

Risk Assessment – Campfire



Reviewed Date	03/03/2026
Next Review Date	03/03/2027
Risk Assessment completed by	Mel Wycherley
Internally reviewed by	Alex Mortimer

General Information	This risk assessment is based on delivering a campfire at Purbeck Valley Farm and Knoll Farm as part of our evening activities, although would be relevant to a camp at an alternative site.
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Instructor Competence	Completion of <u>Team Skills</u> by instructor & manager as per activity cloud.
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Ratios & Remits	1:30 (with additional pastoral support)
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Identified Hazards	Who is at risk?	Example Causes	Control Measures
Personal Injury Burns have the biggest potential in this activity.	Instructors & All Participants/Group Leaders	- Burns caused by sitting too close - Inappropriate supervision. - Burns from marshmallows.	- Instructor to provide health and safety briefing to prevent injuries where appropriate. - Seating to be set at an appropriate distance. - Briefing regarding molten sugar, cool for 30 secs minimum before eating. - Max 4 participants near fire when toasting

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			marshmallows. - On-going management of group and fire. - Means of extinguishing fire in proximity. - Instructor to carry a first aid kit that includes burn specific items.
Difficulty controlling body temperature (Hyperthermia/Hypothermia)	Instructors & All Participants/Group Leaders	- Cold, wet windy days. - Hot, sunny days - Inappropriate clothing	- Appropriate clothing to be worn / carried. - Alternative location / activity to be provided if weather makes the activity inappropriate i.e driving wind and rain.

Emergency Action Plan

Remember;

Self – Team – Casualty – Equipment

1. Make sure you are safe
2. Make sure the group are safe
3. Make sure the individual(s) concerned are safe
4. Rescue the individual(s)
5. Call/send for assistance (as required)
6. Remove all to a safe place
 - a. Where possible move the casualty and group up an exit route via the safest route to a safe place or vehicle.
 - b. Land Based rescue. If the casualty cannot move, make them safe and await rescue services help. Where possible, move the group away from the venue to a safe place to allow an unhindered rescue to take place. If the assistant knows the exit, they may lead the group out at the lead instructor's discretion and make the group safe.
7. Diagnose the extent of the injury and effect first aid in line with your training.
8. Take further action as appropriate.
9. Inform Day Manager, ensuring all appropriate documentation is

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completed at the earliest possible opportunity.

If required, call the emergency services on 999. If no signal exists, move to a new location, perhaps on higher ground. Ensure you have discussed your plans with your colleague and also the additional risk you are being exposed to yourself.

Instructors are to have knowledge of the nearest hospital (A&E or small injuries unit to where they are operating).

This risk assessment in no way negates the need for continual dynamic risk assessment on session.

You must report incidents or near misses using company procedures.

If you have any concerns or questions about the risk assessment speak to your manager.