College of Fine Arts
Department of Arts Administration

Dissertation Process Guidelines, Summer Start

Dissertation Development Reading

The following books may be helpful references to have on hand throughout the doctoral program:

- Thomas, Murray B., and Brubaker, Dale L., *Theses and Dissertations: A Guide to Planning, Research, and Writing*. Corwin Press, 2008. Second Edition.
- Roberts, Carol, and Hyatt, Laura, *The Dissertation Journey: A Practical and Comprehensive Guide to Planning, Writing, and Defending Your Dissertation*. Corwin Press, 2023. Fourth Edition.

Dissertation-Related Deadlines

Year One, Spring Semester

Dissertation Concept	January 31
Dissertation Conceptual Conversation	In February

Year Two, Fall Semester

Dissertation Prospectus Due • Dissertation Prospectus Guidelines	November 1
Dissertation Prospectus Conversation	In November

Year Two, Spring Semester

Dissertation Project Slide Deck • Dissertation Project Presentation Guide…	March 24
Dissertation Project Slide Deck Conversation	Late March & Early April
Doctoral Colloquium Presentations	Late April & Early May

College of Fine Arts
Department of Arts Administration

Year Two, Summer Semester

Select your Dissertation Committee. • Review the Dissertation Advisor Committee Guidelines to understand the requirements for the makeup of your committee. • Submit your Advisory Committee Notification for PhD Students form.	

Year Three, Spring Semester: Qualifying Exam

Dissertation Proposal Due in Canvas Dissertation Proposal Checklist	January 16
Submit your request to schedule the qualifying examination must be submitted to the Graduate School a minimum of two weeks in advance of the planned date.	January 3
Qualifying Examination Questions	February 1
Qualifying Examination Period (8 weeks)	February 1-March 31
Qualifying Examination Response Due	March 31
Qualifying Examination Oral Presentation & Defense	3rd week of April

Year Four, Fall Semester: Dissertation Writing

Monthly Meetings with Chair	September, October, November, and December
Review of Each Chapter by Chair	September, October, November, and December

Year Four, Spring Semester: Dissertation Draft

Full Dissertation Draft Due to Chair *(if defending in spring)*	February 1
Feedback Meeting with Chair	2nd week of February

College of Fine Arts
Department of Arts Administration

Submit Notification of Intent to Schedule a Final Doctoral Examination form in order to initiate the doctoral final examination process. The Notification of Intent form must be submitted to the Graduate School *at least eight weeks before the exam is to be scheduled*.	February 20
Revised Dissertation Draft to Full Committee	February 20
Dissertation Oral Presentation & Defense	2nd week of April
Submit requested revisions to Chair	April 19
Graduate School Dissertation Format Review Deadline	April 26
Graduate School Final Dissertation Deadline	May 3

If needed, refer to alternative semester deadlines for final dissertation submission.

Year Four, Summer Semester: Dissertation Draft

Dissertation Draft Due to Chair *(if defending in summer)*	June 1
Feedback Meeting with Chair	2nd week of June
Submit Notification of Intent to Schedule a Final Doctoral Examination form in order to initiate the doctoral final examination process. The Notification of Intent form must be submitted to the Graduate School *at least eight weeks before the exam is to be scheduled*.	June 18
Revised Dissertation Draft to Full Committee	June 20
Dissertation Oral Presentation & Defense	1st or 2nd week of July
Submit requested revisions to Chair	July 26
Graduate School Dissertation Format Review Deadline	August 1
Graduate School Final Dissertation Deadline	August 8

College of Fine Arts
Department of Arts Administration

Year Five, Fall Semester: Dissertation Draft

Dissertation Draft Due to Chair *(if defending in fall)*	September 1
Feedback Meeting with Chair	2nd week of September
Submit Notification of Intent to Schedule a Final Doctoral Examination form in order to initiate the doctoral final examination process. The Notification of Intent form must be submitted to the Graduate School ***at least eight weeks before the exam is to be scheduled***.	September 20
Revised Dissertation Draft to Full Committee	September 23
Dissertation Oral Presentation & Defense	1st or 2nd week of November
Submit requested revisions to Chair	November 26
Graduate School Dissertation Format Review Deadline	December 9
Graduate School Final Dissertation Deadline	December 15

College of Fine Arts
Department of Arts Administration

Dissertation Resources

Dissertation Development Suggested Readings

The following books may be a helpful reference to have on hand throughout the doctoral program:

- Thomas, Murray B., and Brubaker, Dale L., Theses and Dissertations: A Guide to Planning, Research, and Writing. Corwin Press, 2008. Second Edition.
- Roberts, Carol, and Hyatt, Laura, The Dissertation Journey: A Practical and Comprehensive Guide to Planning, Writing, and Defending Your Dissertation. Corwin Press, 2019. Third Edition.

UK Resources

The mission of the Predictive Analysis and Data Science Hub (PADS) is to build collaborative bridges between statisticians and other investigators as well as provide training, improve methodology for statistical analyses, and advance research programs both within and outside of the field of Statistics.

Types of Services Offered

- Consultations
- Data Analysis
- Data Visualizations
- Statistical Programming
- Guest lectures, training and workshops

For…

- Grant Submissions
- Study Design
- Translational Research
- Pilot studies
- Presentations
- Publications

Predictive Analysis and Data Science Hub

Gregory Hawk, greg.hawk@uky.edu