

Problem Statement Template

Step 2: problem overview – 1-5 sentences clearly identifying problem. Indicate target pop, and sector. Use data for compelling story and urgency. Use SIS or Launchboard data	
Step 3: provide info on the problem from industry perspective using Regional Plan data	
Step 4: Provide info on the industry need using LMI data	
Step 5: Provide detail on your solution/intervention	
Step 6: Explain the connection with Community College partner	
Step 7: Connect the dots – 1-5 sentences explaining how the synthesis of the K12, Community College and industry partners meets the collective need	
Step 1: Strong Finish – 1-5 sentences concisely emphasizing the solution and how it solves the problem; emphasize student benefit.	

Step 8: Combine all sentences and review to examine what's missing. Begin to edit and massage.

Problem Statement Checklist

Review your problem statement to see if any area can be strengthened.

- Is the problem clearly stated?
- Is the problem significant?
- Is the problem urgent?
- Is the problem something you have the capacity to solve?
- Have you used language that is specific and descriptive?
- Does the problem statement build in a logical way?
- Have you included the required information including Regional Plan data, LMI data, sector
- Is the problem statement section concise?
- Can you eliminate any unnecessary words?