To,
The Principal,
[School/Institute Name]
[Location]

Subject: Request for Identity Attestation and Total School Fee Confirmation for Scholarship Fund Disbursal

Respected Ma'am/Sir,

I am __[Student Full Name]_____, presently enrolled in Class __[Class]___ _____at your esteemed institution. It gives me great pleasure to announce that I have been awarded with the __[Scholarship Name]__ _____ for the academic year 2023-24. This scholarship aims to provide essential financial assistance, aiding me in continuing my educational pursuits, covering various expenses such as tuition fees and related costs.

In order to facilitate the disbursal of the scholarship funds, I kindly request your attestation of the following details, along with the school seal:

1. **Student Full Name:** _____
2. **Date of Birth:** _____
3. **Student Registration/Roll No.:** _____
4. **Current Class/Course:** _____
5. **Annual School/Institute Fee:** _____

This attested documentation will serve as evidence of my total tuition fee and contribute to the decision-making process regarding my scholarship, ensuring the smooth processing of the scholarship disbursement. Your assistance in providing this confirmation is immensely appreciated, and I express my gratitude for your support.

Sincerely,
[Student Name] - _____
[Class] - _____

Parent/Guardian Signature: _____
Parent/Guardian Name: _____

Certification:

I hereby certify that the above-named student is currently enrolled in our school/institute, and the provided details are accurate. Wishing them success in their academic journey.

Principal Signature: _____

Principal Name: _____

Stamp: _____ Date: _____