

# **Imagine Theatre**

## **Fee Structure & Refund/Discounts Policy**

### **2025/2026**

#### **Classes**

##### **Fees & Discounts**

- Standard Class Fee - \$250
- Deposit Method - \$85 down (30% +\$10 Fee), remaining 70% due by showcase.
- Early Registration Discount - \$20 Off
- Multi-Student Discount - 10% off two students or more.
  - \$48 off 2 students, \$72 off 3 Students, etc.
- Fees may be assigned for classes that require additional materials or production costs.

##### **Conditions**

- All registrations must be made online. Online payments preferred but payment via check may be accepted. .
- [See Scholarship Policy Here](#)
- Class changes (subject to availability) may be made after the 1st class day, but before the 2nd class day.
- Late registration will be accepted through the 2nd class week, but must be paid for in full, regardless of missed classes.

##### **Refunds**

- Cancellations (subject to fees) may be made through the 2nd class week and may be eligible for a partial refund.
- Eligible refunds are subject to a \$25 processing fee. Cancellations made after the 1st class day will be subject to an additional prorated class fee to cover the cost of the 1st class.
- Cancellations made after the 2nd class day will be subject to an additional prorated class fee to cover the cost of the 1st and 2nd classes. No refunds will be given after the 3rd class day.
- Not including the aforementioned refund terms, no class refunds, for any students who have auditioned for a current show, will be given after the cast list has been posted (regardless of if they were cast or not).

##### **Class Credits**

- A Class full/partial credit(s) may be offered to those who had to drop a class due to extenuating circumstances at the discretion of the Education Manager/Executive Director.

## **Thespian Costs**

- \$75 Annual Supply Fee (Payable in lump sum or \$25 per term)
- Induction Free = \$25-50 based on additional fees
- Thespian events, such as competitions, conferences, and workshops, may require a registration fee. This registration fee is paid by the student/family, though scholarships may be requested.

## **Productions**

### **Fees & Discounts**

Production Fees will be adjusted based on the programming being offered, as well as the production, venue, staffing, and other costs. In General:

→ MainStage Production Fee: \$190

→ Studio Production Fee: \$160

- The Production Fee, what is included in the fee, and any available discounts will be communicated on the Audition Notice for each production.
- Production Fees may be discounted for those registered for Imagine Classes, provided that registration for a class is not required for involvement in the production.

### **Conditions**

- Studio Production Fees are due by the 2nd rehearsal.
- MainStage Production Fees may be paid in One Payment due by the 2nd rehearsal or in two equal installments due by the 2nd rehearsal and the 5th week of rehearsals.
- Due dates for fees applicable to each production will be communicated after auditions with the exact dates being at the discretion of the Production Coordinator and Executive Director.
- Families in need of financial aid should contact the Imagine Theatre Office at [office@imaginetheatre.org](mailto:office@imaginetheatre.org)

### **Refunds**

- Production Fees are non-refundable.
- Failure to pay the production fee may result in a student not being able to participate in future productions.

### **Optional Items**

- Optional items (Shirts, buttons, etc.) may be purchased separately. Due dates and cost will vary but will be posted on the audition page for each production.

## **Summer Camps & Workshops**

### **Fees**

- CAMPS

- General Camp Fee: \$260 (May vary depending on format)
- Early Registration Discount - \$20 Off
- Multi-Student Discount - 10% off two students or more.
- WORKSHOPS
  - Workshop Fees will be based on the type of programming being offered, venue, staffing, and other general costs .

### **Conditions**

- All registrations must be made online.
- For those that have not made other arrangements, Fees must be paid in full. [See Scholarship Policy Here](#)

### **Refunds**

- Camp/Workshops are fully refundable if requested 2 week prior to the start. If the request is within the two week window prior to the first day, refunds will be granted at 75% of the cost paid.
- Camp/Workshop Fees are non-refundable after the first day.

## **General Discount Policy**

- All purchases made with coupons/discounts are still subject to cancellation/refund policies.
- Coupons/Discounts may only be used for one (1) family. Coupons/Discounts can not be shared.
- Only 1 discount may be used per family, per term.

## **Scholarship & Payment Plan Policy**

It is our goal at Imagine Theatre to never turn away a student(s) because of an inability to pay tuition.

### SCHOLARSHIPS

Scholarships are granted to families who demonstrate a strong financial need and who would be otherwise unable to participate in our classes. Financial aid is awarded up to the full cost of the class. The exact amount of the scholarship is at the discretion of Imagine Theatre.

### Qualification

- Students are on free/reduced lunch
- Family is on OHP, WIC, and/or SNAP
- Low-Income
- Financial Hardship
- Other

### How To Apply

- Complete the scholarship request form - <https://forms.gle/n3f6wy6ReHXUfbEx9>
- Email [office@imaginetheatre.org](mailto:office@imaginetheatre.org) with any questions.

### Deadlines

Scholarship applications must be received by the following dates:

Fall, Winter, & Spring Term Classes: One week prior to the session for which you are registering

Summer Camp: Two weeks prior to the camp for which you are registering

Productions: Two weeks prior to the production's auditions.

## **Private Lessons**

### **Fees**

**Commitment Rates:** For those taking lessons 2-4x per month consistently.

- \$45 for 30min sessions (Ages 7-12.)
  - \$180/month for 4 lessons
- \$60 for 45min sessions (Ages 10+)
  - \$240/month for 4 lessons
  - \$120 /month for 2 lessons
- \$75 for 1hr sessions (Ages 10+)
  - \$300/month for 4 lessons
  - \$150 /month for 2 lessons

**Trial Rate:** Single Trial lesson

- \$40 for one 30min

**Singleton Rate:** For 1-2 lessons or audition-specific support

- \$50 for 30min session
- \$65 for 45min session
- \$80 for 1hr session

### **Conditions**

- Payment may be made via our invoicing system (LUDUS, which will add a 5% processing fee) or via Venmo (no extra fee due with Venmo payment at this time.)
- Payment for lessons are required before the start of lessons.

- Invoices for monthly packages will be sent out by the 25th of the prior month, with payment due before the first lesson of the new month.
- Monthly packages started mid-month will be prorated accordingly.

[Private lessons Contract & Policies Here](#)

### **Sliding Scale/Scholarships**

Sliding scale rates and scholarships are available based on educator availability. Please fill out the form below and let us know in the "Anything Else?" section that you are interested in chatting about adjusted payments (Sliding Scale) or scholarships.

### **Refunds/Cancellations**

- See Contract Document Above