



COLOMBO PLAN STAFF COLLEGE

ASIA PACIFIC ACCREDITATION AND CERTIFICATION COMMISSION

CPSC Building, Block C DepEd Complex, Meralco Avenue, Pasig City, Metro Manila, Philippines

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E-mail: apacc@cpsctech.org Website <http://www.apacc4hrd.org>



APPLICATION FORM FOR APACC ACCREDITORS

I. Personal Information

***Fields are compulsory**

1. Please indicate the country where you are living presently.
2. Please include area code in your contact numbers.
3. Please register present e-mail address.

Photo*
(2" x 2")

TITLE*		FAMILY NAME*		FIRST NAME*		FAMILY NAME AT BIRTH*	
Address*							
	City			Postal Code		Country	
Private TEL		Work TEL		Mobile Phone		Fax	
E-mail address*							
Date of Birth*				Gender*			
Country of birth*				Place of birth*			
Marital Status*				Nationality at birth*			
Spouse's Name				Spouse's Birth Date			
Children's Names	(1)			Children's Birth Dates	(1)		
	(2)				(2)		
	(3)				(3)		
	(4)				(4)		
	(5)				(5)		
Present Nationality*							

II. Education

2.1 Secondary Education or equivalent

✓ Please list in reverse chronological order your secondary education or equivalent

TITLE OF DEGREE/DIPLOMA	WHEN OBTAINED (DD/MM/YYYY)	SCHOOL/INSTITUTION	COUNTRY

2.2 Higher Education

- ✓ Please list in chronological order the educational degrees/diplomas obtained and institutions attended.

(1) Bachelor's Degree

ORIGINAL TITLE OF DEGREE/DIPLOMA			
Type of Degree/Diploma			
When Obtained (dd/mm/yyyy)		Duration	()Years
Inclusive Date	From(Month/Year)	To(Month/Year)	
Field of Study			
Major Subject(S)			
Name of University/School			
Location of University/School	Place	Country	

(2) Master's Degree

ORIGINAL TITLE OF DEGREE/DIPLOMA			
Type of Degree/Diploma			
When Obtained (dd/mm/yyyy)		Duration	()Years
Inclusive Date	From(Month/Year)	To(Month/Year)	
Field of Study			
Major Subject(S)			
Name of University/School			
Location of University/School	Place	Country	

(3) Doctoral Degree

ORIGINAL TITLE OF DEGREE/DIPLOMA			
Type of Degree/Diploma			
When Obtained (dd/mm/yyyy)		Duration	()Years
Inclusive Date	From(Month/Year)	To(Month/Year)	
Field of Study			
Major Subject(S)			
Name of University/School			
Location of University/School	Place	Country	

(4) Post-Doctoral/Other Advanced Study

ORIGINAL TITLE OF DEGREE/DIPLOMA			
Type of Degree/Diploma			
When Obtained (dd/mm/yyyy)		Duration	()Years
Inclusive Date	From(Month/Year)	To(Month/Year)	
Field of Study			
Major Subject(S)			
Name of University/School			
Location of University/School	Place	Country	

III. EXPERIENCES IN ACCREDITATION

3.1 Self Survey

TYPE OF INVOLVEMENT		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution/Agency (Write Full Name)*				
Tel No. *		Fax No.*		E-mail Address*
Address*	Location	Place (City)	Country	Official Website
Specific Assignments Performed				

3.2 Formal Survey

TYPE OF INVOLVEMENT		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution/Agency (Write Full Name)*				
Tel No. *		Fax No.*		E-mail Address*
Address*	Location	Place (City)	Country	Official Website
Specific Assignments Performed				

3.3 Training of Accreditors

TYPE OF INVOLVEMENT		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution/Agency (Write Full Name)*				
Tel No. *		Fax No.*		E-mail Address*
Address*	Location	Place (City)	Country	Official Website
Specific Assignments Performed				

3.4 Areas of Specialization (APACC Criteria)

AREA 1	GOVERNANCE AND MANAGEMENT	[]
AREA 2	TEACHING AND LEARNING	[]
AREA 3	FACULTY AND STAFF (HUMAN RESOURCES)	[]
AREA 4	RESEARCH AND DEVELOPMENT	[]
AREA 5	IMAGE AND SUSTAINABILITY	[]
AREA 6	OTHER RESOURCES	[]
AREA 7	SUPPORT TO STUDENTS	[]

3.5 Institutions Evaluated

GROUP 1	VOCATIONAL TRAINING INSTITUTES	[]
GROUP 2	TECHNICAL EDUCATION INSTITUTES	[]
GROUP 3	TECHNOLOGY COLLEGES (ENGINEERING, TECHNICAL TEACHER TRAINING, ETC.)	[]
GROUP 4	GRADUATE COLLEGE	[]
GROUP 5	OTHERS, PLEASE SPECIFY	[]

IV. Professional Experiences

4.1 Employment History (Start with present)

JOB TITLE*		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution*				
Type of Organization*	(1) International []	Nature of Activities*	(1) Education & Training []	
	(2) Government []		(2) R & D []	
	(3) NGO []		(3) Industry & Business []	
	(4) Private []		(4) Consultancy []	
	(5) Others []		(5) Professional Services []	
			(6) Others []	
Address*	Location	Place (City)	Country	Official Website
Main duties and responsibilities, number of staff supervised, if applicable				
Annual starting salary (US\$)			Annual end salary (US\$)	

JOB TITLE*		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution*				
Type of Organization*	(1) International []	Nature of Activities*	(1) Education & Training []	
	(2) Government []		(2) R & D []	
	(3) NGO []		(3) Industry & Business []	
	(4) Private []		(4) Consultancy []	
	(5) Others []		(5) Professional Services []	
			(6) Others []	
Address*	Location	Place (City)	Country	Official Website
Main duties and responsibilities, number of staff supervised, if applicable				

Annual starting salary (US\$)	Annual end salary (US\$)

JOB TITLE*		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution*				
Type of Organization*	(6) International []	Nature of Activities*	(7) Education & Training []	
	(7) Government []		(8) R & D []	
	(8) NGO []		(9) Industry & Business []	
	(9) Private []		(10) Consultancy []	
	(10) Others []		(11) Professional Services []	
			(12) Others []	
Address*	Location	Place (City)	Country	Official Website
Main duties and responsibilities, number of staff supervised, if applicable				
Annual starting salary (US\$)			Annual end salary (US\$)	

JOB TITLE*		DURATION*	FROM(DD/MM/YYYY)	TO(DD/MM/YYYY)
Name of Institution*				
Type of Organization*	(11) International []	Nature of Activities*	(13) Education & Training []	
	(12) Government []		(14) R & D []	
	(13) NGO []		(15) Industry & Business []	
	(14) Private []		(16) Consultancy []	
	(15) Others []			

			(17)	Professional Services []
			(18)	Others []
Address*	Location	Place (City)	Country	Official Website
Main duties and responsibilities, number of staff supervised, if applicable				
Annual starting salary (US\$)		Annual end salary (US\$)		

4.2 List of Research and Publications

TYPE ^[1]	TITLE OF PUBLICATION	PUBLISHER	ROLE OF AUTHOR ^[2]	ISBN/COPYRIGHT	DETAILS		
					Date	Vol./Issue	Pages

^[1] Indicate Type of Publication [Book, Journal Paper, Proceeding Paper, Technical Report, Copyrighted Instructional Material with CD or Web Documents, and so on]

^[2] Indicate Role of Authors [First/Main Author, Co-Author, Editor, and so on]

4.3 List of National/International Awards and Honors Received (if any)

TYPE ^[1]	TITLE	AWARDING BODY	REASON FOR THE AWARD	DATE

^[1] Indicate Type of Award [Certificate of Honor, Service Achievement, Medal of Commendation, and so on]

4.4 Officer-ship/Membership to Professional Organizations

TYPE	NAME OF ORGANIZATION	POSITION	DATE OF MEMBERSHIP	REMARKS

V. Skills

5.1 Language Skills

Please evaluate your language skills.

- Please ensure that you write the language name you want to evaluate.
- If evaluation category is unchecked, it will be considered as "Slight" automatically.

OFFICIAL LANGUAGE				
English	Slight	Fair	Good	Excellent
Speak				
Write				
Read				
Understand				
OTHER LANGUAGES				
()	Slight	Fair	Good	Excellent
Speak				
Write				
Read				
Understand				
()	Slight	Fair	Good	Excellent
Speak				
Write				
Read				
Understand				
()	Slight	Fair	Good	Excellent
Speak				
Write				
Read				
Understand				

5.2 Computer Skills

Please evaluate your computer skills

KINDS OF SKILLS	BASIC	AVERAGE	ADVANCED
Database			
Internet/Mail			
Presentation Tools			
Spreadsheet			
Word processing			

VI. References

6.1 Three References

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	
	Mobile	
	FAX	
	E-Mail	
Relationship		

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	
	Mobile	
	FAX	
	E-Mail	
Relationship		

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	
	Mobile	
	FAX	
	E-Mail	
Relationship		

I hereby certify to that the above information are true and correct to the best of my knowledge.

Signature over Printed Name

Date: _____

VII. Letter of Application

Submit to:

**THE PRESIDENT
ASIA PACIFIC ACCREDITATION AND
CERTIFICATION COMMISSION (APACC)**
(Ref: APPLICATION AS APACC ACCREDITOR)
CPSC Building Block C, Department of Education Complex
Meralco Avenue, Pasig City, Metro Manila, 1600 PHILIPPINES
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