

Online Registration Step-By-Step Instructions

2026-2027 Academic Year Registration

1. [Click here](#) to access St. Mary's Springs Academy's online registration via Skyward, Family/Student Access.
2. Login to Skyward using your login and passwords (if you have misplaced, or forgotten, your login credentials, please email jpoetzel@smsacademy.org.)
3. Under the Homepage of Skyward Family Access, a message will be displayed stating, *Online Registration - 2026-2027 Academic Year is now open*, click **Go to Online Registration - 2026-2027 School Year for...** (image A. below) to begin registration for your student.
4. Step 1a. should appear, if not, on the right hand side, click on *a. Student Information*. This will begin the online registration process.
5. When you have completed an item, click on *Complete Step ... and Move to Step ...* at the bottom center of the page. **Do not** click on Next Step on the right hand side of the screen (image B. below).
6. Proceed through each Step. If the item includes a Drop Down Box, you must click on the Drop Down Box to answer the question.
7. Step 3. Complete the Health Form page. Once this is updated and signed, click Complete Step 4 and move to Step 5 at the bottom of the page.
8. Step 4 is the OTC Medication form, new to registration this year. Once you have completed the form and signed, click Complete Step 4 and move to Step 5 at the bottom of the page.
9. Step 5 is only applicable to families who are registering a P3/K4 student. **If you are not registering a P3/K4 student, then click Complete Step 3 and move to Step 4 at the bottom of the page.** (If you are registering a student entering grades 6-12, this step will not appear.)
10. Step 6. For families with students entering P3 - 5 grade and in need of Extended Care through SMSA, complete this step. If you do not need Extended Care, please click the check box: ***I do not wish to fill out this optional form.*** Once this form is updated, click Complete Step 6 and move to Step 7 at the bottom of the page.
11. Step 7. Complete the Financial Responsibility page (reminder to click "View Full Screen"). Once this form is updated, click Complete Step 7 and move to Step 8 at the bottom of the page.
12. Step 8. Complete Online Registration – Steps not successfully completed will display in **red**. You must complete these items to finish the online registration process. Completed steps will display with a **green checkmark**. Click - Submit Online Registration - 2026-2027 School Year, located in the center of the page (image D. below).

For Families with One Student

13. Click on *Complete Online Registration*. Steps not successfully completed will display in red. You must complete these items to finish the online registration process.
14. Click on *Submit Online Registration*.

For Families with Multiple Students –

15. Return to the Home link of Skyward Family Access and click Online Registration - 2026-2027 School Year on the left hand side tabs to register your remaining students.
16. Repeat the steps taken for registering your first student, carefully review all drop down boxes to ensure information is updated correctly.
17. Click on *Complete Online Registration*. Steps not successfully completed will display in **red**. You must complete these items to finish the online registration process.
18. Click on *Submit Online Registration*.

A.

Family Access - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfhome01.w

Family Access
Test Student

Dad Student My Account Contact Us Email History Exit

District Links

Home

NEW STUDENT ENROLLMENT

Online Registration - 2026-2027 Academic Year

Online Forms

Calendar

Gradebook

Attendance

Student Info

Busing

Food Service

Schedule

Fee Management

Activities

Academic History

Portfolio

Skylert

Login History

Missing Email Address!

You currently do not have an email address entered. Either go to your Account to enter an email address or click here to skip. If you wish to not provide an email address at this time, click here.

SMSA Elementary School

Test 2026-2027

View History View Unread Denials

2026-2027 Academic Year is now open until 12/02/2025

2026-2027 Academic Year at SMSA Elementary School for the 2026-2027 Academic Year is now open, yet has not been completed for Test.

Go to Online Registration - 2026-2027 Academic Year for Test

An Online Form is now available to fill out

Extended Care Registration 25-26 is now available to fill out at SMSA Elementary School, yet has not been completed for Test. It is due by 05-31-2026. [Fill out Online Form for Test](#)

Handbook Acceptance/Permission Form 25-26 is now available to fill out at SMSA Elementary School, yet has not been completed for Test. It is due by 05-31-2026. [Fill out Online Form for Test](#)

No messages were found.

Upcoming Events

Calendar

B.

Family Access Online Registration - 2026-2027 Academic Year - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfonlinereg001.w

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Test Student

Dad Student My Account Contact Us Email History Exit

District Links

Home

NEW STUDENT ENROLLMENT

Online Registration - 2026-2027 Academic Year

Online Forms

Calendar

Gradebook

Attendance

Student Info

Busing

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Academic History

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Online Registration - 2026-2027 Academic Year

Test (SMSA Elementary School 2026-2027)

Step 1a. Verify Student Information: Student Information (Required)

Undo

Online Registration - 2026-2027 Academic Year

1. Verify Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Contacts

2. Student Affiliations

3. Health Form

4. OTC Medication Permission Form

5. P3/K4 Registration (Optional)

6. Extended Care Enrollment (Optional)

7. Financial Responsibility

8. Complete Online Registration - 2026-2027 Academic Year

Previous Step Next Step

Close and Finish Later

General Information

First: Test Middle:

Last: Student Suffix:

Birthday: 11/11/2020 Gender: Female Race:

* Language: English Proficient

Home Phone: 920-111-1111 Ext: home

Ext:

Ext:

School Email:

Technology at Home

Can the student access the internet on their primary learning device at home?:

If the student is unable to access internet in their primary place of residence, why not?:

What is the primary type of internet service used at the residence?:

Can the student stream a video on their primary learning device without interruption?:

What device does the student most often use to complete school work at home?:

Complete Step 1a Only Complete Step 1a and move to Step 1b

C.

Family Access Online Registration - 2026-2027 Academic Year - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfonlinereg001.w

Family Access
Test Student

Dad Student My Account Contact Us Email History Exit

District Links

Online Registration - 2026-2027 Academic Year

Test (SMSA Elementary School 2026-2027)

Step 3. Health Form (Required) Completed 12/02/2025 11:48am

[Print](#) [View Full Screen](#)

St. Mary's Springs Academy 2026-2027 Student Health Information

Name:

DOB: Next Year Grade: Gender:

Address:

Parent/ Guardian 1 Name: Phone Number:

Address:

Parent/ Guardian 2 Name: Phone Number:

Address:

Child's Health Care Provider:

Phone Number:

Health Care Clinic:

Current Health Conditions

Does your child have a history of Anaphylaxis? If yes, please write below.

History of Anaphylaxis to:

[Edit Step 3](#)

Online Registration - 2026-2027 Academic Year

1. Verify Student Information Completed 12/02/2025 11:47am
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Contacts
2. Student Affiliations Completed 12/02/2025 11:48am
3. Health Form Completed 12/02/2025 11:48am
4. OTC Medication Permission Form Completed 12/02/2025 11:49am
5. P3/K4 Registration (Optional) Completed 12/02/2025 11:49am
6. Extended Care Enrollment (Optional) Completed 12/02/2025 11:49am
7. Financial Responsibility Completed 12/02/2025 11:49am
8. Complete Online Registration - 2026-2027 Academic Year

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

D.

Family Access Online Registration - 2026-2027 Academic Year - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfonlinereg001.w

Family Access
Test Student

Dad Student My Account Contact Us Email History Exit

District Links

Online Registration - 2026-2027 Academic Year

Test (SMSA Elementary School 2026-2027)

Step 8. Complete Online Registration - 2026-2027 Academic Year (Required)

By completing Online Registration - 2026-2027 Academic Year, you are confirming that the Steps below have been finished.
Are you sure you want to complete Online Registration - 2026-2027 Academic Year for Test?

[Print](#)

Review Online Registration - 2026-2027 Academic Year Steps

Step	Step Name	Status
Step 1)	Verify Student Information	Completed 12/02/2025 11:47am
No Requested Changes exist for Step 1.		
Step 2)	Student Affiliations	Completed 12/02/2025 11:48am
Step 3)	Health Form	Completed 12/02/2025 11:48am
Step 4)	OTC Medication Permission Form	Completed 12/02/2025 11:49am
Step 5)	P3/K4 Registration (Optional)	Completed 12/02/2025 11:49am
Step 6)	Extended Care Enrollment (Optional)	Completed 12/02/2025 11:49am
Step 7)	Financial Responsibility	Completed 12/02/2025 11:49am

Guardian Name: Dad Student Guardian Address: 541 Main Street
Fond du Lac, WI 54935

[Submit Online Registration - 2026-2027 Academic Year](#)

Online Registration - 2026-2027 Academic Year

1. Verify Student Information Completed 12/02/2025 11:47am
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Contacts
2. Student Affiliations Completed 12/02/2025 11:48am
3. Health Form Completed 12/02/2025 11:48am
4. OTC Medication Permission Form Completed 12/02/2025 11:49am
5. P3/K4 Registration (Optional) Completed 12/02/2025 11:49am
6. Extended Care Enrollment (Optional) Completed 12/02/2025 11:49am
7. Financial Responsibility Completed 12/02/2025 11:49am
8. Complete Online Registration - 2026-2027 Academic Year

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)

E.

Family Access - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfonlinereg001.w

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Test Student

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Test (SMSA Elementary School 2026-2027)

✓ Online Registration - 2026-2027 Academic Year was **successfully completed** and submitted to the district for Test on Tue Dec 2, 2025 11:51am by Dad Student.

[Go back to review completed steps](#)

[Mark Online Registration - 2026-2027 Academic Year as not completed and make changes](#)