Meeting: Meeting Transcription (School Parent Council) — January 27, 2026

Attendance: In-person: Ryan A. (Chair), Clifford C. (Treasurer), Yinni W., Steven B. (Principal), Mei W. (Vice-Principal). Virtual: Ken L. (Secretary), Tanya F., Shivani N., Jennifer M., Jennifer H. (Teacher).

1. **Approval / previous minutes**
   - November meeting minutes captured by Ken and posted to the school website and Macklin Flash earlier today. (Noted/accepted)

2. **Administrative / SSON / Bylaws**
   - SSON submitted to the Superintendent on Dec 8.
   - Bylaws drafted; next step: send to Parent Engagement Office.
   - Action: Ryan to share with Steven to forward bylaws to Parent Engagement Office. (Owner: Ryan & Steven)

3. **Principal's report (See below - Dec–Jan)**

4. **Treasurer's update**
   - Current available balance: approximately $4,100.
   - Graduation budgeting: Council contributed $2,200 last year; last year's total graduation cost was approx. $9,000.
   - Council agreed to support graduation again; venue cost research underway.
   - Action: School admin to obtain add'l venue quotes (including Crystal Fountain, Markham Convention Centre, Brighton hall) and propose budget/amount to allocate.
   - Action: Steven / Mr. Adams to manage grad hoodies ordering now (sizing in progress). (Owner: Mr. Adams / Principal)

5. **Facilities / caretaking / washrooms**
   - Caretaking hours reduced (lost a 4-hour position). Night cleaning stretched across schools.
   - Carpet condition noted in Miss Hung's classroom; caretaking team alerted.
   - Plumbing issues: toilets plugged due to students flushing food (applesauce containers etc.); plumber engaged and toilets replaced where needed. Facility budget and repair handled by facilities (not school funds).
   - Measures implemented/being implemented: added garbage bins in washrooms, morning announcements in multiple languages about proper bathroom behaviour, staff asked to sign out incidents to help identify repeat offenders.

- Action: Principal to continue liaising with Facility Team Leader, caretaking, and share parent concerns to increase urgency. (Owner: Principal)
- Action: Staff to reinforce bathroom expectations; parents requested to discuss at home. (Owner: All teachers / Parents)

6. **Hot lunch / Lunchbox / Subway options**
   - Current Subway orders low (9–16 subs/week) — vendor may discontinue through Lunchbox.
   - Options discussed: (a) go direct with Subway (orders via SchoolCash Online; vendor delivers), (b) change vendors via Lunchbox, (c) monthly/paper or Google Form ordering to simplify repeat orders.
   - Constraints: PPM 150 nutrition policy must be followed for charged food sales; limited exemptions per year for non-compliant items.
   - Actions:
     - Principal to explore direct Subway option (pricing, order/delivery logistics, monthly ordering feasibility). (Owners: Tanya & Steven)
     - Principal to ask Miss Paraman to trial a mock order flow if needed. (Owner: Principal / Miss Paraman)
     - Consider Google Form / spreadsheet to collect orders and match to SchoolCash payments (manual reconciliation required).

7. **Traffic / parking / student drop-off safety**
   - Persistent congestion and unsafe parking (Angleton & Sheehan/Hollow intersection noted as worst). Snowbanks exacerbate issues.
   - Proposed steps: multilingual reminder to families, friendly reminder “tickets” distributed, map of no-park zones, reprints to send home, possible police/cruiser presence if friendly measures fail.
   - School Travel Planning Committee walk-through planned in February; can raise four-way stop / crossing guard requests then.
   - Actions:
     - Principal to prepare and send multilingual parking/drop-off reminder (include no-parking map and “friendly ticket” trial). (Owner: Principal)
     - Council to try friendly tickets for several days; if ineffective, contact 42 Division for enforcement support. (Owner: Council / Parent Council Chair)
     - School Travel Planning Committee to include intersection concerns at February walk-through. (Owner: School Travel Planning Committee)

8. **Sports**

- Suggestion to offer junior boys basketball intramural (developmental, not high-commitment tournament level).
- Council already running intramurals for soccer; group of parent volunteers (Council boys) to propose next intramural offering.
- Action: Council boys group to submit formal proposal for junior basketball intramural. (Owner: Council volunteers)

9. **Fundraising ideas**
   - Ideas discussed: cookie dough, World's Finest chocolates, flower sales, other seasonal items.
   - Considerations: profitability, ordering logistics, community willingness to sell/do door-to-door (likely not preferred).
   - Action: Fundraising subcommittee/Council to shortlist options and submit a plan (timing Feb–Mar recommended). (Owner: Fundraising subcommittee)

10. **Other items**
    - Presentation request: a parent / community group requested a brief presentation at next meeting to share program resources—approved; to be added to February agenda. (Owner: Principal to add)
    - Main School Council meeting originally scheduled for May 26 needs rescheduling; new date agreed: May 19 (to avoid conflict). (Decision: Main meeting moved to May 19) – Steven's mistake – the conflict is for April 28th – change meeting to April 21st instead?

Next meeting

- Date/time: Parent Council monthly meeting — February 24, 2026 (meeting confirmed in discussion)
- Agenda items for next meeting: graduation budget & venue quotes; lunch vendor update; fundraising plan; intramural proposal; community presentation; facilities update.

School Council Principal Report
January 27th, 2026

December

- Grade 7 and 8s went to ACCI for music-related workshops
- MAC Council Movie Night for K-4 Families
- Gr. 4-8 Raptors 905 Game
- Holiday Sing-a-Long

- Boys Volleyball Tournament at Macklin - thank you to the School Council for selling lunch/snacks

January
- MAC Council Hot Chocolate Sale
- Freeze DNA Comic Presentation for Grade 1-⅘ Classes

NEW! Extra Curriculars Happening
- BSA (Adams, Harding, Mkhonza, Bishop)
- CSA (Chan, Kean, Wang)
- Knitting & Crochet Club (Logan)
- Badminton Club (Shuter, Jaysval, Ansari, Wang)
- Chess Club (Lim, Kwan) - hosting a tournament at Macklin (invited Brimwood & Percy Williams)
- Intermediate Boys Basketball (Adams, Li, Harding)
- Intermediate Girls Volleyball (Chan, Logan, Jaysval, Bishop, Li)

Upcoming Field Trips
- Marlies Game for Gr. 4-8 classes (150 students attending) on February 18th

Upcoming Events
- Character Education Month (Teamwork) Assembly - Tamil HM on January 29th
- Silambam Tamil Martial Arts workshop for Gr. 4-8 Classes (thank you to the Somasundaram family for their generous donation to cover the workshop
- Earth Rangers presentation for Gr. 1-8 Classes on February 3rd
- Winter Walk to School Day - February 4th (all are encouraged to walk to school on this day)
- MAC Council Fortune Cookie Sale to begin on February 9th
- Term 1 Report Cards to be sent electronically on February 11th; Conferences by teacher request on February 12th (evening) and 13th (morning) - letter to be sent home at the end of this week
- Lunar New Year Community Tea & Breakfast on February 26th - more details to follow

Requests
- Grade 8 Graduation - planning has started; looking for support from School Council - last year provided $2200
- May School Council Meeting (May 26th) - new date needed
- EarlyOn would like to make a small presentation at the next meeting in February

Would you be interested in purchasing a K-8 Yearbook?

Copy chart

34 responses

