



Special Education Non-Capital Equipment Disposal

Last Updated 12/05/2017

Non-capital equipment is considered to have a useful life of more than one year but does not meet the definition of capital equipment. Non-capital equipment purchased with IDEA funds must be used only for the authorized purpose of IDEA until the equipment no longer meets the special education program needs (2 CFR §200.313).

If the non-capital equipment purchased with IDEA funds no longer meets the needs of the special education program, an LEA may choose to dispose of it by selling the items or no longer using the items solely for the purposes of special education.

Disposal Options

For all disposal options, the LEA must document (as part of its grant records) why the non-capital equipment is no longer needed by the special education program and how it was disposed.

When no longer needed for the special education program, DPI has determined the non-capital equipment should be used in the following priority order (mirroring 2 CFR §200.313(c)(1)(i-ii)):

1. Activities funded by the US Department of Education, but through a different award.
 - * Touch screen devices purchased with IDEA funds that can no longer support the special education applications can be given to the Title I program.
2. Activities funded by other federal agencies.
 - * Touch screen devices purchased with IDEA funds that can no longer support the special education applications can be given to the department handling the Fresh Fruits and Vegetables program (USDA) if not needed by the Title I program.
3. General education activities.
 - * Touch screen devices purchased with IDEA funds that can no longer support the special education applications can be used for general purposes if not needed by any other of the subrecipient's federally funded programs.

If the non-capital equipment is no longer usable for any program (really outdated or broken), the LEA should document the removal of the items from program use.

If the non-capital equipment has been damaged and an insurance claim made, the revenue received should be coded to fund 27, source 964. Any proceeds recorded as source 964 is an offset to an LEA's IDEA maintenance of effort (MOE) expenditures, so the LEA must monitor its MOE levels to be certain that at least one of the four tests is met. There is no separate object code used for replacement non-capital equipment.

If it is student specific non-capital equipment, and the student switches LEAs, the LEA may give the non-capital equipment to the new LEA.

If the LEA wishes to sell the non-capital equipment, a current fair market value for the items must be determined. Any revenue received should be coded to Non-Capital Surplus Property Sale (source 264) in fund 27. Any

proceeds recorded as source 264 is an offset to an LEA's IDEA maintenance of effort (MOE) expenditures, so the LEA must monitor its MOE levels to be certain that at least one of the four tests is met.