



## ***PRAIRIE GROVE CONSOLIDATED SCHOOL DISTRICT 46***

3223 IL Route 176, Crystal Lake IL 60014-2199  
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July 27, 2022

Dear PG 46 Families,

Families that do not have an ECE/Preschool or Kindergarten student will be required to provide in person residency proof on one of the dates below. Residency proof will be held in the Junior High Cafeteria.

**August 2nd (1pm to 8 pm) OR August 3rd (8 am to 2 pm)**

**Who must attend: Any family that has not met with Mrs. McAvoy previously for new student enrollment this summer.**

### **What to bring?**

- Driver's License or Official Government Issued Identification w/photo
- Documents from Category A **AND** Category B
  - Each family **MUST** provide proof of residency within district boundaries by presenting current documents (within the last 30 days), in the name of the parent/guardian from Category A **AND** Category B:

### **Category A (**ONE** document from Category A required)**

Real estate tax bill	Signed lease
Mortgage documents or payment	Military housing letter

### **Category B (**TWO** documents from Category B required)\***

Gas bill	Cable bill	City sticker receipt
Electric bill	Vehicle registration	Credit card statement
Water/sewer bill	Bank Statement	Paycheck stub
Phone bill (landline only)	Public aid card	Food stamp card

*\*If your documents will be presented on your phone, please have them ready for viewing. We will need to see the parent/guardian name, PG 46 address, and the date of the document.*

### **Residency Guidelines**

These residency requirements will provide the school district time to assess student residence status before enrollment occurs and to prepare for residency disputes, in the event they arise. This year (2022-2023), each family is **required** to complete the [General Residency Form 1](#) prior to enrolling a student in Prairie Grove Consolidated School District 46. In addition to the General Residency Form 1, parents/guardians may be required to complete additional forms should the family situation be applicable.

#### **Situation #1**

**Families sharing a residence in a home owned or rented by a third person** are required to complete:

- [Form 2\(a\)](#) **property owner/legal renter** needs to complete and provide residency paperwork. Property owner/legal renter must appear in person, provide State of Illinois identification (with photo), and sign this form in the presence of a District staff member.
- [Form 2\(b\)](#) **person enrolling the student** needs to complete this form. This form must be signed in the presence of a District staff member.

#### **Situation #2**

**Lack of a fixed, regular adequate residency** are required to complete:

- [Form 3](#) a **legal guardian** completes when a student is living apart from his/her parent/legal guardian (sometimes referred to as a “third party residency” or “custody and control” situation). For residency in this case, “legal guardian” is a court-appointed custody holder and is different from a person with “legal custody” under Illinois law.

#### **Situation #3**

**Divorced or Separated Parents** are required to:

- Provide a copy of their court approved Joint Parenting Agreement or other documentation related to custody.

All the best,



John M. Bute, Ed.D.  
Superintendent