



MT. STUART

ELEMENTARY SCHOOL

TITLE I

Mt. Stuart receives federal funding as a Title 1 School-Wide school. This means our Title funded staff may work with and support all students at their individual levels. Each grade level will benefit from support from these staff members under the supervision of certificated teachers. **Mt. Stuart Elementary is committed to the goal of providing quality education for every child.** To this end, we want to **establish partnerships with parents** and with the community. Everyone gains if Mt. Stuart and families work together to promote high achievement by our children. **Parents play an extremely important role as children's first teachers.** Support for their children and for the school is critical to children's success at every step along the way. Mt. Stuart Elementary recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Mt. Stuart intends to include parents in all aspects of the school's Title I program. **The goal is a school-home partnership that will help all students to succeed.**

PART I

SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Mt. Stuart Elementary will jointly develop/revise with parents the school **Parent and Family Engagement Policy/Procedures** and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community.
 - a. This document will be distributed annually as part of our Student/Family Handbook.
- B. **Convene an annual meeting**, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
- C. **Offer flexible meetings**, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement.
 - a. Teachers are available before and after school each day to schedule meetings with families.

- b. During Conference sessions, we offer a variety of flexible meeting options for parents.
 - c. During Curriculum Night, we offer childcare for families.
- D. **Involve parents, in an organized, ongoing, and timely way**, in the planning, review, and improvement of the school plan under Section 1112, schoolwide under Section 1114, and the process of the school review and improvement under Section 1116.
 - a. With parent input, we have updated our **School/Parent Compact**
 - b. **Monthly Parent Group meetings** are held, at which time we gather feedback and input on our School Improvement Plan, action steps and other school wide processes
- E. Provide parents of participating children–
 - a. Timely **information about programs** under this part.
 - b. A description and explanation of the **curriculum** in use at the school, the forms of **academic assessment** used to measure student progress, and the **proficiency levels** students are expected to meet.
 - c. If requested by parents, **opportunities for regular meetings** to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - i. At each Parent/Teacher/Student Conference all participants are invited to actively discuss the educational plan for students.
 - ii. During Curriculum Night, held each Fall, topics include the curriculum being used, instructional and learning strategies employed and how we might intervene to support students in making appropriate growth towards standards.
- F. If a schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
 - a. **Monthly Parent Group meetings are held**, at which time we gather feedback and input on our School Improvement Plan, action steps and other school wide processes.
 - b. **Parent/teacher conferences are held twice a year** at which time parent feedback is solicited and taken to provide input into planning for future years and changes to SIP.

PART II

REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the **school-level Parent & Family Engagement policy**, each school shall jointly develop with parents for all children served under this part, **a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility** for improved student academic achievement.

- **Conduct a parent/teacher conference in schools, annually** (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement.
- **Provide frequent reports** to parents on their child's progress.
- **Provide parents with reasonable access to staff, opportunities to volunteer** and participate in their child's class and observation of classroom activities.

- **Ensuring regular two-way, meaningful communication between family members and school staff**, and, to the extent practicable, in a language that family members can understand.
 - **Twice a year we have conferences** that include goals set by students, parents and staff members.
 - We provide **Report Cards** to families two times a year.
 - **Teachers use newsletters** to inform parents of significant areas of focus and upcoming events as well as a variety of individualized communication methods are used to maintain a unified understanding of student goals and progress.
 - **Other means of communication** include emails, Parent Square, phone calls, and classroom visitations.
 - **We encourage families to volunteer** in classrooms and in the building and find ways that match their interests and skills.
 - **Our Home/School Compact** lays the basis for shared responsibility in supporting learning.

BUILDING CAPACITY FOR PARENTS AND STAFF REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and district must:

1. **Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.**
 - a. State standards and classroom expectations are shared at Curriculum Night and during conferences.
 - b. Student progress is shared during both conferences and with report cards.
 - c. Interventionists share progress with both students' primary teachers to be communicated to families.
 - d. Our MTSS Specialist sends home information on grade level standards and how to help at home. This occurs three times per year prior to each reporting period.
2. **Provide materials and training to help parents to work with their children**, such as literacy training and using technology (including education about the harms of copyright piracy).
 - a. **We provide family events that enhance academics and our partnership with families.** To plan and support these events we partner with Central Washington University and their teacher candidacy professors and students. We typically host three or four events per year such as:
 - i. Family Math Night
 - ii. Family Science Night
 - iii. Family Reading Night
 - b. Our MTSS Specialist sends home information on grade level standards and how to help at home. This occurs three times per year prior to each reporting period.
3. **Provide professional development** to teachers, specialized instructional personnel, and other staff on the value of parents and their communities to increase academic achievement.
 - a. **MTSS Specialists supports teacher and paraprofessional teams** to increase academic achievement.

- b. **Weekly professional development** (Wednesdays) occurs for our paraprofessional team.
 - c. **Individual teachers and teams** schedule instructional coaching, systemic support, family engagement and communication and co-teaching with our MTSS Specialists.
 - d. **Weekly PLC meetings** occur during Early Release every Wednesday at which time teacher teams use current student data to inform high leverage instructional strategies.
 - e. **At least 3 PLC Wednesdays per year** are dedicated to professional development. Principal identification, teacher surveys and district initiatives identify differentiated options for these opportunities.
4. **Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs**, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
- a. Our **Early Learning Director** partners with local agencies to encourage and support parent engagement in district activities and resources.
 - b. **MTSS Specialist** communicates to all families on a quarterly basis to share tips and tricks to helping out at home.
 - c. **Our school counselor** communicates to all parents on a quarterly basis to share SEL strategies and standards to parents. She also works with individual families throughout the school year as needed to connect families with resources and support with community and state agencies.
5. **Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children** in a format and, to the extent practicable, in a language the parents can understand.

If you have questions or comments regarding our TITLE 1 Program, please stop by the MT. Stuart office.