

WEDDING DAY SURPRISES

This document gives pre-authorization for a designated point of contact to make decisions on your behalf for services outside the scope of your contract requiring additional payment.



COST SUMMARY

In the event that added services are needed or requested on the wedding day, the CLIENT acknowledges receipt of the Cost Summary, which includes, but is not limited to:

Setting Up Or Breaking Down Chairs	\$3 per chair
Setting Up Or Breaking Down Tables	\$6 per table
Bussing	\$3 per person
Trash Removal	\$350 +
Cleaning Venue- Sweeping, Mopping, Trash From Ready Rooms, Etc.	\$350 +
Floral Or Centerpiece Styling Or Installation	Based on scope of need
Emceeing	\$300
Errand To Make A Purchase Or Retrieve A Forgotten Item During Wedding	\$50, plus the cost of an item
Transporting Items Left By Client Or Guest At End Of Night	\$125 + travel
Completion Of DIY Projects	Based on scope of need
Cake Cutting (If Assigned Staff Happens To Have Food Handlers License, As Not All Do)	\$3 per person
Returning Rented Items After Event	\$125 + travel
Venue Furniture Replaced In Original Location	\$250

CREDIT CARD CHARGE AUTHORIZATION:

Wedding Day Decision Maker: _____ Signature: _____