



REGULAR BOARD MEETING MINUTES

Teleconference

September 27, 2021 / 5 PM

- I. CALL TO ORDER
 - A. President J. Walsh called the meeting to order at 5:02 PM. The agenda was adopted by all members present.
- II. ROLL CALL
 - A. **Board Present:** J. Walsh — President; J. Ritchie, W. Mitchell, M. White, R. Guidi — Directors
 - B. **Staff Present:** J. Peri — Chief; T. Murphy — Office Manager; S. Folsom — Bookkeeper; T. Bisson — Water Rescue; C. Crosby — Disaster Corps.
- III. ADOPTION OF AGENDA
- IV. APPROVAL OF MINUTES OF PREVIOUS MEETING*
 - A. [Regular Meeting](#)
 - 1. M. White 1st, J. Ritchie 2nd
 - B. [8/23 Executive Meeting](#)
 - C. [9/3 Special Meeting](#)
 - D. [9/3 Executive Meeting](#)
 - E. [9/20 Special Meeting](#)
 - 1. Follow Up with J. Ritchie for special meeting 9/20
 - F. M. White 1st, J. Ritchie 2nd
- V. PUBLIC EXPRESSION
- VI. REPORTS
 - A. [Bookkeeper*](#)
 - 1. Bank of Marin
 - a) Interest income of \$4.78 was earned in the ICS account at a rate of .01% for the month of August
 - b) Approximately \$10.2k of County revenue received
 - (1) The main portion was excess ERAF funds
 - 2. The Audit is in-process. Need to check-in with the auditor
 - 3. The following monies are not reflected in the cash balances:
 - a) Cal-Fire OES 8998.69 Glass Fire Reimb
 - b) VFIS 9046.29 Ins Reimb for Stolen Radio
 - c) McPhail 348.58 Refund-need to research
 - d) MWPA 2585.63 Final Disbursement FYE 6/30/21
 - (1) \$20979.19
 - e) These monies will be deposited this week
 - 4. Rolling budget in report
 - a) R. Guidi 1st, J. Walsh 2nd
 - B. [Administration](#)
 - 1. Monthly report
 - 2. FY2020 Assistance to Firefighters Grant (AFG) Award*
 - a) FY 2020 Assistance to Firefighters Grant (AFG) Award*
 - (1) Approved budget of \$59,663.18.
 - (a) \$56,822.08 in Federal funding
 - (b) non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$2,841.10
 - (2) Granted:
 - (a) 21 new turnouts
 - (b) 10 large fire shelters

- (c) 11 regular fire shelters
 - (3) Grant timeline
 - (a) Need to accept grant before Oct. 10, 2021
 - (b) Active Sep. 2021 - Sep. 2023
 - b) M. White 1st, J. Ritchie 2nd
- C. [Fire Chief](#)
 - 1. Monthly report
 - a) 28 Incidents since the last board meeting
 - b) NPS Parking Fee Proposal Letter
 - (1) Letter was signed by:
 - (a) SBFPD, SBVFA, SBVA, SBCWD, Seadrift Association, BFPD and BCPUD
 - (2) Other letter going out by other organizations
 - (3) Need to talk to NPS about next steps
 - c) Zonehaven: Know your Zone (video)
 - (1) New mapping evacuation software used by Marin County
 - (2) Public campaign to get residents to "know their zone"
 - (3) MRN-E034
 - (a) Hill, highlands, panoramic
 - (4) MRN-E020
 - (a) Seadrift, calles and patios
 - (5) Community.zonehaven.com to see evacuation zones in the area
 - (6) Emergency.marincounty.org
 - (a) Map built into website
 - d) Caldor Fire update
 - (1) WT-890 returned
 - (a) Looking to replace tires
 - (2) Working through OOC policy / procedures
 - e) Chipper day 1 recap
 - (1) Several truckloads brought to Bolinas Resource Center
 - (2) Some residents will need a second round
 - (3) Oct. 2 - next chipper
 - (a) Calles, Patios and Seadrift
 - f) Panoramic Hwy work + sign
 - (1) C. Graves arranged a meeting to discuss signage to diminish accidents at "the usual spot"
 - (2) Following up with DPW to come up with long-term goal for that turn
 - g) New Firefighter Drivers
 - (1) Z. Kendall
 - (2) B. Briare
 - (3) C. Medley-Pole
 - h) New "Potential" Volunteers
 - (1) C. Graves
 - (2) D. Esparza
 - (3) N. Kenig
 - (4) J. Silva
 - (5) C. Higgins
 - (6) S. Rubin
 - i) New Volunteer FF Driver
 - (1) J. Feher
 - 2. Out-of-County (OOC) Policy
 - a) Policy expired, need to update the hourly rate to ensure compliance

- b) No cost
 - c) Approved at next meeting
- D. [EMS](#) (Emergency Medical Services)
 - 1. Monthly report
 - a) 97 extended through October
 - b) 12 EMS calls 8/30-9/24. I have attached the ER Pie Graph
 - c) EMS Training on 9/15- Pediatrics
 - (1) Refreshed on pediatric CPR/Rescue breathing and Choking skills
 - (2) Broselow Tape
 - (3) Pediatric Transport Seats
 - (4) AEGIS Neonate Medical Wrap (the teal band)
 - d) Small order was placed on Monday, 9/20 for supplies and mostly disposable face mask
 - e) Epi and Narcan were replaced in all EMS bags, as well as all checks for expired medication. All bags are good for the next year.
 - f) 1585 ALS
 - (1) Fire engine at Throckmorton
 - (2) Can request them, nearest paramedic ~15 min away
- E. [Stinson Beach Disaster Corps.](#)
 - 1. Monthly report
 - a) Disaster placards have been emailed to all STR rental operators in Stinson
 - (1) Spanish and English versions
 - b) A Red Cross Shelter Fundamentals class was held on Fri., Sep. 22 and attended by SB Community Center and SB Disaster Corps members
 - c) Neighborhood Surveys
 - (1) Prepared for 4 out of 5 neighborhoods
 - (2) J. Peri and C. Crosby to meet with Area Leads to discuss next steps in Oct.
- F. [Water Safety](#)
 - 1. Monthly report
 - a) No calls this period
 - b) Training rescheduled to October
 - c) 842 radio install complete
- G. [Maintenance](#)
 - 1. Monthly report
 - a) Tires on 880 replaced
- H. [Training](#)
 - 1. Monthly report
 - a) Sep. drill 1: Fire Shelter Deployment, N95 Fit testing, Engine Equipment Orientation
 - b) Sep. drill 2: Progressive Hose Lays, SB School Area Familiarization
 - c) Henry 1 Orientation
 - (1) N. Ferrari and Duty Officer worked with Rescue 1 from Sonoma
 - d) C800 Pediatric Advanced Life Support
 - e) C800 Marin OES Marin Operational Area Tabletop Exercise (simulated vegetation fire in Tam Valley)
- I. Standing Committees
 - 1. [Personnel Committee](#) (R. Guidi, W. Mitchell)
 - a) Board Clerk position update
 - (1) Broaden position reach
 - (2) No applications as of 9/27
 - b) Office Manager position update

- (1) Post jobs at civic center
- c)
- 2. [Facilities Committee](#) (R. Guidi, W. Mitchell)
 - a) Firehouse advisory committee
 - (1) Discuss:
 - (a) Project manager
 - (i) Present critical path at next meeting
 - (b) Fundraising
 - (i) Interview and assess fundraising experts
 - (ii) Effort in conjunction with the firefighter associations (SBVFA)
- 3. [Budget Committee](#) (W. Mitchell, J. Walsh)
- 4. [Motel Committee](#) (J. Ritchie, J. Walsh)
 - a) J. Ritchie and J. Walsh to:
 - (1) Follow up on T. Bisson's suggestions dealing with possible drainage issues.
 - (2) Get a progress report from S. Wood
 - (3) Might also consult with our septic engineer.
- 5. [Parking and Traffic Committee](#) (J. Walsh, M. White)
 - a) We continue to work with the County Traffic Division to improve parking and traffic restrictions. Jesse and Jeff had a successful Zoom call with Deputy Sheriff Scadina, who agreed to work with us to have deputies' presence more noticeable to direct traffic and issue more parking tickets. Jesse composed a fine letter with suggestions from Jim and Will to the Feds expressing concerns dealing with proposed parking charges in the public lot. Signed by several community leaders.
- 6. [MWPA](#) (M. White, W. Mitchell alternate)
 - a) Inspectors coming in October, in holding pattern with NPS with shaded fuel break
 - b) Monthly meeting Sept 16th
 - (1) Executive Director Mark Brown reported that the 2 biggest fires, the Dixie and the Caldor fires are basically under control. California still faces at least 1 to 3 months of wildland fire season.
 - c) Zonehaven
 - (1) software program that produces digital evacuation maps for residents escaping disasters, specifically wildfires
 - (2) Publicity campaign begun to inform Marin County residents
 - d) Stinson Beach still hasn't had any defensible space inspections this year but should soon
 - e) West Marin Zone Evacuation Core Project:
 - (1) Purpose is to improve routes for evacuation and egress/ingress throughout the community
 - (2) Creating safe evacuation routes is important to long term fire adapting strategies
 - (3) Stinson Beach
 - (a) Core project submitted was large evacuation route, calle del arroyo and working on lower willow camp on the project
 - (b) Overall core project - majority of work won't be done in Bolinas / Stinson since most funding went to the frontloader at bolinas recovery site
 - (4) Front Loader
 - (a) Arriving in next couple weeks
 - (b) Residents can get 50% off at site, need letter written by district
- 7. [MERA](#) (J. Peri, R. Guidi alternate)

- a) Awarded clearance around radio towers
 - b) Large outer since last board meeting. First gen starting to deteriorate
 - J. Ad-hoc Committees
 - 1. [Board bylaws](#) (J. Walsh, J. Ritchie)
 - a) J. Ritchie and J. Walsh will circulate draft by-laws in advance of the next meeting so it can, hopefully, be approved at that time
 - 2. Marin Clean Energy (W. Mitchell, T. Bisson)
 - a) Do not have availability tin SB to get y-delta, which is what MCE is offering
 - b) Having similar problem throughout West Marin
 - c) Possibility of a 5kw multiple battery system
- VII. UNFINISHED BUSINESS
 - A. SB Motel property construction
 - 1. n/a
 - B. Legal Matters
 - 1. n/a
- VIII. NEW BUSINESS
 - A. n/a
- IX. ANNOUNCEMENTS
- X. DATE/TIME OF NEXT MEETING
 - A. October 25
- XI. MEETING ADJOURNMENT
 - A. President J. Walsh called the meeting adjourned at 6:02 PM.
 - 1. M. White 1st, R. Guidi 2nd