



SECTION I: GENERAL INFORMATION

Position Title: NCIC Facilitator – Culture Camp in Adrian	Department: Nobles County Integration Collaborative
Immediate Supervisor’s Position Title: NCIC Coordinator	FLSA Status:
Job Summary: The Nobles County Integration Collaborative (NCIC) – a consortium of adjacent school districts in the Nobles County area – promotes student success and community acceptance of differences by providing opportunities for students, families and staff from diverse backgrounds to learn from and with one another. The NCIC is seeking two summer program facilitators to do cultural presentations at our Culture Camp in Adrian for one morning (8:00 am- 1:00 pm) for students in grades 2-5 (ages 7-11) on August 4, 5, or 6, 2026.	

SECTION II: ESSENTIAL DUTIES AND RESPONSIBILITIES

- | |
|---|
| <ul style="list-style-type: none"> ● Create a cultural presentation that introduces students between the ages of 7 to 11 to a culture or heritage that is outside the dominant US culture. ● Plan, prepare, and implement a cultural presentation that may include information on language(s), traditions, beliefs and values, family structure, housing, art and music, and cuisine. It may also include geographic origin, regional geography and climate, and immigration trends. ● Create a learning activity that may include arts and crafts and/or food and is age appropriate. ● Work with NCIC staff to prepare activity or activities using materials provided by NCIC. |
|---|

SECTION III: WORK REQUIREMENTS AND CHARACTERISTICS

EDUCATION/KNOWLEDGE REQUIREMENT: Minimum education required to perform adequately in position could reasonably be attained only by completing the following:				
REQUIRED EDUCATION/TRAINING (Choose one)		DEGREE INFORMATION: Type of degree: (B.S., M.A., etc.)		
	less than high school diploma	Major field of study or degree emphasis:		
x	High school diploma or GED.			
	1 year college			2 years college
	3 years college			4 years college

	1st year graduate level	
	2nd year graduate level	
	Doctorate level	
Required Work Experience in Addition to Formal Education/Training: Experiential knowledge of a non-dominant culture and the ability to convey information to young people.		
LICENSE/ CERTIFICATION	Identify licenses/certification required upon hiring: NA	

ESSENTIAL SKILLS REQUIRED TO PERFORM THE WORK	<ul style="list-style-type: none"> • Some experience working with youth as a mentor, facilitator, or teacher. • Strong oral and written communication skills • Professional or life experience related to cultural integration and working with students from marginalized communities and BIPOC students and staff.
--	---

RESPONSIBILITY FOR DIRECT SUPERVISION OF THE FOLLOWING POSITIONS	
Titles of Positions Directly Supervised	# of Employees
TOTAL	0

INDIRECT SUPERVISION:	
Number of employees indirectly supervised: NCIC Youth Development Leaders and/or Cultural Liaison will be available to assist in the classroom.	Total: 1-5

HAZARDOUS WORKING CONDITIONS: <i>The essential duties of the work are performed under various physical hazards or environmental conditions noted</i>	Unusual or hazardous working conditions related to performance of duties: NA
---	---

PHYSICAL JOB REQUIREMENTS: Indicate according to essential duties/responsibilities				
Employee is required to:	Never	1-33% Occasionall y	34-66% Frequentl y	66-100% Continuousl y
Stand			x	
Walk			x	
Sit			x	
Use hands dexterously (use fingers to handle, feel)				x
Reach with hands and arms		x		
Climb or balance		x		
Stoop/kneel/crouch or crawl		x		
Talk or hear				x
Taste or smell		x		
Physical (Lift & carry): up to 10 pounds				x
up to 25 pounds		x		
up to 50 pounds		x		
up to 75 pounds	x			
up to 100 pounds	x			
more than 100 pounds	x			

PHYSICAL JOB REQUIREMENTS: Indicate according to essential duties/responsibilities

Physical requirements associated with the position can be best summarized as follows:

Light Work:
Exerting up to 25 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects in the performance of the job.

This description describes the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

