

Using the HP Chromebook - Tips

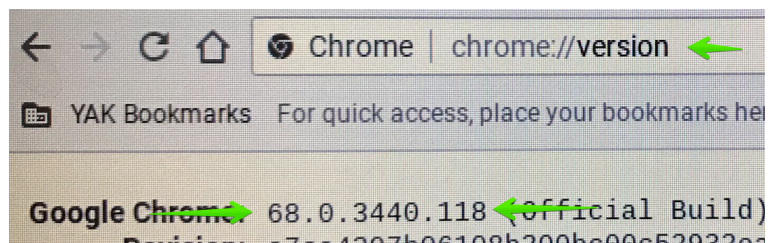
Offline Access

Make sure your files are accessible offline. Do the following BEFORE you go offline:

1. Login to your Chromebook,
 2. Go to drive.google.com/drive/settings.
 3. Make sure the "offline" box is checked.
 4. This will let you open the Drive app and access files offline.
 5. To enable email offline, click the Launcher and go to the app Gmail Offline. Make sure it's got offline email enabled.
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What version am I at?

To find out, in the address bar, type **chrome://version** and the version will be listed at the top.



Update

If in the lower-right of your Chromebook if you see this icon it means you're ready for an update. Click it to reboot your Chromebook and the update will install.

