

Canyon Crest Academy (CCA) School Site Council (SSC) Overview

Role of the Council

The Canyon Crest Academy School Site Council (SSC) is the governing body responsible for:

- **Planning and Approval:** Obtaining recommendations for, reviewing, developing, and approving the proposed Single Plan for Student Achievement (SPSA) and its related expenditures
- **Recommendation:** Recommending the approved plan and expenditures to the SDUHSD School Board
- **Implementation Oversight:** Providing ongoing review of the plan's implementation with staff and making modifications as needed
- **Evaluation:** Annually and semi-annually evaluating the progress made toward school goals by accessing data to raise the academic achievement of all students

Members Composition

The Site Council is composed of 16 members, divided into the following constituency groups:

- **Principal:** 1 member
- **Classroom Teachers:** 5 members, selected by teachers
- **Other School Personnel:** 2 members, selected by other school personnel
- **Parents or Community Members:** 4 members, selected by parents of students
- **Students:** 4 members, selected by the student body

Responsibilities of CCA SSC Members

The responsibilities of a Canyon Crest Academy School Site Council (CCA SSC) member are to:

- **Ensure Representation:** Ensure all constituents (parents, students, classified, and certificated staff) are represented when making policies that affect students' educational success
- **Attend Meetings:** Attend meetings on time and stay for the duration, notifying the President prior to any absence
- **Communicate:** Report and communicate with all constituencies through the minutes or verbal communication
- **Be Prepared:** Come to each meeting prepared to discuss and/or vote on issues published in the agenda
- **Share Duties:** Share duties and responsibilities as required