



Before School Care

Purpose of the Program

GCA provides a consistent and quality childcare alternative for parents who are in need of childcare prior to the start of the school day. The Before School Care Program is open to Elementary (PreK-4th grade) students. The program is not designed to be an extension of the school day, and as such, it does not impose a strict education curriculum. Parents must register their child prior to using this program.

Hours

GCA Before Care is available during the school year. Before School Care begins at 7:00 a.m. If GCA is operating on a cancellation or a delayed start, Before School Care will not be available.

Fees

- Before School Care (BSC) - \$5.00 per day - no charge after 7:40 a.m. for bus students or Elementary students with a Middle School sibling.

Billing

Before School Care will be charged to the parents' FACTS account at the beginning of the month for the preceding month. Payment is due by the 15th. Failure to pay monthly fees may result in late fees and your student's removal from the program.

Location

The program will mainly be held in the South Campus auditorium. On occasion, the program may need to be moved to the gym lobby due to events scheduled in the auditorium. When this happens, signs will be posted on the auditorium doors. **Parents should walk their children up to the main entrance to ensure their safety.**

Electronics

Electronic devices are not allowed. Students are allowed to have their cell phones in their backpacks, but the phones are not to be out while at school and are subject to confiscation by the staff.

Discipline

Students who attend the program will be expected to follow the same set of standards that the teachers and school expect from their students. Rules are as follows but not limited to:

1. Be courteous and respectful of staff and other children.
2. Be truthful.
3. Keep hands and feet to themselves.
4. Always ask permission before going anywhere.
5. Follow directions.
6. Use materials and equipment in an appropriate manner.
7. Clean up all materials and snack messes.
8. Fighting is never permitted.
9. Foul language is never permitted.

Children will be expected to behave in an appropriate manner which contributes to a pleasant and enjoyable atmosphere. They will be expected to treat each other and the staff with mutual respect and to follow all rules. The staff will be responsible for administering appropriate disciplinary procedures which may include time-out/ or exclusion from certain activities for minor offenses. More serious problems will be discussed with a parent by staff. Serious problems include:

- the child hampering the smooth flow of the program by requiring constant one-to-one attention;
- inflicting physical or emotional harm to other children;
- physically abusing the staff;
- willful disobedience

Please review the above program rules with your child/children. If a serious problem does occur, a discipline report will be sent home and GCA will adhere to the following policy for serious behavior problems:

1. 1st notice - student will not be able to return to the program the following day the last notice is received.
2. 3 notices - student will not be able to return to the program for one week following the last notice.
3. 5 notices - student will be dismissed from before care for the rest of the school year.

[Click here](#) to register for Before School Care.