

# *WELCOME TO 6-1 Language Arts!*

Dear Students and Parent(s) / Guardian(s),

The following packet contains important information regarding classroom expectations, rules, procedures, and policies. All items discussed are designed to promote a positive learning atmosphere and an excellent educational climate! Please read the following carefully and discuss it with your child. I believe it is important for both parents and teachers to work together to ensure that each child develops to his or her fullest potential.

Please email or call me throughout the year with any questions or concerns that you may have. The road ahead is going to be new to all of us, but if we work together we can make the best of this year!

Sincerely,

*Mrs. Mann*

[jmann@medfordschools.net](mailto:jmann@medfordschools.net)

Room 23 Phone: (609) 654-4056, Ext. 8503

## **CLASSROOM RULES**

1. Arrive promptly for class with all required materials and do not enter the classroom unless a teacher is present.
2. Come to class each day with an open mind and the “Yet” mindset.
3. Raise your hand to be recognized before speaking.
4. Be respectful of others.
5. Always put forth your best effort.
6. Remain seated until formally dismissed .
7. *Failure to abide by the above rules on a consistent basis may result in one or more of the following:* formal warnings, parent notification, and conference with team teachers, loss of a privilege, and administrative referral.

## **GOOGLE CLASSROOM EXPECTATIONS:**

- Students will be signed into Google Classroom for language arts based on **class period**
- Students will have access to their chrome book everyday. **Please make sure they are plugged in EVERY NIGHT to charge.**
- Students will check their Google Classroom everyday for updated assignments or notifications.
- Students will check their school email everyday for emails or correspondence from their teacher. (This information will be forthcoming.)

## **GRADING POLICY**

As per district policy, students will receive two grades per marking period, one being an achievement grade and the second being an accountability grade.

The following weighted categories will be used to calculate **ACHIEVEMENT** marking period averages:

- *Major Assessments - 50%*
- *Classwork - 30%*
- *Minor Assessments - 20%*

\*The students will always be informed ahead of time in which category an assignment is being counted.

The following weighted categories will be used to calculate **ACCOUNTABILITY** marking period averages:

- *Homework - 50%*
- *Preparation / Effort / Citizenship - 50%*  
(following directions, supplies for class, organization, group work, contributions to class, cooperation with the teacher and other students)

## **HOMEWORK**

**Student Homework Contract:** Homework will consist of weekly independent reading, finishing Flocabulary assignments and possibly completing writing tasks. We will discuss independent reading requirements in the coming days. You will be required to keep track of your reading using a reading log and complete written responses, which will be checked weekly (*more detailed information to come at a later date*).

- I will open my Agenda EVERY day in which I will copy all assignments.

- If I forget my books and/or assignments at home, I am not allowed to contact my parent(s)/guardian(s). A note from my parent/guardian explaining the forgotten materials is not an acceptable excuse unless there is an emergency.
- If I am unsure what my homework assignment is, due to absence or another reason, I will check our class Google Classroom for assignment posts, the Absentee Document called **Mann Absentee Work 2025-2026** or the school website. Homework assignments and important dates will be updated on a daily basis by 3:30 pm.
- When working on assigned homework at home and I'm confused or unsure, I will email my teacher and/or attend an after school "extra help" session to help clarify the directions and expectations.

### **ABSENCES**

- If you are absent, you can access assignments from home by checking our Google Classroom and using the topic "Absentee Doc" or the Haines Website.
- Upon returning to school after an absence, it is your responsibility to obtain any handouts given during your absence. Speak with a class buddy for more specific details, and if further clarification is needed, come see me! ☺
- When tests and quizzes are announced in advance, students should be prepared to take the test/quiz, regardless of absence(s). This rule applies when no new material is taught during the child's absence. A review for a test/quiz is **NOT** considered new material.
- If you are absent the day a test or quiz is given, you must see me to make it up, or a grade of zero will be given. This also applies to assignments due during an absence. It is your responsibility to submit any work due upon returning to school.

# *Return to Mrs. Mann Language Arts Class*

\*\*\* Please return **THIS PAGE ONLY** to MRS. MANN by **TUESDAY, SEPTEMBER 9TH** with both a parent and student signature. **Keep** the **remaining pages** of this document in your binder.

Signing below indicates that you have read and agree to follow the above guidelines in reading class.

Class Period # \_\_\_\_\_

Student Name (**print**): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_