

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON TUESDAY 16 JANUARY 2024**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **78.23. CHAIRMAN'S ANNOUNCEMENTS**
3. **79.23. DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **80.23. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **81.23. TO APPROVE THE MINUTES OF MEETING** –The Parish Council Meeting held on 30 October 23
82.23. Matters arising – for information only.
6. **83.23. TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **84.23. TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **85.23. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
2101 Everleigh Parish Council (Reimbursement for shared IT Eqpt 31 Oct 23) £75.00
Bank Tfr Creative Caper (Ballon services 9 Nov 23) £115.00
2102 P Gill (Clerk's Sal & Exps Nov 23) £498.60
2103 HMRC Clerk's PAYE Nov 23) £110.40
2104 D Dennis (Litter Pick Food) £100.00 (VAT £20.00)
Bank Trf JRC Cleaning Svcs (Bus Shelters 29 Nov 23) £32.00 (VAT £5.37)
Bank Tfr S Rose (Xmas Brunch Face Painting 29 Nov 23) £120.00
Bank Tfr EDF (Rec Gd Electric 29 Nov 23) £8.01 (VAT £ 0.38)
2105 S Lyons (Plants & Timber 29 Nov 23) £696.86 (VAT £ 79.99)
2106 T Earle (2x Email renewals 27 Nov 23) £71.76
Bank Tfr D Ahmet (Xmas Brunch Food 10 Dec 23) £500.00
Bank Tfr Idverde (Gds Maint & Bins 14 Dec 23) £674.90 (VAT £ 112.48)
2107 P Gill (Clerk's Sal & Exps Dec 23) £498.73
2108 HMRC Clerk's PAYE Dec23) £110.40
Bank Tfr Andover Glass (Bus Shelter Windows 19 Dec 23) £825.08 (VAT £137.52)
2109 S Lyons (Xmas Bruch Exps 21 Dec 23) 296.31 (VAT £17.30)
2100 S Lyons (Plants 21 Dec 23) £78.96 (VAT ££2.08)
Bank Tfr Idverde (Gds Maint & Bins 20 Nov 23) £674.90 (VAT £ 112.48)
Village Hall . To confirm that the VHT has made proper provision for the payment of its loan owing to the Council. **Lead Cllr Green**
FY 24-25 To set the Budget and Precept demand for FY 24-25. **Lead: Cllr Dennis & Clerk**
Grants. To consider grants as received. **Lead: Clerk**
10. **86.23 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council. **Lead: Cllr Batley**
PL/2023/09197. Full planning permission. Change of use of agricultural land to residential to provide additional private amenity space to Farrier House, including formation of pond for ecological benefit at Farrier House, Sunton, Collingbourne Ducis, SN8 3DY.
PL/2023/07768. Householder planning permission. Demolition of existing conservatory, garage and external store. Erection of new garage and 2 single storey extensions for habitable use.

Clarence Villa, Ludgershall Road, SN8 3EJ.

PL/2023/09975. Householder planning permission. 1. Decommission and remove existing old boiler from Property. 2. Supply and Install Worcester-Bosch external Oil fired central heating boiler to rear of Property. 3. Run flue externally taking terminal up to 1st floor level.

118 Cadley Road, SN8 3EA.

PL/2023/10885. Prior Approval Part 3, Class MA: Commercial, business and service uses to Dwellinghouses. Proposal: Prior Approval under Part 3, Class MA: Commercial, business and service uses to dwellinghouses. Site Address: BOURNE WORKS, BOURNE WORKS, HIGH STREET, SN8 3EQ.

PL/2023/11110. Notification of proposed works to trees in a conservation area.

1 - Leylandii Cypress tree - fell 2 - Beech tree - reduce by 2.5m to previous cuts and shape crown accordingly 3 - Ash tree - remove 2 limbs at SEMARAK, LUDGERSHALL ROAD SN8 3EJ.

PL/2023/09197. Full planning permission. Change of use of agricultural land to residential to provide additional private amenity space to Farrier House, including formation of pond for ecological benefits. Farrier House, Sunton, SN8 3DY

11. **87.23. PROPERTY & MAINTENANCE REPORT.**

Communal And Play Areas Report.

Lead: Cllr Knowlson

Defibrillator. To receive an update on installation of the new a new defibrillator.

Lead: Cllr Knowlson

General Maintenance. To receive update.

Lead: Cllr Lyons

12. **88.23. SPEEDING**

Speedwatch. To receive update

Lead: Cllr Knowlson

13. **89.23. HIGHWAYS & ROW.**

To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).

A346/A338 Church Street / High Street Junction. To receive update from Cllr Dennis/Knowlson.

14. **90.23. DIGITAL, COMMS, IT AND ENGAGEMENT.**

General Update. To receive update.

Lead: Cllr K Earle

Agreed Project Plan. To receive update from lead Cllrs on the progress of projects identified in the Agreed Project Plan as agreed at the 5 May 23 PC Meeting.

Lead: Cllr K Earle and Project Lead Cllrs

15 **91.23. ENVIRONMENT.** To receive update.

Lead: Cllr T Earle

16 **92.23. COMPLAINTS.** To consider as received.

17 **93.23. COUNCIL EMERGENCY CONTACTS ORGANIZATION.** To receive and consider recommendations on an emergency call out organisation. **Lead Cllrs Wood & Dennis.**

18 **79423 TO SET DATE OF NEXT MEETING:** To confirm as starting at 7.00 pm. on Thu 7 March 2024.

Philip Gill

Parish Clerk 9 January 2024

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.