



Student Transfer Form - Primary to Primary within our Kāhui Ako

To be completed, scanned and emailed to the next school a child is enrolling at. It is our preference that this arrives on or before the child's start date. This will be followed by sending all the students school records. If you know a child is transferring to another school, in our Kāhui Ako the school records should be sent on the child's last day. If you are unaware that a child is leaving your school, we would prefer that this be sent within a week of them enrolling in the next school.

Students name:		Date of Birth:
Year level:	Last day of attendance:	Attendance over the year:

Academic Information - Please attach information from the student management system			Personal Information
Curriculum Area	Instructional Level	Comment as applicable	Family, Health, Behaviour, Other Agencies/Organisations involved:
Reading (level, age)			
Mathematics (stages/levels) PAT			
Written Language (asTTLe writing)			
Support personnel, programmes, interventions			I would like to arrange a phone call to discuss the above: ☐ Yes ☐ No Contact details:
Interests			Attendance - Please highlight where the student is at - please attach a report if there are concerns where attendance is below. 90% - 100% 80% - 90% 70% - 80% below - 70%
Class teacher's signature:			Principal's signature:

