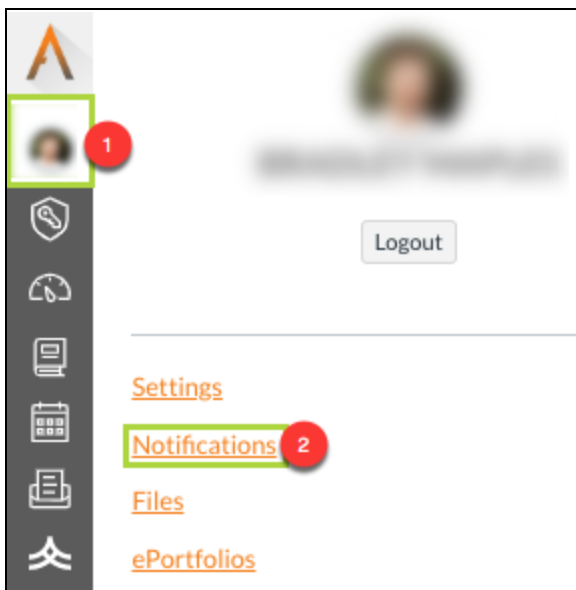


## Setting up Notifications



Editing your notifications allows you to receive notifications about your course through email or text messages. To change your notification settings in Canvas, click **your portrait [1]** on the left navigation bar then click **Notifications [2]** to open the Notification Settings page.



On the Notification Settings page, you can configure notifications for Course Activities, Discussions, Conversations, Scheduling, Groups, Conferences, and Alerts.

Individual notifications can be set for each listed Canvas feature.

To receive a notification right away, click the **Checkmark icon** [✓]. These notifications may be delayed by up to one hour in case an instructor makes additional changes, which prevents you from being spammed by multiple notifications in a short amount of time.

To receive a daily notification, click the **Clock icon** [🕒].

To receive a weekly notification, click the **Calendar icon** [📅]. The date and time of your weekly notifications are posted at the bottom of the notifications page.

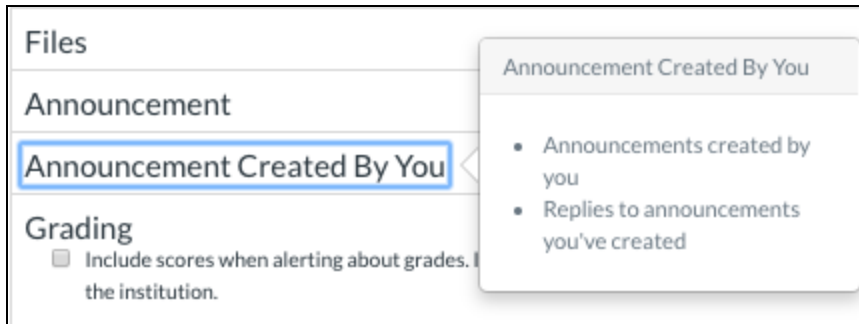
If you do not want to receive any notification, click the **Remove icon** [x].

If you would like to see grades in your email notifications you can check this box.

### Grading

- Include scores when alerting about grades. If your email is not an institution email this means sensitive content will be sent outside of the institution.

If you are curious about a particular Canvas feature notification, click the feature to view the details.



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## Setting up Canvas Notifications on your Phone

If you registered a mobile number as an [additional Canvas contact method](#) you can set up push notifications for your cellular device.

The push notifications are defaulted to never notify but can be configured to notify right away with the **Checkmark icon** [✓].

Course Activities	Email Address [redacted]@spsmail.org	Cell Number [redacted]@txt.att.net
Due Date	✓ ⌚ 📅 ✕	✓ ✕