

Board of Governors Regular Meeting, September 24th 2017

1) **Attendance:** Alec Thomlison, Sandro Papais, Joey Decunha, Vivian Campbell, Tre Mansdoerfer, Pentcho Tchomakov, Malcolm McClintock, Bryan Gingras (2:15PM) Tristan (4:04 PM)

2) **Absence:** Jessica McAvoy

3) **Opening of the meeting (2:10PM)**

4) **Adoption of the agenda**

Carried by Acclamation

5) Announcements

a) Chair Announcement

Pentcho T: Sent email to all mcgilleus emails outlining what the BoG did over the summer

Pentcho T: Updated the governance folder and shared with constituents (a whole bunch, but not necessarily all @mcgilleus.ca), thus segregating Bylaws and Policies. Segregated by Governance and Governance Public.

Mentioned the fee increase, explaining the update is to match inflation

Malcolm M: Future note, eus.all@mcgilleus.ca goes to everyone

Pentcho T: Regarding whenisgood, if you're not going to attend the meeting even if it's filled out as your availability, please make it known

Employee contracts sent to lawyer

Sent letter to the ministry of education to update the EUS accreditation (last updated 2001)

6) Approval of the minutes of the last meeting

Carried by acclamation

7) Actions items from the last meeting

a) Ask Saad to send a pipeline exclusively for BoG application

b) Pentcho to write blurb for pipeline

c) Malcolm to create poster to post

d) Bryan to email webmaster@mcgilleus.ca to update website to have board minutes
Already done by pentcho over the summer

e) Alec to confirm budgeting dates with maxence

Deadline is set to Sept 30, deadline essentially the October BoG meeting

Date to be set in new business budget item

Vivian C: Does our budget have to approved at GA?

Pentcho T: No, but it'd be nice to present to council.

Vivian C: We should have budget review done before GA

f) **ADD TO FUTURE AGENDA:** How to properly communicate between execs and BoG?

g) Jess: Set the electoral calendar

CRO is decided (Camille Warner), Jess is absent

8) Presentations

9) New Business/Discussion Topics

a) Council/BoG/Execs Reporting

- Pentcho T: I'm not sure why we have this topic, the members who are cross linked between groups should be enough
- Bryan G: That doesn't solve the issue with execs though. We don't have feedback on their input on BoG feedback and vice versa
- Sandro P: Didn't we agree they'd approve the minutes? We haven't been doing it so far
- Alec T: Should we start doing reports?
- Vivian C: Add the end of this agenda, we should actually do the reports that are at the end.
- Tre M: There's a reports section in agenda where you drop prewritten reports
- Pentcho T: Jess said the execs were surprised by fee increase
- Alec T: They were notified
- Pentcho T: Malcolm brought up that council needs to approve BoG minutes (non-binding) but we need a member at council to update on BoG
- Malcolm M: Wiki was updated with constitution if you want to explicitly look at the responsibilities
- Vivian C: If we designate the president to update BoG on execs, finance on finance, senator on senate, and some of the general members from council?
- Pentcho T: Should we add it to the BoG internal Policy?

General consensus agreed

b) SSF Bylaws/Policy

- Sandro P: Pentcho and I went through and segregated bylaws and policies. We think it makes the most sense to vote on bylaws now since SSF committee meetings are coming up fast. Do we have a motion to....
- Vivian C: Motion to 10 minute meeting time?
- Pentcho T: Sure, we haven't done the policies though
- Vivian C: It'd be good to get a general idea to see what you've done
- Joey D: Vivian, would you prefer a presentation or a 10min reading time?
- Vivian C: Let's see as they go through it
- Everyone silently clicks through the drive*

- Sandro P: The WIP version is essentially final copy, after the removal of Article 4 & 6
4.1 and 4.2 were moved under article 3, the proposed remove articles are going to become policies
That's all that changed since the last time the BoG met in July
- Vivian C: Combine Internal Policy with the stipulated "hereafter document" in article 3.3.1
- Bryan G: I'm not a huge fan of using meeting time to go over documents
- More silent browsing*

- Joey D: Can someone throw together a sloppy motion to go in the Meeting folder so we have a motion to vote on?
- Pentcho T: Yes
- Pentcho T: So we can vote on policies over slack
- Bryan G: Is that something we want to do, formal votes over slack?
- Vivian C: Not really
- Alec T: In certain circumstances (alumni absence), but it'll be better to have it here
- Vivian C: Let's vote on the bylaw officially here, and the policies later over slack as they're finalized

Bryan G: Should we vote on the policies here since it's a formal meeting?
Pentcho T: Not really, it's not ready
Joey D: Is there any reason to pass a bylaw without the policy ready?
Pentcho T: Yes
Vivian C: I can copy and paste the articles into a policy in a small amount of time
Joey D: Are we in favor of that?
No Opposition

VOTE Are there any objections to the SSF Bylaw & Policy?

No Objections

Joey D: It's carried by acclamation
Pentcho T: There's a clause encouraging the Funds Director to promote applications to the SSF
Vivian C: An updated wiki article on how to apply?
Pentcho T: Action items updated accordingly

c) Other Policies regarding the BoG

Pentcho T: We need to sign the following policies and contact our constituents.
 i) Conflict of Interest Policy
 ii) BoG Policy
 iii) Endowment Fund Policy
 iv) PBRC Policy
 v) SSF Accounts' Policy
Sandro P: Should we wait until the nomination of the new regular members?
Pentcho T: Sure
Vivian C: We should create a committee during our first meeting with the new people
Joey D: If PBRC is still going to exist in its current form, we should involve council members as well
Pentcho T: The 'outdated' folder in governance folder contains PBRC
Vivian C: Have we told Jess that PBRC no longer exists so she doesn't try and recreate it?

d) Fall Budget

Pentcho T: How do we want to organize the first budget meeting? Separate from our monthly meeting?
Alec T: It was pretty long last time, if we're going to invite other people we should hold it maybe on a weeknight.
Vivian C: There should be an extra meeting

Straw Poll: Who's in favor of holding a separate meeting?

All thumbs up

Pentcho T: Then we can approve the discussion at budget meeting at our October meeting
Bryan G: I imagine there will be an update made at council as well?

Pentcho T: I remember we weren't happy with budget forming itself
Alec T: It's too late, the templates been sent out
Pentcho T: This is referring to master budget template
Bryan G: I'll get back to you on some updates

Alec T: It was incomplete last time
 Vivian C: It'd be nice if we could have a few years, even if it's just a summary view
 Alec T: Last year we had budget and actual, we could pull those from previous years, while last year could remain detailed
 Pentcho T: It'd be good to see proposed fall budget from last year and what was actually used
 Alec T: BoG budget needs to be updated as well
 Alec T: We'll need at least a week after the deadline (sept 30) to work on it, second week of october at the earliest should be ok
 Vivian C: We should schedule it sooner rather than later

Pentcho T: For the past two weeks we haven't been delegating tasks to board members beyond the chair that well, I wanted to discuss spreading out those roles

Regarding advertising the budget review meeting:

Alec T: I can post to the EUS FB Page
 Pentcho T: I'll send an email to eus.all
 Vivian C: I'll make blurb for the pipeline
 Tre M: I'll make posters

Vivian C: How do we run this meeting?
 Pentcho T: We'll run it like every other meeting, creating spaces for general members to talk about it. Between a meeting and a forum, remarks can be made followed by a session that requires speaking rights.

Vivian C: Since we go through the budget line by line, when can they actually discuss
 Malcolm M: After each exec is a convenient spot to ask question
 Vivian C: Everyone has a right to speak at a BoG meeting, as per constitution. How do we regulate timing? BoG still needs to vote... Balancing accountability and efficiency, as BoG does need priority.

Joey D: While it says they have the right to speak, we don't necessarily have to respond... We can discuss this over slack outside of the meeting, a lot of this depends on how the Budget meeting is chaired

Vivian C: There have to be three council members present, but there's only one council meeting (during orientation) between here and there. Joey & Jess to make sure it's in the agenda

e) Budget YTD (year to date)

Alec T: I'll post more accurate numbers in the slack. WE only have estimates right now, as not all the printouts are done. We're looking at around \$70-80k for OAP, pending. Frosh I don't know about

Pentcho T: I wanted to bring this up so we have updated numbers, I know we cut a lot to MERTW. It might be nice to put more towards MERTW

Bryan G: We didn't cut MERTW for financial concerns, I thought we didn't want to subsidize drinking
Vivian C seconds this sentiment

Alec T: I thought it was joint drinking and saving money
 Vivian C: I'd like to revisit clubs and design teams who were cut in half first, currently they have a 0 for the Winter semester

Bryan G: The reason we didn't vote on DT or Clubs is because we will have a fee increase by then
 Pentcho T: Wait for final numbers then?

Vivian C: Yes, and we'll have a copy of the fall budget around then so we can put in some friendly amendments before the Budget Meeting

Joey D: Do we want to have a straw poll regarding MERTW then since it's taking place on the 5th?

STRAW Poll: Do we want to revisit MERTW?

2 in favor, 2 not, 1 abstain

Joey D: Kind of split, all members are still eligible to make a motion to discuss MERTW as straw polls are non-binding.

Alec T: Let's have a discussion later on, added to the end of the agenda

f) Endowment Fund YTD

Pentcho T: Seeing as we put the Endowment fund in place last semester, it'd be good to see how it's doing, so if you could bring that up Alec?

Alec T: I'll talk about it in my report

g) Selection Bylaws/Recruitment Policy

Pentcho T: Who should discuss this?

Vivian C: Recruitment policy is not really BoG jurisdiction, if its relating to Selection Bylaws that's BoG territory, but otherwise we should only be taking an advisory position. Keep the selcomm policy as it is for now, ask Council to form a committee to discuss recruitment as a whole. We can suggest a certain composition and throw a board member on as an advisory position to make sure there's no internal contraction

Pentcho T: Wait until after council retreat?

Vivian C: Wait until the second council meeting to create a formalized committee with aforementioned composition

Joey D: Do they nominate one of us, do we send someone?

Vivian C: If they agree to having a board member then we can just vote internally who it is

Pentcho T: Make an action item for Joey to remember the formation of recruitment policy committee in the second council meeting?

h) GA (& derailing conversation on referenda)

Pentcho T: The only issue is we don't have the electoral calendar.

Vivian C: We need to have Referendum before november 1st to have the fees take effect in Winter 2018

Pentcho T: We should send it to council retreat

Vivian C: I don't know...

Alec T: We're having a meeting two weeks after around the 18th

Vivian C: It probably should go to the first council meeting for expediency's sake

Bryan G: Why does it need to go to council?

Pentcho T: I believe referendum questions need to go to council

Vivian C: They're at least outlined in the finance bylaws for fees...

Pentcho T: Maybe I was wrong? Yup, it's just SSF. I'm not sure about EWB though.

Vivian C: What's the official referendum question for EWB?

Bryan G: It's on the drive somewhere, I haven't seen it though.

Vivian C: Lets add that to an action item to find out what needs to get past to council

Pentcho T: I'll do it

i) GA

- Vivian C: Do we have a list of what needs to go to GA?
- Pentcho T: Everything BoG has passed, which is 8
- Vivian C: We need a motion for each bylaw... How many were big changes?
- Pentcho T: For every bylaws we need a small presentation of big changes
- Vivian C: You need to have a doc with all the updated changes highlighted
- Bryan G: The comparison version is very inaccessible. We could have a one page document per bylaw about what's changed
- Vivian C: All of that would need to be available before the GA
- Bryan G: If they want to see the raw data of what's changed, they should be able to do that as well
- *Financial Bylaws (Pentcho)*
 - *Election Bylaws (Vivian)*
 - *Clubs & Design Team Bylaws (Sandro)*
 - *SSF Bylaws (Pentcho)*
 - *Clubs Fund Bylaws (Tre)*
 - *Design Team Fund Bylaws (Sandro)*
- Equipment fund and EUSF are negligible, they don't have big changes, but need to be approved at GA. Already approved by council. Taken by Bryan*
- Vivian C: Has the bylaws been updated for EUSF to reflect the refenda that passed?
- Sandro P: So we don't need to update either?
- Vivian C: Someone will still have to write two motions and explain and brief what's up
- Joey D: Have we set an aspirational date?
- Pentcho T: We should plan it with respect to referendum and budget review.
- Bryan G: Campaign for Ga in the first week of November, hold it the second week
- Vivian C: If there's anything we need to pass from GA into referendum, we should be aware of their timing more in the future
- Pentcho T: Who will advertise GA and referendum? Should we have a website?
- Malcolm M: There's a website template.....
- Joey D: I'd be happy to help with GA content
- Vivian C: We'd also need to outline explicitly what a GA is, since we haven't had one in forever. Checkin logistics, McGill ID, etc.
- Pentcho T: Can we have someone responsible for GA, someone for referendum?
- Bryan G: I nominate Joey
- Vivian C: Joey can't vote, he must accept
- Joey D: I'll take on lead for GA, I just don't know what it will entail for referendum
- Vivian C: Organizing a polling station.... We can delegate a whole lot of these duties to CRO
- Malcolm M: Can we invite Cammie, CRO,
- Vivian C: What's the referendum schedule?
- Bryan G: That'd be the electoral calendar, which we should adopt, which I wish we had due today.
- Vivian C: Alec, do you know anything about the calendar?
- Alec T: No.
- Joey D: We might need to adopt this over slack
- Vivian C: Maybe Jess was thinking of approving it through council, or slack, it'd be good to know
- Joey D: It'll be too late if we wait until the Oct BoG meeting. All we know is it has to be before November 1st
- Sandro P: We have to do it through slack
- Bryan G: Where will GA take place? We should look into renting a lecture hall.

Tre M: Far better than the common room, you could track input output
Pentcho T: FDA?
Tre M: MC304?
Vivian C: Can you lock the doors at all?
Pentcho T: It's illegal. We need to figure out the date soon to rent the room.

j) Alumni Selection

Vivian C: Is there a defined committee selection makeup somewhere? Or just follow the constitution
Bryan G: Would it be the same process by which you selected me? I believe it was just general members of the BoG
Pentcho T: *reads constitutional article outlining selection*
Vivian C: There are multiple candidates, at least two right now, so we should figure out the selection committee. Definitely not at a meeting
Sandro P: I'll make a when2meet
Vivian C: There need to be official questions and stuff, so we need to come up with those
Pentcho T: Or we can use the same as last time
Sandro P: Jess should have access to them
Vivian C: Someone should be chairing the selcom to make sure it all gets done
Bryan G: I'll do it

k) Updates on Dianne's Party

Malcolm M: It should be approximately October 14th
Alec T: EUS put aside \$5k
Pentcho T: Without Jess we don't know much else

l) Referendum Questions

Vivian C: We need to form a Yes committee for student fee, everything else is not BoG's purview
Sandro P: What is the purpose of the yes committee?
Vivian C: Supporting the passing of the student fee referendum question
Sandro P: I'll do design team fund too then
Pentcho T: Should we try and get council's support at retreat?
Vivian C: Yup. Who's interested on being on the yes committee?
General polling takes place: Viv, Pentcho, Alec, Joey, Tristan, Jess

Brief jump down to Senator's report 3:42pm

Vote: Motion to add MERTW discussion to agenda

In favor: 1

Against: 3

Motion fails, not added to agenda

10) Action Items

- a) Send Blurb to Saad (Pentcho)
- b) BoG Policy to include reporting policy (Joey)
- c) Present departmental trips fund policy (Alec&Pentcho)
- d) Add SSF to the wiki (Malcolm)
- e) Meeting to finalize the SSF Policy (Pentcho)

- f) Advertisement of budget review meeting (Tre: Posters, Alec: FB Post, Pentcho: Email to EUS all, Viv: Blurb for pipeline)
- g) Check referendum questions that need to be passed at council (Vivian)
- h) Vote on electoral calendar over slack ASAP (Alec)
- i) Make a when2meet for Alumni Selection, week after deadline, 28th of Sept (Sandro)
- j) Get alumni selcomm questions (Bryan)
- k) Communicate with CRO regarding Referendum, BoG Alliance (Vivan)
- l) Send official wording of referendum questions to CRO (Vivian)
- m) Form yes committee for DTF fee increase (Sandro)
- n) Organize GA (Joey)
 - i) *Financial Bylaws (Pentcho)*
 - Election Bylaws (Vivian)*
 - Clubs & Design Team Bylaws (Sandro)*
 - SSF Bylaws (Pentcho)*
 - Clubs Fund Bylaws (Tre)*
 - Design Team Fund Bylaws (Sandro)*
 - EFC/EUSF (Bryan)*
- o) Organize Referendum (CRO)
- p) Provide numbers for OAP, Frosh, Endowment Fund/Chequing Account in Slack (Alec)

11) Reports

a) General Members

- i) **#1**
- ii) **#2**
- iii) **#3**
- iv) **#4**
- v) **#5**
- vi) **#6**
- vii) **#7**
- viii) **#8**

b) President

Not

c) VP Finance

National Bank, when we were having the negotiation, pulled from \$10k sponsorship to \$7k sponsorship. We sent a list of potential improvements, they bumped it up to \$8k but didn't go any further. Corporate Relations is looking for potential external sponsors, looking into industries. Their project for the year is to start looking into other banks as National Bank is up for negotiation after 1 year as opposed to 2. In the future we can find someone else or work on non-exclusivity

Vivian C: *Does BoG care what happens in SSMU? Should their be a committed report?*

d) Senator

I've posted a lot of the information in the reports in the BoG folder.

Motion to enter closed session 3:43pm

Closed session ends 3:45pm

The committees I'm a part of are going well, teaching and Learning Services Working Group and CSS student services group, I've got a few ideas and would like to post a form

to gauge students feedback. I'll be meeting with Chris Buddle and Dyens to discuss these ideas. AVEQ is going to be discussed this thursday, voted on during the following council. I think it should be voted no. That's pretty much it. At the last senate meeting, Suzie and friends were trying hard to push with little discussion

Tre leaves 3:53PM

e) Alumni

i) #1

ii) #2

f) Chair

MoA negotiation team met to discuss:

-What we want to add

-Where we were weak

-What our defenses are

We then separated out what kind of research we need to bolster in the meantime. We created a list of allies to reach out to in advance to contact.

We're not going to send a notification to administration yet, we will discuss that at the second MoA negotiation meeting. We can share the meetings with the board but not with the public

Vivian: Can we have MoA reports for every meeting hereafter? (pentcho says yes)

12) Next Meeting

13) Closing of the Meeting (4:07PM)