

About the Media and Technology Advisory Committee (MTAC)

Purpose

The Media and Technology Advisory Committee (MTAC) is originally referenced in *IMPACT: Guidelines for North Carolina Media and Technology Programs*, released by the State Board of Education and NC Department of Public Instruction. Statewide, MTAC has been an assumed component in the selection of materials in North Carolina's public schools. Locally, it may serve as a body of school-based staff referenced in [Board Policy 3200: Selection of Instructional Materials](#). However, its full purpose extends beyond resource selection. An active MTAC:

- strengthens the library media program, technology, and available resources by aligning with the school improvement plan;
- promotes representative discourse regarding resources and technology in the manner of recommendations for acquisition, access, and effective implementation;
- and creates space for communication among administrators, staff, parents, and students.

Responsibilities:

1. The MTAC can review and offer recommendations regarding supplemental resources per [Section C of Policy 3200](#).
2. The MTAC collaborates with the school library media coordinator(s) regarding the selection of school library collection materials in [Section D of Policy 3200](#).
3. The MTAC can serve as the school-based review tier of digital resources requested for inclusion in the Digital Resource Product Library.
4. The MTAC can strengthen the library media program through participation in WakeForward and related goal setting, professional learning, and reflection.
5. The MTAC can discuss and recommend policies and procedures regarding library media and technology operations at the school.
6. The MTAC can facilitate school-based professional learning opportunities and staff support for topics related to resources, the library media program, and technology.

Committee Members

Co-chaired by the school's library media coordinator and instructional technology facilitator, when applicable, the MTAC is generally composed of representatives from each grade level and/or content area as well as school leaders and parent representation. Students may also serve as representatives at the high school level.

- Principal or assistant principal
- Library media coordinator(s)
- Instructional technology facilitator (if a staff member)
- Representative from each grade level and/or content area
- Parent representation
- Student representation (high school)
- Instructional facilitator (elementary/middle school)

The MTAC may be a standalone committee or operate as a subcommittee of the school improvement team. The committee should meet on a regular basis, quarterly at a minimum, to address school needs and responsibilities.