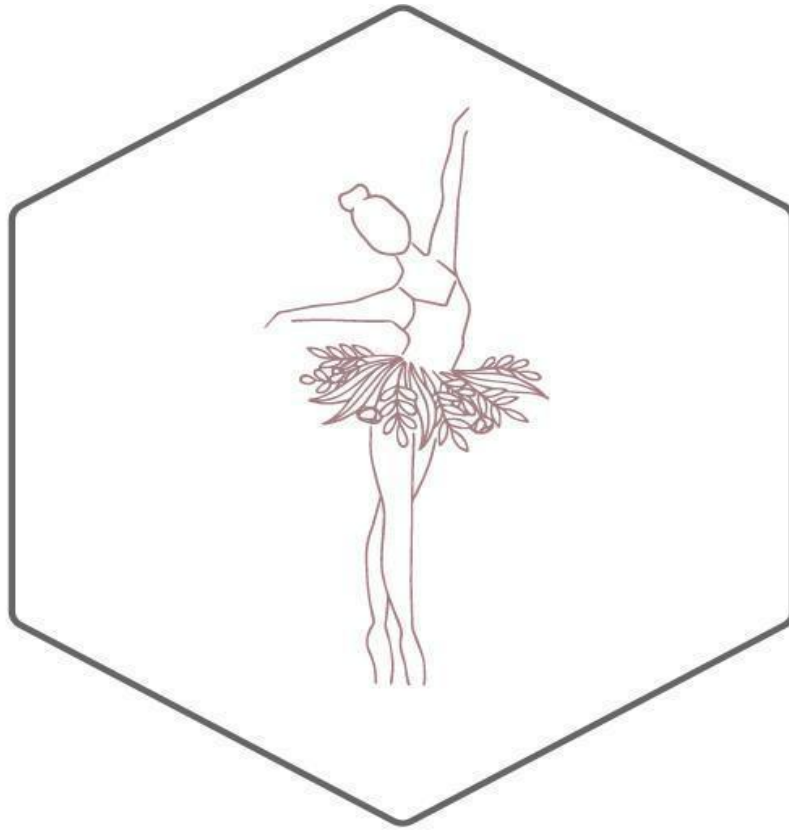




M O V E M E N T
D A N C E S T U D I O

E s t 2 0 2 2

PARENT/TEACHER
HANDBOOK
2026/2027 season

Mission Statement LP

Movement Dance Studio is a small-town recreational studio nestled in the heart of Morinville. Our dream is to ignite a passion for movement and healing through dance, to inspire everyone to push past their limits, and to tell our unique stories through the art of movement.

Welcome to our Fifth Season!

We embark on our fifth season at Movement Dance Studio with immense gratitude and excitement! We're incredibly thankful for the supportive dance family we've built and for the patience and understanding that our dance families have shown us. Every dancer is valued, and we are beyond excited to see what the future holds as we continue to grow and evolve together.

Movement Dance Studio Inc.

At Movement Dance Studio, we are proud to use the **BAND app to communicate between parents and teachers**. Please download the app, and your teacher will add you to the **appropriate class**. This platform will be used for all updates, music, messages, and videos. **It is the primary means of** communication between the studio and your teacher. On the events calendar, **if you click on the date**, there will be details of all of our event(s).

BAND App →



Registration & Fees

A **non-refundable registration fee and Festival Deposit (equal to 1 month's tuition)** will be due at the time of registration. These fees secure your spot in the enrolled class. Without payment, your spot cannot be held, and if the class fills up, you may be bumped out.

Additionally, a **projected** Festival and Costume fee will be added to your account for all eligible dances at the time of registration. **Costume fees are due in FULL** no later than October 31st, 2026 and **festival fees are due in FULL** no later than October 31st, 2026. This allows you to spread your dance fees throughout the summer months. **These fees will be charged to your card on file in thirds: Sept 1st, Oct 1st and Nov 1st. Late fees and NSF charges will be applied.**

Contact Information

Email: movementdancestudioinc@gmail.com

Website: movementdancestudioinc.com

Let's dance, grow, and create memories that will last a lifetime!

***Please note that all information is subject to change. It is your responsibility to read and fully understand the parent handbook.**

ALL information will be posted in the BAND app's feed. It is the parents/caregivers' responsibility to check the BAND app and stay on top of important information.*

Parent Portal (Jackrabbit) →



MDS Calendar: **IMPORTANT DATES 2026/27**

August 20th - Tuition for September

September 1st - Costume and festival fee payment (1st third payment; your CC will be charged or please e-transfer the studio)

September 7th-12th - Full-year and 4-month rec classes commence

September 20th - Tuition for October

September 28th - October 3rd - Costume Sizing Week. *Parents are welcome* to visit the studio during the last 10 minutes of class **to ensure the correct costume size** is ordered for their child.

September 30th - **FINAL** day to register for full-year classes and solo registration - **NO exceptions.**

October 1st - Costume and festival fee payment (2nd payment, your CC will be charged, or please e-transfer the studio)

October 12th - Thanksgiving Day **(No Classes)**

October 20th - Tuition for November

October 26th - October 31st - Halloween Week (Come dressed in your Halloween Best!)

November 1st - All costume and festival fees are due in full. (final third payment) **Your CC will be charged, or please e-transfer the studio. Late fees and NSF fees will be applied until paid)**

November 9th-15th - Fall Break (No Classes) - MDS GOES TO DISNEY!!!

November 16th-22nd - Parent Viewing (Last 15 minutes of class)

November 20th - Tuition for December

December 20th - Tuition for January

December 12th - 18th - Christmas dance week

December 19th - Christmas Showcase at the MCCC from 10:00 am - 2:00 pm
(Pre-Primary, Primary, Inclusive Movement and Half-year (Rec) classes only)

December 20th - January 3rd - Christmas Break **(NO Classes)**

January 4th - Classes resume

December 20th - Tuition for January

January 4th - Classes resume for full-year and 4-month sessions (note for the winter month session, it spans over 5 months due to closures for festivals)

January 20th - For February Tuition

February 15th - Family Day - (NO Classes)

February 20th - Tuition for March

February 22nd - February 27th- Parent Viewing Week (last 15 minutes of classes)

February 20th - **Mandatory** -Solo and Duet Show - 10:00 AM - 3:00 PM

February 28th - **Mandatory** Dress Rehearsal for Festival Team Dancers only (Beginner and up) - 10 am -3

March 8th, 9th & 10th- Picture Week **NO REGULAR CLASSES**

March 26th - April 2nd - Spring Break - **No Classes** (**Saturday April 3rd classes will run**)

March 26th - March 29th Good Friday/Easter Monday studio closed (**No Classes**)

April 9th-11th - **Dance to the future - Camrose** - **Beginner and up who attend this festival and weekly classes are cancelled.** All Rec are cancelled. Pre-primary, Primary and Inclusive Movements do run.

April 20th - Tuition for May

April 22nd-25th - **Plie Prep MCCC, Morinville** - All classes are cancelled, including rec classes.

April 28th - May 2nd - **Evergreen, Sherwood Park** - (All festival classes are cancelled, including rec classes. Pre primary run)

May 6th -9th - **Banff** - Solo and Duets only - please note that if you feel these festivals are too close together, Banff is OPTIONAL.

May 24th - Victoria Day (**No Classes**)

April 28th - **VIP** Early Bird Registration & discounts for 2027/2028 season

May 20th- 23rd - **Abstract, Okotoks** - All festival and rec classes are cancelled (junior and up, including rec classes are cancelled); Pre primary, primary and beginner run.

May 20th - Tuition for June

June 6th - **Year-End Recital** at the MCCC 10-6 pm

June 8th-13th - **BEACH WEEK !!!!** Bring a Friend! If they sign up, you both get entered into a draw for a gift card prize. Rules apply

Half-Year Recreational Classes

These classes will run for a half-year session, and dancers will have the opportunity to perform in our **Christmas and Year-End Recitals**. Fees are based on hours per 4-month session and include any classes missed due to festivals. These classes **do have** a registration fee and a small costume fee.

- **Key Features:**

- One upfront cost, which includes the costume fee of \$40

This program is perfect for those who want to experience the joy of performing without the full commitment of a competitive festival season!

Festival Team Dancers

Festival team dancers are **ages 5 and up**, and will compete and perform in festivals based on their level. The number of festivals attended will vary depending on your dancer's group and level.

Festival Breakdown:

- **Pre-Primary:** 1 festival in Morinville
- **Primary:** 2 festivals in the Edmonton area
- **Level 1 - 3** festivals (Edmonton area)
- **Level 2.3 & 4 and COMP 1,2,3 & 4, Modern, Adults and MT** festivals (1 away, 3 in the Edmonton area)

Important Notes:

- Each class's festival hair and makeup requirements will be posted on the **MDS website** under the Festival/Recital Information tab.

Festival Fees (Projected Costs)

Festival fees help cover costs for each festival, including entry fees and other competition-related expenses. Since each festival operates differently, fees will be posted at registration and may be adjusted once the festivals' final costs have been confirmed.

Festival Fee Breakdown:

- **Pre-Primary (1):** \$88 + GST
- **Primary (2):** \$165+ GST
- **Level 1, all comp classes (3):** \$ 245 + GST
- **Level 2,3 &4, all comp classes, Modern and Adults:** \$345+GST

Payment Schedule:

- Payments will be charged to the credit card on file. Late fees \$40 and non-sufficient funds (NSF) charges of \$40 will be applied in accordance with our studio policies.
- Costume fees are due no later than **November 1st, 2026**. To help spread out the cost, we recommend making payments between **July and November**.
- On **October 31**, any outstanding costume or festival fees remaining on your account will be charged to the credit card on file. Late fees and NSF charges will be applied.

Solo & Duet Festival Fees

Solo and duet dancers will perform at **all four festivals**, unless you are in a beginner class OR lower, as you only attend **3 festivals** with your group dancers. The solo and duet festival in Banff is optional.

Solo & Duet Choreography Fees:

- **Solo:** \$340.00 + GST
(Includes 3.5 hours of choreography time, space rental fees, and teacher's time at festivals.)
- **Duet:** \$245.00 + GST per dancer
(Includes 4 hours of choreography time, space rental fees, and the teacher's time)
- **Trio:** \$215.00 + GST per dancer
(Includes 4.5 hours of choreography time, space rental fees, and teacher's time.)

BANFF - Solo, Duet and Competitive Groups Festival Policy

Banff is the only festival where solo and duet entries are optional. Dates and pricing will be confirmed once the festival releases its official details.

To register, the required Google Form **must** be completed, and the choreography fee must be paid in full at the time of registration. If the choreography fee is not paid when registering, your requested teacher may become fully booked before payment is received. **No exceptions will be made, and outside arrangements will not be honoured. If the choreo fee is not paid by Sept 30th, you will be removed from doing a solo/duet or trio.**

Solo & Duet Festival Fees: All 4 festivals (if you are a beginner or lower. Since you do not attend all 4 festivals, you will be discounted the amount of the festival you do not attend)

- **Solo:** \$425.00 + GST
- **Duet:** \$340.00 + GST per dancer
- **Trio:** \$320.00 + GST per dancer

BANFF Festival Fees

- solo \$125 + GST
- Duet \$ 85 + GST

Costume Fees

Costume fees are essential for our dancers' performances. Please take note of the fees for each group:

- **Pre-Primary, Primary, Combo:** \$80+ GST
- **Beginner:** \$100 and up + GST (dependent on sizes if adult sizing is needed)
- **Junior and up, competition classes Level 1, 2 & 3:** \$145 + GST

Alterations:

Parents/guardians are responsible for any costume alterations once the costumes arrive. While we strive to provide accurate sizing, please note that costume sizes may vary between suppliers.

Please note that our **Measurement and Sizing Week** is an opportunity to double-check your dancer's measurements before costume orders are placed.

Refund Policy:

If a dancer withdraws from the program for any reason after these dates, all **costume and festival fees remain the full responsibility of the parent/guardian**. Any outstanding balances will still be charged and must be paid in full.

Costumes that have been ordered will still be distributed to the dancer. **No refunds, credits, transfers, or exceptions will be granted under any circumstances.**

Studio Fees & Payment Policy

Payment Options

We offer flexible payment options to accommodate different family needs.

Monthly Payment Plan

- Payments are due on the 20th of each month, beginning August 20 (for September fees) and continuing through May 20 (for June fees).
- The registration fee and festival fee deposit are due at the time of registration.

Pay in Full Option

- Accounts paid in full by September Sept 1st receive a 10% discount on tuition fees.
- If full payment is not received by this date, the discount will be removed.
- Registration fees, costumes, and festival fee deposits are not eligible for the discount.

Payment Arrangements

- If you choose to have a pre-approved payment arrangement, a signed contract outlining the terms will be required. All fees posted to your account are due according to this agreement. A processing fee or interest will be charged to these accounts
- Failure to comply with the contract will result in interest charges applied to the account balance.
- Any extension or alternative payment schedule must be approved by the office in writing and documented with a signed payment agreement. Interest or a process fee will be applied if payments are delayed or deferred.

Credit Card on File

- Effective this year, the credit card on file will be automatically charged on **ALL** posted due dates for tuition, costume fees, festival fees, merchandise, recital tickets, and any other applicable fees, unless otherwise approved by the office.
- Late fees of \$40 and NSF fees of \$40 (non-sufficient funds) will be applied for any missed or declined charges. These fees will be applied monthly.

Costume & Festival Fees

Costume Fees

- Costume fees are non-refundable after October 15, 2026.
- Parents/guardians are responsible for any costume alterations once the costumes arrive. While we strive for accurate sizing, sizes may vary between suppliers. Additional shipping or duty fees may apply.
- Our Measurement and Sizing Week allows families to double-check measurements before orders are placed.
- Costumes will NOT be handed out until costume fees are paid in full.

Festival Fees

- Festival fees are non-refundable after October 31, 2026.
- If the festival fees are not paid on time, there will be late charges applied to your account, as the festival charges that late fee to the studio for late registration of a dancer.
- **Banff** is the only festival that is optional for solo and duet entries. Dates and pricing will be confirmed once the festival releases official details.
- To register, the required Google Form must be completed, and the choreography fee must be paid in full at the time of registration.
- Solo and Duets - If choreography fees are not paid when registering, your requested teacher may become fully booked. No exceptions or outside arrangements will be honoured. *If fees are not paid by Sept 30th, your solo/duet/trio will be removed and not allowed.*
- Any withdrawal after the non-refundable dates does not release the parent/guardian from responsibility for fees. Costumes will still be distributed.

Late Fees & NSF Charges

Late Fees

- Accounts overdue by 7 days will incur a \$40 monthly late fee per transaction until the balance is paid.
- This fee does not apply if a signed payment contract is in place and adhered to.

NSF (Non-Sufficient Funds) Charges

- If the credit card on file is declined for any reason—including insufficient funds, expired card, incorrect card information, or bank-declined transactions—a \$40 NSF fee will be applied.
- If the declined payment is successfully resolved within 24 hours of notification, the NSF fee and/or late fee will be waived.

Withdrawals & Refund Policy

Withdrawal Policy

- Notice Requirement: Written email notice at least one month before the intended withdrawal date.
- Tuition: No tuition is charged for months after the effective withdrawal date.
- Outstanding Fees: Any unpaid fees (e.g., costume charges, competition fees) remain due.

Fee Refund / Transfer Rules

Fee Type	Refund / Transfer Policy
Registration Fees -	Non-refundable / Non-transferable
Tuition Deposits -	Non-refundable / Non-transferable
Solo, Duet, Trio Fees -	Non-refundable / Non-transferable
Workshop Fees, MDS Gear, -Consignment Items -	Non-refundable
Costume Fees -	Non-refundable after Oct 15, 2026
Festival Fees -	Non-refundable after Oct 31, 2026

Fee Schedule

1. Tuition Fees:

- Monthly fees are based on total hours per family, per month.
- The full-season tuition is divided by 10 for easy monthly installments. All holidays and closures due to festivals are also considered.
- Some months may have more weeks of classes than others, but the fee remains the same each month.

2. Initial Costs:

- A non-refundable festival deposit of 1 month's tuition is required at registration. Leaving the tuition time frame from September to June.
- A registration fee is also required, per student at \$25 and per family at \$40.

3. Projected Costume & Festival Fees:

Costume and Festival Fee Policy

- **Projected Fees at Registration:**
A projected costume and festival fee will be added during registration. This allows families to pay gradually over the summer months.
- **Costume Fees:**
 - Costumes are ordered in October.
 - Costume fees are due by October 15th, 2026.
 - Fees paid after this date may incur a late fee according to our policy.
- **Festival Fees:**
 - Festival fees have set deadlines from each festival for payment.
 - All festival fees are due in full by October 31, 2026.
 - Late fees may also apply if the festival charges a late fee for late registration.
- **Payment Planning:**
Families can spread payments over the summer, but final deadlines are firm to ensure costumes are ordered on time and festival registration is secured.

Payment Methods:

- Accepted payment methods include credit, debit, e-transfer (movementdancestudioinc@gmail.com), and cash.
- Payments made by credit card will be automatically charged.
- Payments by cash or e-transfer must be made by the end of the day on the 20th of each month.

Festival Registration:

- If costume and/or festival fees are not paid when ordering costumes or registering for festivals, your child will not be added to the festival roster for the festival.
- A late registration fee (ranging from \$25 to \$35) will be applied for each festival if registration is delayed.

Costume & Festival Fees

- **Costume Fees:** October 31st, and non-refundable or transferable after October 15th, 2026. (payment as stated above)
- **Festival Fees:** Due Oct 31st, and non-refundable or transferable after Oct 31st, 2026.(payment as stated above)
- **Solo & Duet Fees:** Choreography fees are due at registration, must be paid by Sept 30th, with festival fees due by Oct 31st, 2026

Additional Opportunities

- **Oil Kings Performance:** Jazz classes from Primary and up will perform at the Oil Kings, contingent on selling 100 tickets. A minimum of 100 tickets must be sold for the performance to proceed.
- Light up the Night Parade in Morinville - At the end of November

Solos & Duets

- Dancers must sign up by **September 30th, 2026**, to participate in solos or duets. A contract will be signed by the dancer, their legal guardian and teacher. If the choreo payment is not received by Sept 30th, the solo will be cancelled, no exceptions.

Student Expectations

- **Classroom:** Attendance, punctuality, active participation, focus, and respectful behaviour are expected. Students must follow instructions and adhere to safety guidelines.
- **Dance Events:** Professionalism, punctuality, appropriate attire, courtesy, adaptability, and sportsmanship are emphasized

Family Expectations

- Parents are encouraged to support their child's interests, ensure regular attendance, and maintain open communication with instructors. Financial responsibility is key, and any missed payments will result in late fees or removal from classes.

Other Expectations

- **Class Observation:** Parents can observe classes from the waiting area, in class, only during designated parent watch days.
- **Weather Cancellations:** Any class cancellations due to inclement weather will be rescheduled,

Miscellaneous

- **Movement Mentors:** An opportunity for young dancers to assist with teaching under a senior instructor's guidance.
- **Camps:** Dance camps are available during the summer months, including specialized conditioning camps for older dancers.

There is a document below that requires your acknowledgment and signature.

Movements Parent Handbook Acknowledgement Contract

I, the undersigned parent or legal guardian, acknowledge that I have received, read, and understand the **Movements Parent Handbook**. I understand that the policies, procedures, and expectations outlined in the handbook are designed to create a safe, supportive, and successful environment for all students and families involved in the Movements program.

By signing this agreement, I confirm the following:

1. I have read the entire Parent Handbook and understand all guidelines and expectations contained within it.
2. I accept full responsibility for following all policies and procedures outlined in the handbook.
3. I am responsible for staying informed of any updates or changes to studio policies.
4. I acknowledge that the **Movements website** is the most up-to-date and accurate source of information.
5. I understand that additional updates and communication may also be shared via the **BAND app, IG, FB, or through direct email** from the studio.
6. I agree to regularly check these sources to ensure I remain informed and in compliance with current studio guidelines.

I agree to uphold the standards of conduct and cooperation expected by Movements, and I understand that failure to comply with the handbook policies may impact my child's participation in studio activities.

By signing below or by checking the digital acknowledgment box, you are providing a legally binding signature. This action confirms that you have read, understood, and agree to all policies, procedures, and expectations outlined in the Movement Dance Studio Parent Handbook. A digital checkmark will have the same legal effect as an in-person signature.

Parent/Guardian Name (Print): _____

Parent/Guardian Signature (In-Person): _____

Student Name(s): _____

Date: _____

Digital Acknowledgment (if applicable): ☐ I have read and understood the handbook

Please note this page will be handed out in the first week of classes and must be signed and handed back to the office. A digital copy is on JR and is required to be signed by clicking ok when your register.