

Student information sheet
(rev. 2020.04.16)

Full name: (Family, Given)	_____, _____	Course & section:	English ____, § __
Name in Japanese:		Date:	_____, 20 __ (Month day, year)
Securely attach a recognizable photograph or drawing of yourself here.	Campus email address: g2 __ 0 __ _ @pu-kumamoto.ac.jp	Date of birth (optional): _____, 19 __ (Month day, year)	
	Major (check one): [] <i>Administrative studies</i> , or [] <i>other</i> (specify): _____		
	Year in major: 1 / 2 / 3 / 4 (circle one)	Favorite subject in (check one) [] <i>HS</i> or [] <i>university</i> _____	
	Focus or specialty in major:	_____	
	Occupational goals (include internship plans and part-time jobs):	_____ _____ _____	
Language learning goals (be as specific as possible):	_____ _____ _____		
Personal interests (include club & volunteer activities): _____ _____ _____			
Travel or study abroad (include both experience & plans): _____ _____ _____			

Use *ink* when you complete and revise this information sheet for homework!

Questions, comments, or other information about the course, including questions or statements of understanding regarding syllabus	Please do not write in this column (for instructor's use only).
1. Differences between online and printed syllabi (if any):	
2. Difficult passages: List § headings, numbers, <u>and</u> line numbers.	
3. Questions about the syllabus or the course:	
4. Understandings of the syllabus (main points):	
5. Main reason you're (re-)taking this course:	

HS: high school, §: section, ¶: paragraph



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Frequent trouble spots (circled)

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Full name: (Family, Given)		Course & section:	English ____ - ____
Name in Japanese:		Date:	____, 20 __ (Month day, year)
Attach a recognizable photograph or drawing of yourself here.	Email address: g 0 _____	Date of birth (optional): _____, 19 __ (Month day, year)	
	Major (check one): ☐ <i>Administrative studies</i> , or ☐ <i>other</i> (specify):		
	Year in major (circle): 1 / 2 / 3 / 4	Your favorite subject in HS or university (specify):	
	Focus or specialty in major (specify):		
	Occupational goals (include part-time jobs & internship plans):		
Language learning goals (be as specific as possible):			
Personal interests (include club & volunteer activities):			
Travel or study abroad (include experience & plans):			

Check here ☐ if continued on reverse.

Beaufait (2006)

USE INK!

Frequent trouble spots (explained)

Content

- *Missing, unattached, or unrecognizable* photo or drawing;
- *Less than two:*
 - Occupational goals,
 - Language learning goals,
 - Personal interests, or
 - Travel experiences or plans;
- *Lack of focus or specialty within* major;
- *Language learning goals* that are *not specific*.

Form

- *Grammar:* Lower half of info. sheet *not* in complete sentences, for example, "*I* want to ...;" "*I* plan to ...;" or, "*I* like to"
- *Media:* Revised draft (homework) not done in **ink** (or word-processed).
- *Punctuation:* Missing *comma* plus single space between *family* and *given* names.

Completion

- Failure to complete the *entire* information sheet for homework, *including* the lower left section (Questions, comments, ...).

Timeliness

- Homework assignments are *late* if not turned in by the very beginning of class on the day that they are due.
- Best possible scores for homework will drop by 10% for each business day or part of a business day that assignments are late.

Questions

- If you aren't sure about any of the points above, ask *during* the first class meeting.

