

BOARD MEETING of THE SEED SCHOOL of LOS ANGELES COUNTY

BOARD of DIRECTORS Meeting Minutes

Thursday August 4, 2022
1:00 PM PST / 4:00 PM EST
Virtual Meeting via Zoom

Attendance:

Directors Present

Isabel Acosta, Board Secretary
Sophia Echavarria, Board Treasurer
Jackie Kimbrough
Jennifer Price-Letscher
Ruth Stalford, Board Chair

Directors Absent

Rod Hamilton

Staff:

Jubria Lewis, Head of School SEED LA
Cendy Vides, Director of Family & Community Engagement
Randell Erving, Director of Student Life
Natalie Mejia, Principal of Academics

Guests:

Anita Landecker, CEO of ExED
Gihan Gunasekera, ExED
Allaire Tetrault, SEED Foundation
Ruby Liles, SEED Foundation

I. Welcome/Call to Order

- Roll call and Acknowledgement of Recording
 - R. Stalford called the meeting to order at 1:02 pm.
- Acknowledgement of Board Finding
 - The SEED School of Los Angeles County Board of Directors determines in accordance with government code that meeting in person causes an imminent risk to the safety of attendees. The Board has also reconsidered the state of emergency the governor declared on March 4, 2020 and finds the state of emergency to continue to impact the ability of the Directors to meet in person.

II. Approval of Board Meeting Minutes*

- The Board reviewed the circulated minutes from previous meetings, namely minutes from meetings on 5/12, 5/26, 6/9 and 6/23. R. Stalford brought a motion to approve the package of minutes from the above dates pending the included edits. J. Price_Letscher seconds the motion. The Board APPROVES the 5/12, 5/26, 6/9 and 6/23 minutes with a unanimous vote.
 - R. Hamilton is absent from the vote

III. Student & Family Handbook and FERPA Policy*

- J. Lewis reviewed the student handbook with the Board, addressing their questions. The group discussed student uniforms, Friday pick up, and COVID protocols as listed in the student handbook. The additions and edits were incorporated into the handbook. The FERPA Policy is stated in the handbook and also reviewed by the board.
- R. Stalford brought a motion to the floor to approve the student and family handbook including the edits provided. J. Kimbrough seconds the motion. The Board APPROVES the student and family handbook with a unanimous vote.
 - R. Hamilton is absent from the vote

IV. Academic Calendar / Instructional Minutes*

- J. Lewis reviewed the academic calendar with the Board that was approved in a prior meeting and the adaptations the team would like to make. Included is the approved courses and a more detailed look at the instructional minutes. The group discussed the academic program tie ins with Metro seminars that will take place after school as well as scheduled snack breaks for students.
- R. Stalford brought a motion to the floor to approve the academic calendar and instructional minutes as presented and reviewed. J. Price-Letscher seconds. The Board APPROVES the academic calendar and instructional minutes with a unanimous vote.
 - R. Hamilton is absent from the vote.

V. HOS Update

- SEED LA team shared out their progress in opening the school. C. Vides gave the Board an enrollment update and an update on all of the work that is being done to reach our enrollment numbers. R. Erving shared photos from SEED LA's new student orientation and gave an update on what the team has learned since orientation. N. Mejia gave an update on the academic staff and their progress on building a collaborative staff community.

VI. FY23 Quarterly Board Meeting Schedule*

- The Board reviewed the schedule for upcoming meetings during fiscal year 2023. R. Stalford brought a motion to the floor to approve the FY23 Board meeting schedule with the addition of the biweekly meetings that are already scheduled. S. Echavarria seconds the motion. The Board APPROVES with a unanimous vote..

- R. Hamilton is absent from the vote.

VII. Adjournment

- The SEED School of Los Angeles County Board of Directors meeting on August 4, 2022, is adjourned at 2:01 pm.

DRAFT