

# TOWN OF PETERVIEW MINUTES

**January 10, 2023**

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Minutes of a Regular Meeting of the Council of the Town of Peterview, held in Council Chambers on Tuesday, January 10, 2023, at 7:30 p.m.

**Council Members:**

Mayor J. Samson

Deputy Mayor C. Samson

Councilor K. Humber

Councilor V. Sheppard

R. Williams

F. Whitt

V. Taylor

**Also Present:**

Town Clerk/Manager, C. Torrville.

**Adoption of Agenda:**

Motion – K. Humber/C. Samson

#001-23 Be it resolved the agenda be adopted as circulated.

Motion carried unanimously.

**Delegations:** NIL

**Adoption of Minutes:**

Motion – K. Humber/F. Whitt

#002-23 Be it resolved that Motion #101-22 be rescinded.

Motion carried unanimously.

Motion – F. Whitt/V. Sheppard

#003-23 Be it resolved that the Town of Peterview issue a quote to Botwood Ultramar for plowing snow on the business parking lot only for \$7,000.00 on a one year contract.

Motion carried unanimously.

Motion – K. Humber/R. Williams

#004-23 Be it resolved that the minutes of the regular meeting of December 13, 2022 and the Special Meeting of December 19, 2022 (Amended) be adopted as presented.

Motion carried unanimously

**Business Arising from Minutes:** NIL

**Committee Reports:**

1. The Town Clerk/Manager asked the Finance Committee members to set a date for a meeting. The Finance Committee will meet on January 18, 2023 at 7:00 p.m.

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## **Accounts Payable:**

Motion – R. Williams/V. Taylor

#005-23      Resolved the following accounts, totaling \$27,028.82 be approved for payment:

1.	Bell Aliant	\$	219.01	
2.	Botwood Home Hardware		1,206.89	
3.	CIBC Visa		2,246.76	
4.	CIBC Mellon		684.08	
5.	CRA		2,702.51	
6.	CNWM		3,848.08	
7.	Dicks & Company		27.59	
8.	DSI		60.89	
9.	M & G Automotive		1,155.04	
10.	Martin's Fire Safety		2,386.25	
11.	Municipal Assessment Agency		2,138.50	
12.	Municipalities NL.		1,269.54	
13.	NL. Power		2,642.78	
14.	North Atlantic		500.22	
15.	P & D Convenience		27.57	
16.	Paymentech		75.10	
17.	Townsuite		4,376.29	
18.	TRIO		916.92	
19.	Ultramar		<u>544.80</u>	\$ 27,028.82

Motion carried unanimously

**Unfinished Business:**      NIL

## **New Business:**

1.      Permits issued since the last meeting:      NIL

2.      The Town Clerk/Manager informed Council that the Town has to appoint an Assessment Review Commissioner for 2023.

Motion – K. Humber/R. Williams

#006-23      Be it resolved that the Town of Peterview appoint Janice Boone as the Assessment Review Commissioner.

Motion carried unanimously.

3.      The Town Clerk/Manager informed Council that the Towns Travel Accident Policy is up for renewal.

Motion – V. Taylor/C. Samson

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#007-23      Be it resolved that the Town of Peterview renew the Travel Accident Policy.  
Motion carried unanimously.

4.      The Town Clerk/Manager informed Council that he needs to conduct an in-house training with all Councillors on the Towns new Code of Conduct Regulations. January 23 at 7:00 p.m. at Council Chambers.

5.      The Town Clerk/Manager informed Council that he received two Crown Lands referrals for land in town. The first referral is for land at 270 Main Street and the second referral is for land at 184A Main Street.

Motion – K. Humber/R. Williams

#008-23      Be it resolved that the Town of Peterview approve both Crown Lands referrals.  
Motion carried unanimously.

6.      The Town Clerk/Manager informed Council of the following donation request:

i)      Botwood Seaport Skaters Skating Club.

Motion – V. Sheppard/F. Whitt

#009-23      Be it resolved that the Town of Peterview donate \$20.00 to the Botwood Seaport Skaters Skating Club.  
Motion carried unanimously.

## **Correspondence:**

1.      Letters from Service NL.:

i)      Bacteriological water analysis report – Satisfactory.

2.      Emails from the Department of Tourism, Arts, Culture & Recreation:

i)      Festival & Events organizers & performance venues.

ii)     Tourism achievement Award 2022 nominations open.

3.      Emails from MNL:

i)      Infonotes (3) as forwarded to Council.

ii)     2022 MNL resolutions update.

4.      Emails from PACC-CCAP:

i)      Newsworthy nuggets (5) as forwarded to Council.

5.      Email from Townsuite:

i)      December update.

6.      Email from the Community Sector Council:

i)      Newsletter.

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7. Seminars:
- i) Exploits Thriving Regions Partnership Project (CBDC) – January 19 (12-4:30) at Grand Falls-Windsor. Mayor Samson will attend.
  - ii) Townsuite Month End Process – January 5 online.

**Next Regular Meeting:**

The next regular meeting will be held on Tuesday, February 14, 2023

**Adjournment:**

Motion – K. Humber /F. Whitt

#010-23 Be it resolved the meeting do now adjourn.

Time: 7:50 p.m.

Motion carried unanimously.

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Mayor

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Town Clerk/Manager