

KEARSARGE LIGHTING PRECINCT
Board of Commissioners Monthly Meeting Minutes
April 16, 2024

Present: Commissioners - M. Lynn Lyman, Joseph DiFiore, Sarah Mallett
Treasurer - Peter Donohoe, Clerk - Alex Shaffer

Absent: None

Guests: Dirk and Julie Higdon and Meredith Wroblewski

Called to Order: The meeting was called to order at 6:34pm by Commissioner Lyman.

Minutes:

Motion to accept the KLP monthly meeting minutes from March 19, 2024 was made by Commissioner DiFiore and seconded by Commissioner Mallett. All in favor.

Motion to accept the Budget Hearing minutes from February 27, 2024 was made by Commissioner DiFiore and seconded by Commissioner Lyman. All in favor.

Motion to accept the KLP Annual Meeting minutes from March 26, 2024 was made by Commissioner DiFiore and seconded by Commissioner Lyman. All in favor.
Commissioner Mallett abstained as she was absent from the meeting.

Treasurer's Report:

Treasurer Donohoe presented his report for March 2024. Commissioner Lyman made a motion to approve the report, seconded by Commissioner Mallett. All in favor.

- Treasure Donohoe requested to seek a higher interest alternative for the cash balance available to the KLP. Commissioners Lyman motioned to invest \$100,000 of approx. \$130,000 into a fully liquid money market account, and Commissioner Mallett seconded the motion. All in favor.

Building Permits Issued:

Kimberly and Nate Harvey, 214-56, 25 Dixey Court. Front entry to become a vestibule and bump out on front 5' X 20'.

John Fuller and Mimi Wong, 4MTSU-000007-R07, 103 Abbott Brook Road, 20' X 36' garage next to house.

Building Permits to be reviewed:

Dirk and Julie Higdon, 203-076, 95 Crown Ridge Road 12' X 16' deck extension.

- The owners presented their new design to Commissioners Lyman, DiFiore, and Mallett, and Treasure Donohoe. The new design was approved by all.

Shirley Chu / Cranmore Mountain Lodge, 2023-32 859 Kearsarge Road, 8' X 24' barn addition and convert animal barn into a wedding / event space.

- Commissioner DiFiore made a motion to deny the permit because the application is requesting a change of use and the change requested is not permitted by the KLP use ordinance. This motion was seconded by Commissioner Mallett.
- Commissioner Lyman brought to the attention of the Commissioners that the owners of Cranmore Mountain Lodge will also be receiving a letter regarding a newly built pergola that was erected without a building permit.

New Business:

Commissioner Lyman swore in Alex Shaffer as the KLP's new clerk. Commissioner DiFiore acted as witness.

Commissioner Lyman shared that the KLP Planning Board would like to have the articles from the 2020 Warrant reviewed to see if the Commissioners would like to reconsider these for the 2025 Warrant. At the time, these articles had to be removed from the Warrant because the KLP did not have a Planning Board. Discussion ensued.

Brandon Lovett on behalf of Ted Wroblewski at 512 Intervale Cross Rd. Email today (4/16) "looking to have a ground-mounted solar array installed on [Ted's] property." He submitted a building application to the town of Conway, and they reached back out to him and let him know that he needs the KLP's written permission for this installation. Brandon wants to know what he needs for the KLP's approval.

- The Commissioners indicated Brandon needs a building permit and will follow up.

Dan Tetreault with Tetreault Construction & Custom Carpentry reached out on 4/8 "to apply for a building permit for Ralph Smith at 598 Intervale Cross Rd." This email was forwarded on 4/16. Dan is looking at taking down an existing shed and replacing it with a new shed slightly bigger. Shed to be used as storage and workshop. He wants to know about the KLP process for application and any additional info the KLP may need.

- The Commissioners indicated Dan needs a building permit and will follow up.

Old Business:

6288 Media invoice #556: Treasure Donohoe indicated this invoice is paid/closed.

Public Comment: None.

Adjourned: The meeting was adjourned by Commissioner Lyman at 7:45pm and Seconded by Commissioner Mallett.

Respectfully submitted,
Clerk Alex Shaffer, Recording Secretary.

**Duprey Park
Board of Commissioners Monthly Meeting Minutes
April 16, 2024**

Present: Commissioners - M. Lynn Lyman, Joseph DiFiore, Sarah Mallett
Treasurer - Peter Donohoe, Clerk - Alex Shaffer

Absent: None

Guests: Emil Miskovsky

Called to Order: The meeting was called to order at 7:45pm by Commissioner Lyman.

Minutes: Motion to accept the Duprey Park monthly meeting minutes from March 19, 2024 was made by Commissioner DiFiore and seconded by Commissioner Mallett. All in favor.

Treasurer's Report: Treasurer Donohoe presented his report for March 2024. Commissioner DiFiore made a motion to approve the report, seconded by Commissioner Mallett. All in favor.

New Business: None

Old Business:

Commissioner Lyman and Treasurer Donohoe met with Jeff Burke about the drainage improvement project and are scheduled to meet again next week. The voters approved the expenditure for the project so the next step is to move forward with a greater degree of planning. Discussions ensued.

Public Comment: None

Adjourned: The meeting was adjourned by Commissioner DiFiore at 7:52pm and seconded by Commissioner Mallett.

Respectfully submitted,
Clerk Alex Shaffer, Recording Secretary.