

# **Fall 2025 Organic Policy Intern**

**Internship Type:** Hybrid (Remote with occasional in-person meetings in Washington, DC)

Time Commitment: 15-20 hours/week | 150 hours total

Start Date: Week of September 16, 2025

Eligibility: Open to current undergraduate or graduate students and individuals ages 18-24,

regardless of enrollment status

Preferred Majors: Sustainable Agriculture, Environmental Studies, Public Policy, Political

Science, Food Systems, Agricultural Economics, Rural Sociology, or related fields.

Deadline to Apply: August 18, 2025

### **Organization Overview**

The Organic Farmers Association (OFA) is a membership organization that represents domestic certified organic farmers. OFA was founded by and is controlled by certified organic farmers, and only domestic certified organic farmers vote on OFA's policies and leadership. Our work primarily focuses on federal policy and regulations, bringing the grassroots farmer priorities to Washington, D.C.

#### **Position Overview**

We are looking for a self-motivated individual interested in grassroots policy development and organic farming policy and issues. The internship will be a hybrid format, primarily remote but with occasional in-person meetings, as our Policy Director works in Washington, D.C. out of a home office. The expectation is 15-20 hrs/week. The intern will gain experience communicating with a variety of stakeholders, exposure to industry and government partners, learn more about the farm bill and organic policy development, gain hands-on organizing experience in supporting a farmer-fly-in lobby day, and gain knowledge in organic standards development and the role of the USDA.

## **Core Responsibilities**

We seek an intern for the Fall Semester who can learn all aspects of operations and practice at our advocacy organization. The intern will report primarily to Lily Hawkins, Policy Director. Primary responsibilities may include:

- Reviewing and coding organic farmer policy proposals from our national grassroots policy development process
- Supporting logistics for and attending virtual farmer lobby visits with legislative staff.
- Researching organic issues and topics and providing reports that inform policy work
- Writing 1-2 articles for Organic Voice, OFA's quarterly digital magazine.

- Researching and preparing written comments for the National Organic Standards Board
- Virtually attending part of the National Organic Standards Board meeting in November.
- Attending policy committee meetings with organic farmer leaders (virtual & possibly one-day in person)

#### Qualifications

- Full time undergraduate or graduate student interested in exploring a career in sustainable policy development or the field of organic agriculture.
- Attention to detail and ability to learn, develop and maintain our organization's systems and procedures
- Willingness to receive and give honest feedback
- Outstanding written communication skills
- Excellent skills in managing multiple projects at various stages
- BIPOC students are strongly encouraged to apply

### **Other Details**

This is a temporary part-time paid internship position compliant with DOL's definition of an internship. This internship will operate remotely with occasional in-person D.C. meetings if able. for Spring Semester and is expected to be 15-20 hours/week. The internship will cover 150 working hours at a rate of \$15/hour for undergraduate students and \$18/hour for graduate students. BIPOC students are strongly encouraged.

**To Apply** please fill out this <u>application form</u> by August 18th.

This internship is funded by

