



**FTLARTWALK**

## **Fort Lauderdale Artwalk: Village Shops - Pop-Up Guide**

<b>WHERE</b>	<p><b>MASS District Pop-Up Vendor Check-In</b> 844 NE 4th Ave, Fort Lauderdale FL, 33304 (Zone C)</p> <p>Arrive here and event staff will direct you to your exact location to setup at.</p>												
<b>WHEN</b>	<p style="text-align: center;"><b>The following 2018 FTL Artwalk events feature Pop-Ups:</b></p> <table style="width: 100%; text-align: center;"> <tr> <td><b>Jan-27</b> 6pm - 10pm</td> <td><b>Feb-24</b> 6pm - 10pm</td> <td><b>Mar-31</b> 6pm - 10pm</td> <td><b>Apr-28</b> 6pm - 10pm</td> <td><b>May-26</b> 6pm - 10pm</td> <td><b>Jun-30</b> 6pm - 10pm</td> </tr> <tr> <td><b>Jul-28</b> 6pm - 11pm</td> <td><b>Aug-25</b> 6pm - 11pm</td> <td><b>Sep-29</b> 6pm - 11pm</td> <td><b>Oct-27</b> 6pm - 11pm</td> <td><b>Nov-24</b> 6pm - 11pm</td> <td><b>Dec-29</b> 6pm - 11pm</td> </tr> </table> <p style="text-align: center;"><b>Mark the event(s) you are signed up &amp; approved for in your calendar accordingly</b></p>	<b>Jan-27</b> 6pm - 10pm	<b>Feb-24</b> 6pm - 10pm	<b>Mar-31</b> 6pm - 10pm	<b>Apr-28</b> 6pm - 10pm	<b>May-26</b> 6pm - 10pm	<b>Jun-30</b> 6pm - 10pm	<b>Jul-28</b> 6pm - 11pm	<b>Aug-25</b> 6pm - 11pm	<b>Sep-29</b> 6pm - 11pm	<b>Oct-27</b> 6pm - 11pm	<b>Nov-24</b> 6pm - 11pm	<b>Dec-29</b> 6pm - 11pm
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<b>SET-UP</b>	<p><b>Day of Event</b></p> <p>You <b>MUST</b> check-in by 4:30pm and move your vehicle out of the event grounds by 5:00pm on the day of the event. <b>After drop-off of your gear, you will be directed to park your vehicle for FREE at the monitored neighboring parking lot.</b></p>												
<b>UTILITIES</b>	<p>Power for basic lighting is provided, <b>please bring your extension cords &amp; power strips that you have.</b> Lighting for individual vendor spaces is not provided. You are encouraged to bring lighting for your space. If you paid for additional equipment power, it will be provided accordingly.</p> <p>Vendors are required to bring pop-up tents no larger than 10' x 10' for their space in addition to their tables. If you do not have a pop-up tent, please contact us for a list of where to purchase.</p>												
<b>SALES</b>	<p>All items being sold or displayed <b>MUST</b> be contained in the booth space rented. No items, solicitation, or set-up shall take place outside the purchased booth space. Prices of items must be clearly displayed along with methods of payment accepted.</p>												
<b>WEATHER</b>	<p>The event <b>will not</b> be cancelled because of rain. This is an outdoor event; be prepared for any type of weather. Tents, tables, canopies and pop-ups that are part of your apparatus must be secured to withstand the elements.</p>												
<b>REQUIREMENTS</b>	<p>The exhibitor is responsible to be open for the entire event. You cannot vacate early. For further confirmation to vacate early, approval from a MASS District Events representative is required.</p> <p>Your booth must be neat, attractive and well-maintained. Keep all packaging materials out of site. Signage with visible and clear pricing is required. <b>You are responsible for setting up, maintaining, and removing your own booth, your merchandise, and your trash.</b></p>												
<b>CONTACT</b>	<p><b>LCC Events / MASS District Events</b> 954-998-6160 events@massdistrict.com</p>												

**\*\*\*SAVE THIS GUIDE FOR USE ON EVENT DAY\*\*\***



**MASS District Inc. | A registered 501(c)3 non-profit organization**

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