

**West Fork Community School District Board Minutes**  
**Official Proceedings – Regular Meeting – April 17, 2023 – Approved**

The West Fork Board of Education met for its regular meeting in the Media Center in Sheffield. The meeting was called to order at 5:00 PM by Board President, Grant Petersen. Board members present: Rob Heimbuch, Holly Henricks, Erin Suntken, and Amber Marzen. Also present were Superintendent Mike Kruger, High School Principal Daren Huisenga, Middle School Principal Lance Thompson, Elementary Principal Ashley Fletebo, and West Fork Board Secretary Lacey Pueggel.

Visitors: Mary Schlichting, Destiny Hagenow, Tony Laudner, Emily Weeks, Caleb Hovenga, Michelle Kruse, Scott Conlon, Tony Bogue, Jennifer Severin-Bogue, Tammy Berger, Allison Pitzenberger, Ava Cronk, Macy Shupe, Autumn Stonecypher, Onni Prestidge (via Zoom), Denise Shreve (via Zoom), Rhiannan Lillquist (via Zoom), Paula Monroe (via Zoom).

Constituent Communications: Tony Bogue addressed the board about a personnel concern. Scott Conlon addressed the board about the LED sign in the Sheffield park and a possible partnership with the Sheffield Lions Club and other Community Businesses.

Scott Conlon left the meeting at 5:10pm.

After discussion, Heimbuch made a motion to approve the Agenda, Minutes from March 20, 2023, Minutes from Work Session March 20, 2023, Minutes from Special Meeting April 3, 2023, April 2023 bills, March 2023 Financials, and Open Enrollment Requests as presented; seconded by Marzen. Motion carried 5-0.

Principals Report by Mrs. Fletebo, Mr. Thompson and Mr. Huisenga:

1. FAST testing will take place the week of April 24<sup>th</sup>
2. Color Run Fundraiser for the Elementary Playground on May 7<sup>th</sup> in Rockwell at 2pm
3. 2<sup>nd</sup>/3<sup>rd</sup> Concert 6pm May 16<sup>th</sup> , 4<sup>th</sup>/5<sup>th</sup> Concert 7pm May 16<sup>th</sup> and Prek 5yr/K/1<sup>st</sup> Concert 7pm May 18<sup>th</sup> all in the Rockwell Gym
4. May 22<sup>nd</sup> Elementary Track and Field day (May 23 Rain Date)
5. May 23<sup>rd</sup> Preschool Graduation (4yr old) 6:30pm Rockwell Big Gym
6. May 22<sup>nd</sup> Last Day of 4 yr Preschool/May 23<sup>rd</sup> Last Day of 3yr Preschool/ May 25<sup>th</sup> Last Day of School Prek 5yr-12<sup>th</sup> Grade (Regular dismissal time)
7. May 24<sup>th</sup> No 2pm early out
8. ISAPs went well at both campuses, looking forward to getting results
9. 5<sup>th</sup> Grade students will be attending Entrepreneur for a day at NIACC
10. MS participated in their first Battle of the Books – they had a lot of fun and it was an exciting event
11. The MS/HS Choir and Band had a great concert last week – it was a packed house
12. 5<sup>th</sup> grade transition day coming up beginning of May
13. Middle School Dance on Friday April 21<sup>st</sup>
14. May 21<sup>st</sup> Graduation
15. Continuing to work on the Academy and partnership with Sukup
16. Held an Open Campus Trial this week with High School Students

Superintendent Report:

1. Legislative Updates

2. Congrats to our Special Olympic Athletes who competed in Okoboji last week, lots of medals were won, Thank you to the Coaches and Volunteers who make events like this possible for our students

Denise Shreve left the meeting at 5:15pm.

Rhiannon Lillquist left the meeting at 5:19pm.

Transportation Report:

1. Bus Inspection was held on Friday April 7<sup>th</sup>, everything went really well
2. Possibility of getting a used bus (3 yrs old), junking an old one before Next School Year
3. Also shared options on Brand New Buses (Gas Engines) Can be a full year before you get them
4. Shared information on the Van available for purchase

Tony Laudner left the meeting at 5:30pm.

Old Business:

Supt. Kruger presented an update on the FEMA Safe room/Office Remodel in Rockwell and the Air Quality/Ventilation Project at both campuses’.

- Friday/Saturday Asbestos Removal
- Footings have been poured
- Bi-weekly meetings are being held
- SiteLogiQ will be hosting Community Meetings Watch for Flyers and Social Media Posts to sign up

New Business:

Allison Pitzenberger, Ava Cronk, Autumn Stonecypher, and Macy Shupe of the Senior Cass presented about their upcoming Class Trip on April 21<sup>st</sup> – April 23<sup>rd</sup> to the Wisconsin Dells. They will be taking a boat tour, hiking, zip lining, participating in Take Flight (a flight simulator), going to an Escape Room, mini golf, and go karting. 29 students are planning to attend out of the class of 49. There will be 4 adult chaperones and 1 bus driver. Heimbuch moved to approve the Senior Class trip as presented; seconded by Henricks. Motion carried 5-0.

The Board of Directors of the West Fork Community School District, State of Iowa, met in Regular session, in the Sheffield Media Center, 504 Park Street, Sheffield, Iowa 50475, at 5:00 P.M., on the above date. There were present President Grant Petersen, in the chair, and the following named Board Members:

Rob Heimbuch, Erin Suntken, Amber Marzen, Holly Henricks

Absent: N/A

Vacant: N/A

Board Member Suntken introduced the following Resolution entitled "RESOLUTION APPOINTING PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION

OF SAME" and moved its adoption. Board Member Heimbuch seconded the motion to adopt. The roll was called, and the vote was:

AYES: Heimbuch, Henricks, Marzen, Suntken, Petersen

NAYS: N/A

The President declared the Resolution adopted.

Board Member Suntken moved that the form of Tax Exemption Certificate be placed on file and approved. Board Member Marzen seconded the motion. The roll was called, and the vote was:

AYES: Heimbuch, Henricks, Marzen, Suntken, Petersen

NAYS: N/A

The President declared the Motion adopted.

Board Member Suntken introduced the following Resolution entitled "RESOLUTION AUTHORIZING AND PROVIDING FOR THE TERMS OF ISSUANCE AND SECURING THE PAYMENT OF \$8,325,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS, SERIES 2023, OF THE WEST FORK COMMUNITY SCHOOL DISTRICT, STATE OF IOWA, UNDER THE PROVISIONS OF CHAPTERS 423E AND 423F OF THE CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF SAID BONDS," and moved its adoption. Board Member Heimbuch seconded the motion to adopt. The roll was called, and the vote was:

AYES: Heimbuch, Henricks, Marzen, Suntken, Petersen

NAYS: N/A

The President declared the Resolution adopted.

After discussion, Heimbuch moved to approve the addition of Elementary Extra Duty supplemental pay to the Master Contract, the change in HSA Insurance distributions, 23-24 Staff/Admin Proposed Contract increases based on Top of Iowa Conference Data/State Data and district budget, a total package of 1.82% and total cost increase of \$47,206; seconded by Marzen. Motion carried 5-0.

Henricks moved to approve the Consortium Agreement for the North Iowa Therapeutic Instructional Consortium; seconded by Suntken. Motion carried 5-0.

Suntken moved to approve the Graduating Class of 2023 upon completion of all requirements; seconded by Marzen. Motion carried 5-0.

Suntken moved to set the Public Hearing for the 2022-2023 Budget Amendment for May 15, 2023 at 5pm in Rockwell in the Media Center; seconded by Heimbuch; motion carried 5-0.

Heimbuch moved to approve the contract with Timberline for Medicaid services for the 23-24 school year as presented; seconded by Marzen. Motion carried 5-0.

After discussion, Marzen moved to approve the DHS IQ4K Policies to be added as an Appendix to the Preschool Handbook for Level 1 Certification; seconded by Henricks. Motion carried 5-0.

After discussion, Heimbuch moved to approve the last day of school (pending no more lost hours/days) to be May 25<sup>th</sup> for Students with a regular dismissal time and no 2pm dismissal on Wednesday May 24<sup>th</sup>. The teacher's last day will be May 26<sup>th</sup>; seconded by Suntken. Motion carried 5-0.

Heimbuch moved to approve the First reading of Board Policy 102-E(2) Equal Educational Opportunity – CTE; seconded by Marzen. Motion carried 5-0.

After discussion, the board decided to not proceed with the proposed purchase of the 2014 Chrysler Mini Van.

Henricks moved to approve a contract to Owen Casey to serve as an Assistant Baseball Coach for the 2023 season; seconded by Suntken. Motion carried 5-0.

Henricks moved to approve a contract to Cameron Jimenez to serve as a J JV Baseball coach for the 2023 season; seconded by Suntken. Motion carried 5-0.

Henricks moved to approve a contract to Abbie Emhoff to serve as the Middle School Student Council Advisor; seconded by Suntken. Motion carried 5-0.

Henricks moved to approve a contract to Emily Weeks to serve as a Middle School Volleyball Coach; seconded by Suntken. Motion carried 5-0.

Suntken moved to approve the resignation due to Retirement of Kelly Scholl, K-6 Art; seconded by Heimbuch. Motion carried 5-0.

Suntken moved to approve the resignation of MS Yearbook Advisor, Jennifer Otten; seconded by Heimbuch. Motion carried 5-0.

Next Regular Board Meeting is May 15<sup>th</sup> at 5pm in the Media Center in Rockwell.

Heimbuch moved to adjourn the meeting at 6:30pm; seconded by Marzen. Motion carried 5-0.

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Board President – Grant Petersen

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Board Secretary – Lacey Pueggel

