of Attendance		x	x		
IEP/GIEP Meetings			x		
Covering Classes					x
Student Observations for IEP Evaluations. (BOSS)					x
504 Evaluations/Determination					x
504 Annual Review/Update		x			
Career:					
SmartFutures Career Lessons	x				
Grade Level JA	x				
Counseling website	x				
Portfolio Progress Checks	x		x		
Social/Emotional:					
Monthly Guidance Lessons	x				
Weekly SEL Lessons	x				
PBIS Activities	x				
Weekend Backpack Program		x			
Individual Counseling		x	x		
Small Group Counseling		x			
Student Concern Meetings	x	x	x		
Parent Meetings		x	x		
DESSA Data Collection/Review	x	x		x	

Lunch Balance Calls				x	x
FBA		x			
Weekly review of attendance				x	
Crisis Intervention		x			
Counseling Webpage	x				
Attend IEP/GIEP Meetings			x		
Check in/Check out		x	x		
Check and Connect		x	x		
PCBH Referrals		x			

Middle School

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year- 105 Hours (15%) December-June
Academic:					
504 Evaluations & Determination					X
504 Annual Review/Coordination					X
Team Student Success Meetings				X	
All Individual Scheduling			X		
Individual Scheduling Changes			X		
Master Scheduling					X
Special Education paperwork					X
New Student Orientation			X		
Parent Meetings		X			
Maintain Counseling Schoology	X				

Check and Connect		X			
PCBH Referrals		X			
Care Solace Referrals		X			
SAP Meetings		X			
Gifted Screening/Referrals		X			
AEDY Paperwork					X
SAIP Paperwork					X
SAIP Meetings		X			
FBA		X			
Homebound Instruction Coordinator					X
Consultation for Cyber Students		X			
Soaring Eagles				X	
Classroom Duty Coverage					X
Individual Counseling			X		
Small Group Counseling			X		
Coordination of work for Alternative placements					X
Weekly review of grades and Attendance			X		
IEP/GIEP Meetings		X			
Document verification forms					X
Student Concern Forms			X		
Vanderbilt Form Coordination			X		
Social Security Forms			X		
Milton Hershey applications			X		
Academic Awards	X				

PSSA Coordination/Administration	X				
Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
Career:					
SmartFutures Career Lessons	X				
Parent Newsletter/Maintain Counseling website	X				
Calming Cafe	X				
JA Day	X				
JA Biztown Interviews	X				
Individual Counseling			X		
Small Group Counseling		X			
Dover CTE/YCST	X		X		
Social/Emotional:					
SAP Meetings		X			
PBIS Reteaching		X			
Weekend Backpack Program		X			
Individual Counseling			X		
Small Group Counseling		X			
Team Student Concern Meetings				X	
Parent Meetings				X	
Behavioral Health Screener	X				
Satchel Pulse Screener	X				
PBIS Check-in	X				
FBA					X

Weekly review of grades and attendance		X			
Crisis Intervention		X	X		
Coordination w/placements					
Parent Newsletter/Counseling Webpage	X				
Attend IEP/GIEP Meetings		X			
Club Leader	X				
Calming Cafe	X				
Check and Connect		X			
Life Skills Lesson		X			
Transition Lessons		X			

High School

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
Academic:					
Morning Duty					X
504 Evaluations and Meetings		X			
Student Success Meetings		X			
Scheduling Changes/Master Schedule			X		
Special Education paperwork					X
Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year

New Student Enrollments				X	
Parent Meetings		X			
Maintain Counseling webpage					X
Completing College Application Process (Applications, Transcripts, Letters of Recommendation)			X		
Keystone Test Coordination - SAC					X
Weekly guidance/administration planning meeting				X	
Coordinate parental requests for homework due to student absence			X		
SAP Meetings		X			
Gifted Screening/Referrals		X			
AEDY Paperwork					X
Data Entry of transfer credits				X	
FBA		X			
SAIP Meetings					X
Homebound Instruction Coordinator					X
Consultation for Cyber Students		X			
Career and college recruiting meetings				X	
Individual Counseling			X		
Small Group Counseling			X		
Coordination of work for alternative placements					X
Monitoring graduation requirements			X		

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
IEP/GIEP Meetings		X			
Document verification forms					X
Coordination of awards banquet					X
Organize, maintain, post scholarships				X	
Career:					
ASVAB/ACT/AP/SAT/PSAT coordination	X			X	
Career day planning or organization of guest speakers				X	
Career and college recruiting meetings				X	
SmartFutures Career Lessons	X				
Parent Newsletter/Maintain Counseling website	X				
Facilitate tutoring for students			X		
Coordination of awards banquet					X
Individual Counseling			X		
Small Group Counseling		X			
Dover CTE/YCST			X		
Organize, maintain, post scholarships				X	
Social/Emotional:					
SAP Meetings		X			
Individual Counseling			X		
Small Group Counseling			X		

Ongoing Counselor Related Activity	Curriculum (Tier 1)	Responsive (Tier 2)	Individual Academic/ Career Counseling	System Support; Counselor Related	System Support: Non-Counselor Related Calculate Hours per Year
Team Student Concern Meetings		X			
Parent Meetings		X			
Behavioral Health Screener	X				
Behavioral Health Screener Debriefing			X		
Lunch Balance Calls					X
FBA		X			
Crisis Intervention		X	X		
Parent Newsletter/Counseling Webpage				x	
Attend IEP/GIEP Meetings		X			

7. Curriculum Action Plan:

Kindergarten Curriculum Action Plan (Elementary)

Lesson, Event, or Unit Theme	Career Standard or Career Ready Skills (CRS)	Curriculum & Materials	Start & End Dates	# of Students Taught	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Materials Books Video	First marking period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Intro to Careers	13.1.3.D.E	Book: Little Brown Bear Won't Go To School Jobs of parents and school personnel	First Marking Period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observation s Classroom discussions Feedback from stakeholder discussions
Tattling vs. Responsible Reporting	CRS - Social Problem Solving	Literature Ex. Don't Squeal Unless It's a Big Deal	2nd Marking Period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observation s Classroom discussions Feedback from stakeholder discussions
Feelings	CRS - Self-Awareness	Feelings Book Feelings game	2nd Marking Period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observation s Classroom discussions Feedback from stakeholder discussions
Coping Skills	CRS - Self Management	Books	3rd Marking Period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observation s Classroom discussions Feedback from stakeholder discussions
Decision Making	CRS - Social Problem Solving, Self Management 13.3.3.B	Stop and Think Materials	4th Marking Period	LE: 55 WE: 52 DE: 56 NSE: 52	Classroom	Counselor and Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observation s Classroom discussions Feedback from stakeholder discussions

Grade 1 Curriculum Action Plan

Lesson or Program Content	Career Standard or Career Ready Skills (CRS)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Materials	1st Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Accepting Others	CRS - Self-Awareness CRS - Self Management	Counselor Materials Books Butterflies, The Big Orange Splot	1st Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Friendship Skills	CRS - Social Problem Solving	Books: Making Friends is an Art	2nd Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Tattling vs. Responsible Reporting	CRS - Social Problem Solving	Books Counselor Resources Tattle Tongue	2nd Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Handling Emotions	CRS - Self Management	Counselor Resources Books	2nd Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Career Awareness	13.1.3.A.B.C.D	Introduction of Smart Futures Activities 1-4	3rd Marking Period	LE: 74 WE: 62 DE: 67 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Grade 2 Curriculum Action Plan

Lesson or Program Content	Career Standard or Career Ready Skills (CRS)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Materials	1st Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Accepting Differences	CRS - Self-Awareness CRS - Social Problem Solving	Books M&M Activity	1st Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Establishing Positive Relationships	CRS - Social Problem Solving	Enemy Pie Friendship Recipe Cards	2nd Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Teamwork	CRS - Social Problem Solving CRS - Self Management CRS - Self-Awareness 13.2.3.E 13.3.3.C	Books Counselor Materials	2nd Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Self-Regulation	CRS - Self Management 13.3.5.A.B	Worry Says What, Coping Skills	3rd Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Career Awareness	13.3.3	Smart Futures Activities 5-9	3rd Marking Period	LE: 70 WE: 43 DE: 57 NS: 69	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Grade 3 Curriculum Action Plan

Lesson or Program Content	Career Standard or Career Ready	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
---------------------------	---------------------------------	------------------------	-------------------	------------------------	----------	-------------------------------	----------------	-----------

	Skills (CRS)							
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Materials and Bullying Prevention Materials	1st Marking Period	LE: 65 WE: 51 DE: 62 NS: 70	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Responding to Teasing	CRS - Social Problem Solving CRS - Self Management	Books: Simon's Hook Counselor Materials	1st Marking Period	LE: 65 WE: 51 DE: 63 NS: 70	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Social Norms	CRS - Social Problem Solving	Books: You Are Special, If Only I Had a Green Nose, You Are Mine	2nd Marking Period	LE: 65 WE: 51 DE: 62 NS: 70	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Cooperating with others/Tolerance	CRS - Social Problem Solving CRS - Self Management 13.3.3.B.C 13.2.3.E	Cooperation Squares Name Jar	2nd Marking Period	LE: 65 WE: 51 DE: 62 NS: 70	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Career Awareness (2 Lessons)	13.1.3, 13.2.3 13.3.3 13.4.3	Smart Futures Activities 10-15 Career Exploration	3rd Marking Period	LE: 65 WE: 51 DE: 62 NS: 70	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Grade 4 Curriculum Action Plan

Lesson or Program Content	Career Standard or Career Ready Skills (CRS)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Materials Bullying Prevention Materials	1st Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Conflict Resolution	CRS - Social Problem Solving	Steps to Conflict Resolution Conflicts Scenarios	1st Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Active Listening	CRS - Self Management 13.3.5.B.C	Active Listening Materials	2nd Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Study Skills/Test Taking	13.3.5.A	Counselor selected materials	2nd Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Career Awareness	13.1.5 13.2.5 13.3.3 13.4.5	Smart Futures Activities 1-6 and 10	3rd Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Career Explorations	13.1.5 13.2.5 13.3.5 13.4.5	Smart Futures/PA Career Zone	3rd Marking Period	LE: 54 WE: 48 DE: 63 NS: 55	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Grade 5 Curriculum Action Plan

Lesson or Program Content	Career Standard or Career Ready Skills (CRS)	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Bullying Prevention	CRS - Social Problem Solving	Stop Routine Bullying Prevention Materials Gum In My Hair Video	1st Marking Period	LE: 68 WE: 39 DE: 66 NS: 77	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Peer Pressure/ Decision Making (2 lessons)	CRS - Social Problem Solving CRS - Self-Awareness	Conflict Resolution Scenarios	1st Marking Period	LE: 68 WE: 39 DE: 66 NS: 77	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Study Habits and Learning Styles/ Careers	13.1.5.A.B .H 13.3.5.A	Education Planner.org Self Assessments	2nd Marking Period	LE: 68 WE: 39 DE: 66 NS: 77	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Responsible Behavior	13.3.5.A CRS - Self Management	Choices and Consequences Materials Personal Safety Cards	2nd Marking Period	LE: 68 WE: 39 DE: 66 NS: 77	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions
Career Awareness and Exploration	13.1.5 13.2.5 13.3.5 13.4.5	Smart Futures Activities 7-9 And 11-16	3rd Marking Period	LE: 68 WE: 39 DE: 66 NS: 77	Classroom	Counselors Students	Shelly Flesch Bryan Buckley Jessica Knowles Kaitlyn Mellott	Observations Classroom discussions Feedback from stakeholder discussions

Grade 6 Curriculum Action Plan (Middle School)

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
JA YES Day	13.1.8 C 13.1.8 D 13.1.8 E 13.4.8 B 13.4.8 C 13.3.8 B 13.3.8 C	JA Provided Materials and Lessons	November	254 Students	Classroom	JA & Teachers	Mr. Benton	

JA Biztown	13.1.8 A 13.2.8 A 13.2.8 B 13.1.8 G 13.2.8 E 13.1.8 C 13.3.8 E 13.4.8 A 13.3.8 D 13.3.8 A 13.3.8 B 13.4.8 C 13.3.8 G	JA Provided Materials and Lessons	October	254 Students	Biztown	JA & Teachers	Mr. Benton	
SmartFutures- Career Pathways and Clusters	13.1.8 (F) M5 M6 B-LS 1 B-LS 7 B-LS 8 B-LS 9	SmartFutures	September- March	254 Students	Classroom	School Counselors	Ms. Weaver & Dr. Elliott	Written Reflections
SmartFutures-Conflict Resolution	13.2.8 (E) 13.3.8(C) M 3 M 5 B-LS 9 B-SMS 1 B-SMS 2 8-SMS 7 B-SMS 9 B-SMS 10 B-SS 1 B-SS 2 B-SS 4 B-SS 6 B-SS 7 B-SS 8 B-SS 10	SmartFutures	September- May	254 Students	Classroom	School Counselors & Presenters	Ms. Weaver & Dr. Elliott	
SmartFutures-Learning from Entrepreneurs	13.4.8.A 13.4.8.B M 4 M 5 B-LS 1 B-LS 2 B-LS 4 B-SMS 4 B-SMS 5 B-SMS 6 B-SMS 10	SmartFutures	September- May	254 Students	Classroom	School Counselors & Students	Ms. Weaver & Dr. Elliott	Exit ticket

Grade 7 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
JA YES Day	13.1.8 A 13.1.8 B 13.1.8 D 13.1.8 G 13.3.8.A 13.3.8.B	JA Provided Materials and Exit Questions	November	261 Students	Classroom	JA & Teachers	Mr. Benton, Ms. Weaver, & Dr. Elliott	Written Reflection/ Questions after each session
SmartFutures Career Lessons-My Interests Survey	13.4.8.A 13.4.8.B 13.1.8.B 13.1.8.A M 1 M 3 M 5 B-LS 1 B-LS 7	SmartFutures	September-March	261 Students	Classroom	School Counselors	Dr. Elliott	Written Reflections
SmartFutures-My Work Values	13.1.8 (B) M 1 M 3 M 5 B-LS 1 B-LS 7 B-LS 9	SmartFutures	September-May	261 Students	Classroom	School Counselors & Presenters	Dr. Elliott	
SmartFutures-Goal Setting	13.2.8 (E) 13.3.8 (E) M 1 M 4 M 5 M 6 B-LS 1 B-LS 3 B-LS 7 B-LS 9 B-SMS 5 B-SMS 8	SmartFutures	September-May	261 Students	Classroom	School Counselors & Students	Dr. Elliott	Exit ticket
SmartFutures-Knowledge, Skill,	13.1.8 (A) M 1 M 3 M 5	SmartFutures	September-May	261 Students	Classroom	School Counselors & Students	Dr. Elliott	

Ability Survey	B-LS 1 B-LS 7 B-LS 9							
----------------	----------------------------	--	--	--	--	--	--	--

Grade 8 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
JA YES Day	13.2.8 A 13.2.8 C 13.3.8 C 13.3.8 D	JA Provided Materials and Exit Questions	November	306 Students	Classrooms	JA & Teachers	Ms. Weaver, Dr. Elliott, & Mr. Benton	
Smart Futures Career Lessons-Career Acquisition Documents	13.2.8 C M 1 M 4 B-LS 7 B-SMS 8 B-LS 10 B-SS 1 B-SS 3 B-SS 8	Smart Futures	September-May	306 Students	Classroom	School Counselors	Ms. Weaver	
Smart Futures-My Resume Activity	13.2.8 (C) M 1 M 4 B-LS 7 B-LS 8 B-LS 10 B-SMS 8 B-SS 1 B-SS 8	Smart Futures	September-May	306 Students	Classroom	School Counselor & Presenter	Ms. Weaver	
Smart Futures-Budgeting	13.3.8 (D) M 3 M 5 B-LS 1 B-LS 9 B-SMS 2 B-SMS 4	Smart Futures	September-May	306 Students	Classroom	School Counselor	Ms. Weaver	
CTE Presentations/YCST Field	13.1.8 D 13.1.8 F M 5 M 6	CTE Applications, Global Connect	November	306 Students	Auditorium	Completed CTE Applications	Ms. Weaver & Dr. Elliott	

Trip/Dover CTE	B-LS 1 B-LS 9	Phone Calls, CTE Teachers, YCST Materials						
Course Selection Lessons	13.1.11.D 13.1.8.F 13.1.8.H	Course Selection guides, Ipad, Skyward	March	306 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	

Grade 9 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Smart Futures Career Lessons	13.1.11.A 13.1.11.B 13.1.11.F 13.2.11.B.	Smart Futures	September-May	276 Students	Classroom	School Counselors /MMA teachers	Mrs. Focht, Mr. Miller, Mr. Smith	Completed Artifacts
CTE Presentations/YCST Field Trip/Dover CTE	13.1.11.F	CTE Applications, Global Connect Phone Calls, CTE Teachers, YCST Materials	November	276 Students	Auditorium	Outside resources	Mr. Benton	Discussions
Course Selection Lessons	13.1.11.H A.B2	Course Selection guides, Ipad, Skyward	March	276 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	Completed course selection sheets
Behavioral Health Screener	B-SMS 6 B-SMS 7	Ipad; BH works website	Sept-Oct	276 Students	Classroom	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith, Mrs. Johnson	Discussion/Feedback

Grade 10 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
STEM Summit	A:B2.7 A:C1.3 A:C1.4 A:C1.6 13.1.11A 13.1.11C	JA Provided Materials and Exit Questions	November 6	253 Students	Classrooms	JA & Teachers	Mr. Benton	Discussion
Smart Futures Career Lessons	13.1.11.A 13.1.11.B 13.1.11.F 13.2.11.B.	Smart Futures	September-May	253 Students	Classroom	School Counselors/MA Teachers	Mrs. Focht, Mr. Miller, Mr. Smith	Completed Artifacts
Course Selection Lessons	13.1.11.H A.B2	Course Selection guides, Ipad, Skyward	March	253 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	Completed course selection sheets
PSAT 10	13.1.11.B	College Board, Test Admin	Spring	253 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	Results Meeting
ASVAB	13.1.11.B 13.1.11.A 13.1.11.F 13.1.11.H	ASVAB materials; military recruiters	Fall/Spring	253 Students	Classrooms	Military Personnel	Mr. Miller	Results Meeting

Grade 11 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Course Selection Lessons	13.1.11.H A.B2	Course Selection guides, Ipad, Skyward	March	222 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	Completed course selection sheets

Smart Futures Career Lessons	13.1.11.A 13.1.11.B 13.1.11.F 13.2.11.B	Smart Futures	September-May	222 Students	Classroom	School Counselors/MA Teachers	Mrs. Focht, Mr. Miller, Mr. Smith	Completed Artifacts
Real Life JA Program	13.3.11.B 13.3.11.C 13.3.11.D	JA	Fall	222 students	Classrooms	JA volunteers	Mr. Benton	Discussion
JA Inspire	13.1.11.A 13.1.11.B 13.1.11.D 13.1.11.E 13.1.11.H 13.2.11.B 13.4.11	JA	Spring	222 students	Self-determined/virtual	JA	Mr. Smith	Discussion
PSAT/NM SQT	13.1.11.B	College Board, Test Admin	Spring	222 Students	Classrooms	School Counselor	Mrs. Focht, Mr. Miller, Mr. Smith	Results Meeting
ASVAB	13.1.11.B 13.1.11.A 13.1.11.F 13.1.11.H	ASVAB materials; military recruiters	Fall/Spring	222 Students	Classrooms	Military Personnel	Mr. Miller	Results Meeting

Grade 12 Curriculum Action Plan

Lesson or Program Content	ASCA Domain or CEW Standard	Curriculum & Materials	Start & End Dates	# of Students Affected	Location	Stakeholder Teaching Standard	Contact Person	Indicator
Sr. Project	13.1.11 13.2.11.AB C 13.3.11.G	Schoology	Yearlong	229 Students	self-determined	School Counselors	Mrs. Focht, Mr. Miller, Mr. Smith	Completed project
ASVAB	13.1.11.B 13.1.11.A 13.1.11.F 13.1.11.H	ASVAB materials; military recruiters	Fall/Spring	229 Students	Classrooms	Students/Parents/School Personnel	Mr. Miller	Results Meeting

Smart Futures Career Lessons	13.1.11.A 13.1.11.B 13.1.11.F 13.2.11.B	Smart Futures	September-May	229 Students	Classroom	School Counselors	Mrs. Focht, Mr. Miller, Mr. Smith	Completed Artifacts
Individual Meetings	13.1.11	Skyward	Yearlong	229 Students	Guidance suite	School Counselors	Mrs. Focht, Mr. Miller, Mr. Smith	Discussion

8. Annual Program Goals:

Level: Elementary

Year(s)_K-5_____

Smart Format	Social/Emotional	Academic	Career
<i>Specific: What is the specific issue based on your schools' data?</i>	We have students that repeatedly do not earn PBIS monthly rewards, based on data.	Based on teacher input, students show a lack of knowledge on how to study and prepare for tests.	Lack of elementary exposure to High School CTE programs.
<i>Measurable: How will we measure the effectiveness of our interventions?</i>	Following a small group intervention for behavior, we will collect data on whether or not students receive monthly PROUD rewards.	5th grade students will complete a survey to determine their learning style and record strategies recommended for their specific style (and other styles) to study.	5th grade students will complete a pre/post survey to determine how aware they are of High School CTE programs.
<i>Attainable: What outcome would stretch us but is still attainable?</i>	80% or more of students receiving this intervention will improve behavior by earning at least one monthly reward.	90% of 5th grade students will complete a learning style inventory and record study strategies based on their learning style.	All 5th grade students will be exposed to CTE programs during Career Week.

Smart Format	Social/Emotional	Academic	Career
Results: Is the goal reported in result-oriented data.	Yes	Yes	Yes
Timeline: When will our goal be accomplished?	End of 2025-2026 school year	End of 2025-2026 school year	End of 2025-2026 school year

Annual Program Goals

Level: Middle School

Year(s) __ Grades 6-8

Smart Format	Academic	Career	Social/Emotional
Specific: What is the specific issue based on your schools' data?	Students failing multiple courses with the potential to be retained.	Exposing students to various post-secondary options.	Identifying at-risk students as determined by the Behavioral Health Screener.
Measurable: How will we measure the effectiveness of our interventions?	Students meeting the required criteria to be exited from the Next Step program after one rotation.	Smartfuture lesson completion.	Student completion of the BHS by students who attend school in the building (September 2025)
Attainable: What outcome would stretch us but is still attainable	Fifty percent of students in the Next Step program will be removed after one rotation.	Ninety percent of eighth grade students will complete the required SmartFuture lessons to meet 6-8 grade career standards.	80% of seventh graders will participate in the Behavioral Health Screener and receive an appropriate referral if needed.

Results: Is the goal reported in results- oriented data (process, perception, and outcome?)	Yes	Yes	Yes
Timeline: When will our goal be accomplished?	Every 45 day rotation	End of 2026 school year	End of October 2025

Annual Program Goals

Level: High School

Year(s) 25-26

Smart Format	Academic	Career	Social/Emotional
Specific: What is the specific issue based on your schools' data?	Due to the amount of courses offered and available, students are in need of additional support to select courses based on their academic goals.	Due to the Future Ready Index for PA, all students must have 8 career artifacts by the end of grade 11.	Due to the increase in mental health needs, a universal screener will be utilized to help focus interventions needed.
Measurable: How will we measure the effectiveness of our interventions?	Completion of course selection	Reports can be run in Smart Futures to determine completion.	9th grade students will participate in the Behavioral Health screener early in their 9th grade year.
Attainable: What outcome would stretch us but is still attainable?	85% of students in grades 9-11 will have group and/or individual meetings to review course selection and selection of courses.	86% of students will complete 8 of the needed activities by the end of their junior year.	80% of 9th grade will participate in the behavioral health screener and potential students will be triaged to the appropriate intervention.

Results: Is the goal reported in results- oriented data (process, perception, and outcome?)	yes	yes	yes
Timeline: When will our goal be accomplished?	By the end of the 25-26 school year.	By the end of the 25-26 school year.	By the end of semester 1 of the 25-26 school year.

9. Individualized Academic & Career Plan Process and Portfolio

Section One: Career Development Intervention Chart: Tier One Interventions

Grade	CEW 13.1: Career Awareness	CEW 13.2: Career Acquisition	CEW 13.3: Career Retention	CEW 13.4: Entrepreneurship
K	Intro to Careers Career Week			
1	Smart Futures Activities: My Interests Community Roles Preparation for Careers Using What You Learn in school Career Week			
2	Career Week	Teamwork Lesson	Smart Futures: Cooperation in Group Settings Successful Attitudes and Work Habits Changing Roles How Money is UsedLifelong	

			Learning Team Work Lesson	
3	Smart Futures Activities Career Week Parent Career Interview	Cooperation Lesson Smart Futures Parent Career Interview	Cooperation Lesson Smart Futures Parent Career Interview	Smart Futures
4	Smart Futures PA Career Zone Career Week	Smart Futures Pa Career Zone	Smart Futures Study Skills Lesson	Smart Futures
5	Study Habits and Learning Styles Lesson Career Week	Smart Futures	Study Habits and Learning Styles Lesson Responsible Behavior Lesson	Smart Futures
Grade	CEW 13.1: Career Awareness	CEW 13.2: Career Acquisition	CEW 13.3: Career Retention	CEW 13.4: Entrepreneurship
6	Career Cluster and Pathways JA Yes Day Biztown	Conflict Resolution Biztown	Conflict Resolution, JA Yes Day Biztown	Learning from Entrepreneurs Biztown
7	My Interests Survey My Work Values Knowledge, Skill, Ability Survey JA YES Day	Goal Setting JA YES Day	Goal Setting JA YES Day	My Interests Survey JA YES Day
8	CTE Presentation Course Selection	Career Acquisition Documents My Resume Activity	Budgeting JA YES Day	Learning from Entrepreneurs
9	Smart Futures Course Selection Sessions	Smart Futures	Smart Futures	Smart Futures
10	Smart Futures; Course Selection Sessions STEM Summit	Smart Futures	Smart Futures STEM Summit	Smart Futures

11	Smart Futures; Course Selection Sessions	Smart Futures	Smart Futures Real Life - JA	JA Inspire Smart Futures
12	Sr. Project Sr. Meeting	Sr. Meeting		

Section Two: Academic and Career Plan Process

1. Demographics	Process Description
What grade will the Plan and Portfolio Start?	Career lessons will start in 1st grade. The Career Portfolio will start in 3rd grade.
Will the plan/portfolio be electronic, hard copy or both?	Elementary: Electronic Secondary: Electronic only
Who will be responsible for maintaining the portfolio?	School Counselor
What demographic information will be included on the student portfolio?	Name, grade level, teacher name(s), school login/password/ID/graduation year/, special/regular education status
2. Interventions, Assessments & Decisions	Process Description by Grade based on when the plan starts. What the students can know and do at each grade level and in each strand of the Career Education and Work Standards.
Grade Level	Students will complete the following SmartFutures lessons (Career Education and Work Standard):
Grade 1	(13.1.3.) My Interests Community Roles Preparation for Careers Using What You Learn in school
Grade 2	(13.3.3.) Cooperation in Group Settings Successful Attitudes and Work Habits Changing Roles How Money is Used Lifelong Learning

Grade 3	What is Entrepreneurship? (13.4.3.) Researching Job Opportunities (13.2.3.) Writing a Personal Letter (13.2.3.) How to Be an ULTRA Good Listener (13.2.3.) Importance of Planning (13.1.3., 13.2.3., 13.3.3.)
Grade 4	Interests and Abilities (13.1.5) Six Career Paths (13.1.5) Cooperation in Group Settings: Part II (13.3.3.) My Personal Schedule (13.3.5) Applying Successful Attitudes and Work Habits (13.2.5, 13.3.5) Risks and Rewards of Entrepreneurship (13.4.5) Speaking Skills (13.2.5, 13.3.5)
Grade 5	What is a Career Plan? (13.1.5) Choosing a Career (13.1.5) Career Training Programs (13.1.5) Writing a Business Letter (13.2.5) Researching Job Opportunities (13.2.5) Character Traits of Entrepreneurs (13.4.5) Steps of Creating a Good or Service (13.4.5) Budgeting (13.3.5) Workplace Roles (13.3.5)
Grade 6	Career Clusters and Pathways (13.1.8 F) Conflict Resolution (13.2.8 E, 13.3.8 C) Learning from Entrepreneurs (13.4.8 A, 13.4.8 B) Biztown (13.1.8 A, 13.1.8 C, 13.1.8 G, 13.2.8 A, 13.2.8 B, 13.2.8 E) JA Yes Day (13.1.8 C, 13.1.8 D, 13.1.8 E, 13.3.8 B, 13.3.8 C, 13.4.8 B, 13.4.8 C)
Grade 7	My Interests Survey (13.8.1. A, 13.1.8 B, 13.4.8 A, 13.4.8 B) My Work Values Survey (13.1.8.B) Knowledge, Skill, Ability Survey (13.1.8. A) Goal Setting (13.2.8.E, 13.3.8.E) JA Yes (13.1.8 A, 13.1.8 B, 13.1.8 D, 13.1.8 G, 13.3.8 A, 13.3.8 B)
Grade 8	Career Acquisition Documents (13.2.8.C) My Resume Activity (13.2.8.C) Budgeting (13.3.8 D) Learning from Entrepreneurs (13.4.8 A, 13.4.8 B) JA Yes (13.2.8 A, 13.2.8 C, 13.3.8 C, 13.3.8 D) CTE Presentation/YCST Field Trip (13.1.8 D, 13.1.8 F) Course Selection (13.1.11 D, 13.1.8 F, 13.1.8 H)

Grade 9	Smart Futures Activity Activity 1 - New Thinking about Career Success (13.1.11, 13.4.11) Activity 2 - My Personality Type (13.1.11, 13.3.11) Activity 6 - Personal Interests (13.1.11)
Grade 10	Smart Futures Activity Activity 7 -Career/Clusters and Pathways (13.1.11) Activity 3 - Job Application (13.2.11) Activity 12 - Job Interviews (13.2.11)
Grade 11	Smart Futures Activity Activity 13 - Active Listening (13.2.11; 13.3.11) Activity 14- The Entrepreneur Within (13.4.11) Activity 15 - Personal Budget (13.3.11)
Grade 12	Senior Project (13.1.11)

Student Development of their Plan: Interventions and decisions by students and families during each grade
Grades K-5: Families and students can decide to participate in Career Week activities. Grades 6-8: Students will participate in Smart Future lessons throughout their three years at the Middle School to meet their Pa Career Standards. Students will also participate in Junior Achievement's YES Day and Biztown (Grade 6). Eighth graders will receive a presentation outlining the opportunities available to them through Dover's CTE program and York County School of Technology. High school - Students will participate in Smart Futures lessons. Students in Grade 10 will participate in the STEM Summit. Students in Grade 11 will participate in Real Life. Students in Grade 12 will complete a senior project for graduation. Students can elect to take the ASVAB Test and/or PSAT. Students are able to select their courses each grade based on their career interests. Students have the ability to schedule meetings with their counselor to plan for future career plans.

3. Parental & Guardian Engagement	What strategies will be used to inform parents/guardians to engage them in the Academic/Career Plan and Portfolio process for their children?
--	--

Level of Parent & Guardians	Awareness and Engagement Strategies
Elementary Parents & Guardians	Skyward announcements/emails/newsletters
Middle School Parents & Guardians	Parents can access their student's career portfolio at any time by logging into their child's Smart Futures account. This option can be explained in an announcement at an open house, skyalert, email, and/or newsletter.
High School Parents & Guardians	Skyward announcements/emails/newsletters Course selection night Financial Aid night

4. Faculty/ Administrator Engagement:	What strategy will be used to inform teachers/administrators in the process of development, maintenance and presentation of the plan and portfolio in elementary, middle and high school?
Level of Educators & Administrators	Awareness and Engagement Strategies
Elementary	Teacher training during a faculty meeting during the 3rd marking period
Middle School/Junior High	Teachers are trained in facilitating Smart Future lessons at a faculty meeting in the Fall. They also go to the JA YES Day/Biztown presentations with their students.
High School	Teachers are trained in facilitating Smart Futures lessons. Some teachers participate with their students in STEM Summit, Real Life and course selection if they are available.

5. Plan/Portfolio Sustainability and Review	What strategies will be developed to assist students with updating and sustaining the plan/process?
How will the plan and portfolio be revisited each year while in middle school and high school?	Middle School- Students will be able to view past career activities when they log into their SmartFutures account. They have access to SmartFutures at any time. High School - scheduling of meetings with counselor Course selection presentations Review of Smart Futures progress

What process will be used for the student to present the information on their plan at various times (i.e. Exit Interview or other events)?	High School - Discussion during course selection and individual meetings Finalization of their senior project
--	--

Section Three: Student Academic and Career Portfolio Image

UPLOADED ARTIFACTS

Add

ART & MEDIA

Add

HONORS AND AWARDS

Add

TEST SCORE

Add

CAREER/COLLEGE READINESS

CAREER-PATHWAY EXPERIENCES

Add

CAREER ACQUISITION DOCUMENTS

Add

FUTURE READY SKILLS

Add

EXTRACURRICULAR

Add

WORK EXPERIENCE

Add

COMMUNITY SERVICE

Add

SCHOOL WORK

Add

10. Stakeholder Engagement

Student Stakeholder Engagement: Action Plan for 3 Goals in the Career

Students	How Students benefit from the K-12 Guidance Program	How Students assist with the delivery of the K-12 Guidance Program
	• Academic support • Career awareness and exploration • Development of interpersonal skills • Crisis support • Post-secondary planning • Utilizing services offered by the counseling program	• Mentoring younger students • Assisting with transitioning between grade levels • Providing feedback on the needs of the student body and how those needs are met • Referring peers to counseling program • Serve on K-12 Advisory

Educator Stakeholder Engagement: Action Plan for 3 Goals in the Career

Educators	How Educators benefit from the K-12 Guidance Program	How Educators assist with the delivery of the K-12 Guidance Program
	• Academic and behavior support • Consultation and collaboration • Data Analysis • Identify individual strengths and needs	• Reinforce skills and information taught/provided by school counselor • Deliver certain areas of curriculum • Collaborate with school counselors to meet the educational needs of all students • Facilitate partnerships with their school community • Implement whole class as well as individual positive behavior support plans • Data collection

Develop the Action Planning Chart to Engage the Stakeholders to Support the K-12 Guidance Plan for all Students

Stakeholder: Educator

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
Provide awareness of opportunities for students and the benefits of opportunities (afforded by 339 plan)	School counselors will provide education and communication on program goals and career-related activities for students	13.1.3 13.2.3 13.3.3 13.4.3 13.1.8 13.2.8 13.3.8 13.4.8 13.1.11 13.2.11 13.3.11 13.4.11	K-12	Web page Development-Contact Information, Educator resources, school events, calendar, etc.	Peer-to-peer communications	On-going

Stakeholder: Parent

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
Educate them about the 339 plan and process of the K-12 Program;	School Counselors will provide electronic and hard copy information to all parents regarding our school	13.1.3 13.2.3 13.3.3 13.4.3 13.1.8 13.2.8 13.3.8 13.4.8	K-12	Web page Development-Contact Information, parent resources, school events, calendar etc.	Pre-post survey	On-going

Provide awareness of opportunities for students and the benefits of opportunities (afforded by 339 plan)	counseling program. We will disseminate a brochure at parent orientations and updated web pages monthly.	13.1.11 13.2.11 13.3.11 13.4.11				
Educate them about career and tech center as well as post-secondary options	School Counselors will educate parents about local career & technical opportunities for their children through semester newsletters, informational flyers, and our website	13.1.3 13.2.3 13.3.3 13.4.3 13.1.8 13.2.8 13.3.8 13.4.8 13.1.11 13.2.11 13.3.11 13.4.11	K-12	G Mobile Science Lab, other camp and workshop opportunities York County School of Technology and/or Dover Academy of CTE open house, summer programs, outreach opportunities. College visitation opportunities, YCAL career exploration programs; JA programs	Pre-Post Survey	On-going –

Parents	How Parents/Guardians benefit from the K-12 Guidance Program	How Parents/Guardians assist with the delivery of the K-12 Guidance Program
	• Being engaged with the educational process and by having the opportunity to have a pivotal role as it relates to their students' academic growth, personal/social development, and career exploration • Being informed of opportunities, standards, and options for their students so they can communicate these opportunities and help plan the future with their student • Being advocates for their students in the choices they make	• Encouraging their children to utilize the counseling program • Passing information along about the program and how it can be utilized to meet needs within the community • Participating in student decision-making regarding course selection and college and career preparations

Develop the Action Planning Chart to Engage the Stakeholders to Support the K-12 Guidance Plan for all Students

Business & Community	How Business/Community partners benefit from the K-12 Guidance Program	How Business/Community partners assist with the delivery of the K-12 Guidance Program
	• Being engaged with the educational process and by having the opportunity to have a pivotal role as it relates to students' academic growth, personal/social development, and career	• Provide resources and opportunities for individuals to explore career and post-secondary options

	exploration	
--	-------------	--

Develop the Action Planning Chart to Engage the Stakeholders to Support the K-12 Guidance Plan for all Students

Stakeholder: Business & Community

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
	Students will be exposed to opportunities through email communication/newsletters, individual counseling sessions, etc.	13.1.11 13.2.11 13.3.11 13.4.11	K-12	Career Fairs Military recruiter session, Internship Opportunities; shadowing opportunities; YCAL	Feedback/discussions	ongoing

Post Secondary	How Postsecondary partners benefit from the K-12 Guidance Program	How postsecondary partners assist with the delivery of the K-12 Guidance Program
	Being engaged with the educational process and by having the opportunity to have a pivotal role as it relates to students' academic growth, personal/social development, and career exploration	Provide resources and opportunities for individuals to explore career and post-secondary options

Develop the Action Planning Chart to Engage the Stakeholders to Support the K-12 Guidance Plan for all Students

Stakeholder: Postsecondary

"Big Idea"	Program Goal "Smart Format"	CEW Standard	Grade Level	Activities Interventions	Data	Timeline
------------	--------------------------------	-----------------	----------------	-----------------------------	------	----------

	Students will be exposed to opportunities through email communication/newsletters, individual counseling sessions, etc.	13.1.11	9-12	Post-secondary visits to the guidance office; information provided regarding open houses, financial aid night Opportunities for visiting post-secondary/military recruitment visits, STAR program	Feedback/discussions/Senior survey	ongoing
--	---	---------	------	--	------------------------------------	---------

11. School Guidance Program Advisory Council:

A. First Meeting Date: September 10th, 2024 8:00am via zoom

B. Second Meeting Date: March 26st, 2025 1:30pm in person

Stakeholder Group	Name	Title/Organization/Contact Info.
Student		
		Student
		Student
		Student
Parent & Guardian		
	Bethany Gamber	Parent

		Parent
	Allison Musselman	Parent amusselman@dovers.org
	Renee Spahr	Parent rspahr@doversd.org
	Lauren Craig	Parent lcraig@doversd.org
	Jenna Strickhouser	Weigelstown Elementary PTO member jstrickhouserpto@gmail.com
	Susan Linsey	Weigelstown Elementary PTO member slinseypto@gmail.com
	Trista Morthland	Weigelstown Elementary PTO member tmorthlandpto@gmail.com
	Cara Dorsz	Weigelstown Elementary PTO member cdorszpto@gmail.com
Educator & Administrator		
	Lauren Craig	DASD Teacher lcraig@doversd.org
	Allison Musselman	DASD Teacher amusselman@dovers.org
	Renee Spahr	DASD Teacher rspahr@doversd.org
Business & Community		

	Heidi Potter	JA VP of Program Heidi@jascpa.org
	Drew Shaffer	NYCRPD dshaffer@doversd.org
	Tammy Stephens	Junior Achievement tammy@jascpa.org
	Seth Grove	Local State Representative (717) 767-3947
	Michaela Cumor	York County Economic Alliance
		York North Rotary
General Machine	Bob Davis	
Gadget Co.	Aaron Thomas	
Dollars for Scholars	Andrea Bledsoe	
Post secondary		
	Stepheni Anderson	HACC York Admission recruiter sdreams@hacc.edu
	Samuel Rivera	U.S. Army National Guard
	Greg Weichert	YTI - Faculty

D. Career Pathway Awareness Items of the Plan 12-13

12. Career and Postsecondary Resources Supporting the CEW Standard Strands and Career Pathways (or Clusters)

CEW Strands	Sixteen Career Clusters https://www.acteonline.org/career-clusters-2/	
13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	Agriculture, Food & Natural Resources Architecture & Construction Arts, A/V Technology, & Communications Business Management & Administration Education & Training Finance Government & Public Administration Health Science	Hospitality & Tourism Human Services Information Technology Law, Public Safety, Corrections, & Security Manufacturing Marketing Science, Technology, Engineering, & Mathematics Transportation, Distribution, & Logistics

Organizations and Agencies

Intermediary Organizations: <i>Connecting, Collaborating, Convening Organizations</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Junior Achievement	13.1 Career Awareness & Planning 13.2 Career Acquisition	All

	13.3 Career Retention 13.4 Entrepreneurship	
HACC	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Penn State York	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
York College	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
PHEAA	13.1 Career Awareness & Planning 13.2 Career Acquisition	All

	13.3 Career Retention 13.4 Entrepreneurship	
Lincoln Intermediate Unit #12	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Military recruiters	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Northern York Regional Police Department	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	Law, Public Safety, Corrections, & Security Government & Public Administration Human Services

Umbrella Organizations: *Organizations that represent a large group of business organizations with a common mission*

Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Workforce Investment Board	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
PA Career Link	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
YCAL	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Office of Vocational Rehabilitation	13.1 Career Awareness & Planning 13.2 Career Acquisition	All

	13.3 Career Retention 13.4 Entrepreneurship	
York County Economic Alliance	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All

Community & State Organizations: <i>Agencies representing community and state initiatives, service to communities</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
PHEAA	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
PA Career Link	13.1 Career Awareness & Planning 13.2 Career Acquisition	All

	13.3 Career Retention 13.4 Entrepreneurship	
York County Alliance for Learning	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
York County Economic Alliance	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Rotary Club	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All

Networking Opportunities

Individual Contacts: *Contacts acquired through networking and interaction*

Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
Katie McGowan (York College)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Stepheni Anderson (HACC)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
(Penn State York)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Kevin Schreiber (YCEA)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention	All

	13.4 Entrepreneurship	
Kevin Appnel (YCAL)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Norm Basso (Rotary Club)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Diona Brown (PHEAA)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Drew Shaffer (NYCRPD)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention	Law, Public Safety, Corrections, & Security Government & Public Administration Human Services

	13.4 Entrepreneurship	
Military Recruiters	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All
Michaela Cumor (YCEA)	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All

Community & Business Meetings: <i>Meetings, which bring cross/community members together to promote growth to further a cause</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
York North Rotary	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention	All

	13.4 Entrepreneurship	
--	--------------------------	--

Community Events: <i>Conferences, Workshops, Grand Openings</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
PA School Counselor Conference College Board Conference PHEAA conference LIU Counselor Network meetings	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	All

Online & Other Resources

Internet Based Links: <i>Websites educating others and promoting career development and related topics</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
www.mynextmove.org	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	

Media & Advertising: <i>Various marketing methods that provide contacts, career awareness, ideas and workforce information</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
www.bigfuture.org www.indeed.com	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship 13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	

Publication & Documents: <i>Hard copy materials that offer contacts and career/workforce information</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
	13.1 Career Awareness & Planning	

	13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	
--	---	--

Post-Secondary Options

Postsecondary Options: <i>Colleges, Apprenticeships, Military, Vocational Training</i>		
Resources	CEW Strand(s) 13.X	Career Cluster or District Pathway
College Handbook Book of Majors College/University visits Guidance Office College visits Military Recruiters Various internet resources	13.1 Career Awareness & Planning 13.2 Career Acquisition 13.3 Career Retention 13.4 Entrepreneurship	

13. Career and Technology Center Strategies:

Student Awareness:

Grade	Intervention, Program, or Event	Start & End Dates	# of Students Taught	Location	Stakeholder Delivering	Contact Person	Indicator
k	Classroom guidance lessons Career Week JA (Junior Achievement)	Sept.-April	233	Classroom	School	School Counselors	Observation/Progress Monitoring

1	Classroom guidance lessons Career Week Smart Futures JA	Sept.-April	224	Classroom	School	School Counselors	Observation/ Progress Monitoring
2	Classroom guidance lessons Career Week Smart Futures JA	Sept.-April	211	Classroom	School	School Counselors	Observation/ Progress Monitoring
3	Classroom guidance lessons Career Week Smart Futures JA	Sept.-April	273	Classroom	School	School Counselors	Observation/ Progress Monitoring
4	Classroom guidance lessons Career Week Smart Futures JA	Sept.-April	252	Classroom	School	School Counselors	Observation/ Progress Monitoring
5	Classroom guidance lessons Career Week Smart Futures JA	Sept.-April	236	Classroom	School	School Counselors	Observation/ Progress Monitoring
6	Biztown	October	254	Biztown-JA and Middle School	Teachers/JA Staff	Mr. Benton	Field Trip
6	Smart Future Lessons	September-March	254	Middle School	School Counselor/Teachers	School Counselor	Lesson Completion
7	YCST Summer Camp	Summer	<5	YCST	YCST Staff	YCST	
7	Smart Future Lessons	September-March	261	Middle School	School Counselor/Teachers	School Counselor	Lesson Completion
7	JA Day	October	261	Middle School	School Counselor/JA	School Counselor	Exit Ticket Worksheet
8	Smart Future Lessons	September-March	306	Middle School	School Counselor/Teacher	School Counselor	Lesson Completion

8	JA Day	October	306	Middle School	School Counselor/JA	School Counselor	Exit Ticket Worksheet
8	CTE/YCST Presentation	October	306	Middle School	Mr. Benton/School Counselor	Mr. Benton	CTE/YCST Applications
8	YCST Field Trip	January	40	YCST	School Counselor	YCST Staff/School Counselor	YCST acceptance.

9, 10, 11	Dover CTE information sessions	March	700	Classroom	School Counselor	School Counselor	CTE application completion
-----------	--------------------------------	-------	-----	-----------	------------------	------------------	----------------------------

Parent Awareness:

Grade	Intervention, Program, or Event	Start & End Dates	# of Parents	Engagement Method	Stakeholder Delivering	Contact Person	Indicator
k	Career Week JA (Junior Achievement)	Sept.-April	233	Classroom	School	School Counselors	Observation/Progress Monitoring
1	Career Week Smart Futures JA	Sept.-April	224	Classroom	School	School Counselors	Observation/Progress Monitoring
2	Career Week Smart Futures JA	Sept.-April	211	Classroom	School	School Counselors	Observation/Progress Monitoring
3	Career Week Smart Futures JA	Sept.-April	273	Classroom	School	School Counselors	Observation/Progress Monitoring
4	Career Week Smart Futures JA	Sept.-April	252	Classroom	School	School Counselors	Observation/Progress Monitoring
5	Career Week Smart Futures JA	Sept.-April	236	Classroom	School	School Counselors	Observation/Progress Monitoring

6	Schoology	School year		Information presented on Schoology	School	School Counselor	Number of Parent/Student contacts
6	Introduction Letter	School Year		Information presented at Open House	School Counselor	School Counselor	Number of letters taken
7	Open House	September	Approx 150	Parent Contacts	School Counselor/CTE Director	School Counselor/CTE Director	Number of Parent/student contacts
7	Schoology Page	School year		Information presented on Schoology	School	School Counselor	Number of Parent/Student contacts
7	Introduction Letter	School Year		Information presented at Open House	School Counselor	School Counselor	Number of letters taken
8	Open House	September	Approx 150	Parent Contacts	School Counselor/CTE Director	School Counselor/CTE Director	Number of Parent/student contacts
8	Schoology Page	School year		Information presented on Schoology	School	School Counselor	Number of Parent/Student contacts
8	Introduction Letter	School Year		Information presented at Open House	School Counselor	School Counselor	Number of letters taken
8	CTE/YCST Presentation	October		Large Group Presentation	CTE Director/YCST Staff	CTE Director/YCST Staff	CTE/YCST Applications
8	CTE/YCST Announcement	October	600 parents	Skyalert	School Counselor	School Counselor	Number of parents at presentation and/or number of student applications

9-12	Parent information nights, Back to school nights, Freshmen orientation, course selection night	March	600 parents	Skyalert	School Counselor	School Counselor	Number of parents at presentation and/or number of
------	--	-------	-------------	----------	------------------	------------------	--

							student applications
--	--	--	--	--	--	--	----------------------

Educator Awareness:

Grade	Intervention, Program, or Event	Start & End Dates	# of Educators	Location	Stakeholder Delivering	Contact Person	Indicator
k	Career Week JA (Junior Achievement)	Sept.-April	233	Classroom	School	School Counselors	Observation/ Progress Monitoring
1	Career Week Smart Futures JA	Sept.-April	224	Classroom	School	School Counselors	Observation/ Progress Monitoring
2	Career Week Smart Futures JA	Sept.-April	211	Classroom	School	School Counselors	Observation/ Progress Monitoring
3	Career Week Smart Futures JA	Sept.-April	273	Classroom	School	School Counselors	Observation/ Progress Monitoring
4	Career Week Smart Futures JA	Sept.-April	252	Classroom	School	School Counselors	Observation/ Progress Monitoring
5	Career Week Smart Futures JA	Sept.-April	236	Classroom	School	School Counselors	Observation/ Progress Monitoring
7	Smart Future Introduction	September	40	Middle School	School Counselor	School Counselor	Smart Future lessons completed
8	Smart Future Introduction	September	40	Middle School	School Counselor	School Counselor	Smart Future lessons completed
8	CTE/YCST Presentation	October	14	Middle School	Mr. Benton	School Counselor	
9-12	CTE information sessions during inservice	March	50	High School	Mr. Benton, CTE teachers	Mr. Benton	Observation

9-12	Course selection guide	December - May	70	High School	Teachers, School Counselor	Administration	Selection of courses

APPENDIX

Insert Supporting Documents

Tab 2

