

Thomas Jefferson Elementary

English Learner Advisory Committee (ELAC) Agenda/Minutes

Meeting Date: March 8, 2021	Meeting Location: Thomas Jefferson Zoom Link email Mrs. Acke if you are interested in attending
Starting Time: 3:15	Ending Time: 4:15

Participants: Elected school site ELAC representatives. All staff, parents, and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)		Chairperson	Introductions
2. Roll Call (1 minute)		Chairperson	
3. Additions/Changes to Agenda (__ min.)		Chairperson	
4. Review and Approval of Minutes (2 min.)		Chairperson	
5. Reports of Officers/Committees (5 min.)	DELAC	Kirsten Acke	
6. Public Comment (__ min.)	*Not Applicable	Chairperson	

*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another ELAC meeting, as approved by the council. Public comment is generally limited to two minutes per person.

7. Unfinished Business (__ min.)	None	Chairperson	
8. New Business (20min.)	*Review ELAC responsibilities *Election of ELAC Positions *Presentation of DELAC rep. *Review SPSA Goals and	Chairperson	

	Objectives and Program Review 2019-2020 *Mid- Year Review of Program Goals * Feedback and Questions		
9. Adjournment (1 min.)		Chairperson	

Prepared by: **Kirsten Acke**

<i>Typed name</i>	<i>Signature</i>	<i>Date</i>
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Date Covered	Legal Requirement to be covered at this meeting
	The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5)
	The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a])
	The ELAC has assisted in the development of the school's: 1) Needs Assessment. (EC 62002.5, 52176[c])
	The ELAC has assisted in the development of the school's: 2) Language Census (R-30LC). (EC 62002.5, 52176[c])
	The ELAC has assisted in the development of the school's: 3) Efforts to make parents aware of the importance of regular school attendance. (EC 62002.5, 52176[c])
	Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5)
	The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d])
	The ELAC has the opportunity to elect at least one member to the DELAC (5 CCR 11308[b])