

Agenda – School Board Meeting

Penn Manor School District

Monday, April 7, 2025

Penn Manor High School – Large Group Instruction Room (LGI)

100 E. Cottage Avenue, Millersville, PA 17551

At Conclusion of the Committee of the Whole

Live video: <https://www.youtube.com/PennManorSchoolDistrict>

CALL TO ORDER:

MOMENT OF SILENCE:

FLAG SALUTE:

NEXT MEETING: The next scheduled meeting of the Penn Manor School Board will be held on **Tuesday, April 22, 2025** following the Committee of the Whole meeting.

ANNOUNCEMENT: An Executive Session was held prior to the Committee of the Whole meeting for the purpose of discussing Personnel and Student Matters as detailed on the Committee of the Whole agenda.

ROLL CALL:

CITIZEN COMMENTS: Comments pertaining to action items on the Board Voting Agenda

APPROVAL OF MINUTES: March 17, 2025
<https://www.pennmanor.net/boardminutes/>

SUPERINTENDENT’S REPORT:

- [Winter Sports Summary](#)

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. The Intermediate IU13 Core Program of Services and Instructional Media Services budget for the 2025-2026 school year [resolution](#).

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. [Student Hearings](#)

- B. [Market Street Sports Sponsorship Renewal Agreement](#) with Lancaster Orthopedic Associates of Lancaster
- C. [Affiliation Agreement with West Chester University](#) to provide an educational experience to students in the area of Master of Counselor Education
- D. [Affiliation Agreement with West Chester University](#) for teacher candidates, practicum students, and student observers
- E. [Service Agreement update with NRG Controls](#)

Explanation: Electricity capacity surcharges will increase in 2025-2026 and beyond. NRG Controls will help with monitoring and recommendations of actions throughout the year to reduce the impact of these growing surcharges.

- F. [Xello renewal quote](#) for September 1, 2025 to August 31, 2026

Explanation: Xello is college and career readiness software that engages students in building the skills, knowledge and plans for future success for students K-12.

- G. [Imagine Learning EdEx Renewal Agreement](#)

Explanation: Three year agreement for EdEx comprehensive site license for use with Penn Manor virtual courses and teacher classrooms. This agreement includes additional discounts for up front payment.

- H. [Agreement with Shumaker](#) for Commencement production services
- I. [Agreement with Penguin Productions](#) for Commencement video & streaming services
- J. [Matthew Kingston, D.M.D., of Healthy Smiles Dental](#), as the School District's Dentist for the 2025-26 school year.
- K. [Agreement with Austill's Rehabilitation Services, Inc](#) for supplemental occupational therapy, physical therapy, and speech-language services.

Explanation: Austill's has provided supplemental services to the district since 2005. This is to update fees through the 2027-2028 school year.

- L. [Agreement with Excentia Human Services](#) to support a student's program needs for the rest of the 2024-2025 school year.
- M. [Spring PMEF Strong and Healthy Grants](#)

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. [Professional Staff](#) Employment and Change in Status of the individuals listed per the effective date for the 2025-2026 school year
- B. [Support Staff](#) Employment and Change in Status of the individuals listed per the effective date for the 2024-2025 school year
- C. Resignation of the individual listed per the effective date:
Charles Thai, Music Teacher - both middle schools, effective June 5, 2025
Lindsey Willcox, Speech Therapist - Martic & Eshleman, effective June 5, 2025
- D. Retirement of the individual listed per the effective date:
Kimberly Finkbiner, District Office, Executive Secretary, effective June 30, 2025
- E. [Leave to the individuals listed](#):
532 - FMLA - 07/26/25 - 09/20/25 or start of school then 6-8 weeks
582 - FMLA - 07/08/25 - 09/02/25 or start of school then 6-8 weeks
1746 - FMLA - 02/27/25 - 05/21/25
54 - FMLA - 05/19/25 - 06/16/25
6389 - FMLA - 07/20/25 - 09/14/25
7035 - FMLA - 07/10/25 - 09/04/25
8030 - FMLA Intermittent - 03/13/25 - 09/13/25
1357 - FMLA - 03/05/25 - 03/11/25
8710 - FMLA Intermittent - 03/19/25 - 09/19/25
- F. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 24-25 school year:
Daila Perez
- G. ASI for the 24-25 school year at the professional rate:
Barney Peace Curt Elledge
Kristin Putt Diana Chronister
- H. Letort After School Club to be paid at their hourly rate:
Pam Eshleman Lisa Eme
- I. Track & Field Asst. Coach, Spring 24-25, \$2,000 stipend - Zach Reed
- J. [Professional Leaves of the individuals listed](#), for the 2025-2026 school year, for the purpose of study pending appropriate documentation of courses. They will be taking the required number of credits in accordance with the Compensated Professional Leave Policy #338.1.

Explanation: School Districts in the Commonwealth of Pennsylvania are required to grant professional development leaves of absence to professional employees who meet specific eligibility guidelines. Professional development leaves of absence are governed by the following: § 11-1166 and § 11-1166.1 of the Public School Code of 1949, Penn Manor School Board Policy #338.1, and Article XXVIII of the collective bargaining agreement with the Penn Manor Education Association (PMEA).

CITIZEN COMMENTS:

PUBLIC COMMENT IN BOARD MEETINGS – Board Policy 903

Any resident, taxpayer, employee, or student wishing to address the Board of School Directors may do so at each board voting meeting during the agenda item titled *Citizen's Comments*. All individuals wishing to comment shall sign in on the sheet provided at the meeting and provide the following information: First and last name, municipality, topic, and group affiliation, if applicable.

The following procedures shall be followed:

- A resident, taxpayer, employee or student wishing to comment will be recognized by the chair and then state his/her full name, and group affiliation, if applicable.
- Comments shall be limited to five minutes.
- Threats, abusive, obscene, profane language, defamatory remarks will not be permitted
- The right to comment is for the purpose of addressing the Board of School Directors, not for asking questions of the directors or persons employed by the Penn Manor School District.

ADJOURNMENT